

***Killeen Independent School District
Board Agenda Item Action Sheet***

Date: May 12, 2026

Agenda Item Caption: Installation of Newly Elected Trustees

- A. Completion of Statement of Office
- B. Administration of Oath of Office to Newly Elected Trustees
- C. Presentation of Certificate of Election

Purpose of Agenda Item: Action needed

Administrative Recommendation: None

Background Information: The canvassing authority will meet on May 12, 2026 at 5:00 p.m. to certify the results of the May 2, 2026 election and formally declare the winners for the KISD Board of Trustees, Places 4 and 5. Certificates of Election will be presented to newly elected officials and the Oath of Office will be administered at the Workshop Meeting on May 12, 2026 at 6 p.m. Prior to taking the Oath of Office, newly elected trustees will complete a Statement of Elected Officer which will be available prior to the meeting of the Board.

Fiscal Analysis: None

Regulatory Requirement: Board Policy BBBB (Legal): Elections – Post-Election Procedures

Contact Person for Additional Questions/Information:

Name: Diana Weaver, Executive Assistant to the Superintendent and the Board of Trustees

Email address: diana.weaver@killeenisd.org

Telephone Number: (254) 336-0003

Attachments: 1) Sample Statement of Elected Officer

2) Sample Oath of Office

3) Sample Certificate of Election

Signature Requested: Yes (Presiding Officer of Canvassing Authority on Certificates of Election; newly elected Board Members on Statements of Elected Officer, and Oaths of Office)