

DUCHESNE COUNTY SCHOOL DISTRICT
BOARD OF EDUCATION

REGULAR SESSION

April 2, 2026

District Office, 1010 East 200 North, Roosevelt, Utah

OFFICERS: President Brandon Bench presided with Board Members Emilee Wells, Mark Thacker, Tony Smith, and Don Busenbark present, as well as Superintendent Jason Young and Business Administrator Dee E. Miles.

VISITORS:

Heather Cook	Samantha Suter	Sheena Earl	Troy Layton	Tara Winn
Phillip Bertoch	Cliff Murray	Ben Felder	Alyssa Evans	JoAnn Allred
Mike Ross	Brian Bleazard	Aubrey Harris	Deb Evans	Matt Labrum
Jenn Tuckett	Julie Seeley	Ron Bagley	Ginger Thomas	
Kendra Embleton	Sharon Smith	Ann Marie Powell	Jen Reiley	
Tyler Powell	Lane Earl	Kimberly Layton	Hayli Jenkins	

WORK SESSION: The Board discussed new legislation including cell phone restrictions, early literacy, and fee waivers for trips.

REGULAR SESSION: President Bench called the regular session to order at 7:00 p.m. Mr. Smith offered prayer. Ms. Wells led the Pledge of Allegiance to the Flag of the United States of America.

MINUTES: Ms. Wells moved and Mr. Busenbark seconded to approve the minutes of the regular board meeting held March 5, 2026; voting was unanimous in the affirmative. Audio recording is available at: <https://www.utah.gov/pmn/files/1413871.mp3>.

RECOGNITION: The Union High School Choir performed. The community partner award was presented to UBTech and the Extra Degree award to Ginger Thomas, Alyssa Evans, and Troy Layton for their exceptional contributions to student success.

ADMINISTRATIVE REPORTS: Heather Cook, Food Services Director, reported about 900 breakfasts are served per day, and 2,700 lunches. School lunch debt is up almost 50% from two years ago to almost \$100,000.

Brian Bleazard, Data Specialist, noted student data privacy is a growing issue, and reported on three rounds of major student data reporting each year that drives funding.

Board Members visited Centennial Elementary and saw many good and innovative ideas in the works.

OPEN TIME: At 7:42 p.m. President Bench opened the meeting for those who signed up for public comment. Cliff Murray philosophized on four day school week and cell phones. President Bench closed open time at 7:45 p.m.

DISCUSSION / ACTION ITEMS:

1. Travel Requests – Superintendent Young reviewed the new requests. Mr. Thacker moved to approve. Mr. Busenbark seconded; passed unanimously
2. Policy 2nd Reading: 1.1016.03 Purchasing Card Policy – Mr. Miles noted no further changes to the policy for this reading. Ms. Wells moved to approve. Mr. Busenbark seconded; passed unanimously
3. Policy 2nd Reading: 5.0220 Attendance Requirements – Superintendent Young noted only minor punctuation changes from last month. Ms. Wells moved to approve. Mr. Busenbark seconded; passed unanimously
4. Public Hearing: DCSD School Fees for the 2026-27 School Year – President Bench opened the meeting for public comment for those who signed up to speak. Superintendent Young noted one new fee for credit

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- recovery. There being no further comments, President Bench closed the hearing. Mr. Busenbark moved to approve the fee schedule. Mr. Smith seconded; passed unanimously
5. School Land Trust Plans for 2026-27 – Mr. Busenbark clarified Altamont High, Con Amore, and Union High plan details. Mr. Busenbark moved to approve all the plans. Mr. Smith seconded; passed unanimously.
 6. DCSD 2027-28 Calendar Adoption – Superintendent Young reported on coordination of the calendar with Uintah and UBTech. Staff voting on the options was reviewed. Mr. Busenbark noted a short week for Christmas break is difficult. Ms. Wells moved to approve A-1. Mr. Thacker seconded; passed unanimously.
 7. Possible change of date for the June 4 board meeting – Superintendent Young noted a conflict for administration to go to a training. Mr. Busenbark moved to approve moving the meeting to June 3rd. Ms. Wells seconded; passed unanimously.
 8. Buildings/Construction – Superintendent Young noted Altamont is still going well and Tabiona Track is being drawn up. Cooling for Tabiona without the loop field is being engineered.
 9. Personnel –
 - a. Superintendent and Business Administrator appointment – Ms. Wells moved to appoint Jason Young, Superintendent of Schools, and Dee E. Miles, Business Administrator for two-year terms starting July 1, 2026. Mr. Thacker seconded; passed unanimously.
 - b. Staff Approval – Mr. Thacker moved to approve a new teacher that was hired. Ms. Wells seconded. Passed unanimously.

DISCUSSION ITEMS:

1. Policy Review: 5.0710 Student Use of Personal Electronic Devices in Schools - Superintendent Young noted SB 69 changed some of the requirements, but that our existing policy meets the new requirements which includes accommodations for any unique needs.
2. Policy 1st Reading: 4.0220 School Year - Superintendent Young noted new legislation sets seat time for a credit and proposed continuing with the District practice of 990 hours for a school year.
3. Board member assignments for high school graduations – The Board made plans to attend all the school graduations.

EXECUTIVE SESSION: Mr. Busenbark moved and Mr. Thacker seconded that the Board go into executive session to discuss personnel and property acquisition at 8:35 p.m.; aye votes: Mr. Bench, Mr. Busenbark, Ms. Wells, Mr. Smith, Mr. Thacker. Nay votes: none. Motion passed. Mr. Busenbark moved and Mr. Thacker seconded that the Board go out of executive session at 9:44 p.m.; passed unanimously.

ADJOURNMENT / FUTURE PLANNING: Mr. Thacker moved to adjourn the meeting at 9:45 p.m. Ms. Wells seconded. Passed unanimously. The next Regular Meeting will be held Thursday, May 7, 2026, at the District Office, 1010 East 200 North, Roosevelt, Utah.