

From: **Caleb Turner** <caleb@databranchusa.com>

Date: Wed, May 27, 2026 at 2:38 PM

Subject: FOIA Request - Meridian CUSD 223 [Ref: Augustine Haywood]

To: mplourde@mail.meridian223.org <mplourde@mail.meridian223.org>

Cc: augustine.haywood@thedatabranch.com <augustine.haywood@thedatabranch.com>

Dear Records Custodian,

The Data Branch is submitting a public records request for records pertaining to vendor procurement and purchasing activity.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:

All products from School Asset Manager, Collaborative Student Transportation, Prismatic Services Inc, Lead Public Schools, buildEd, and Transpar Group.

We aim to find records from 2022 to now that would reflect the pricing structure of any engagement with the above vendors. This may include subscription or licensing terms, implementation fees, and/or per-unit costs.

The types of records we are interested in include:

- Contracts, service agreements, and order forms
- Purchase orders associated with the above vendors
- RFP or solicitation documents
- Task orders issued under cooperative purchasing agreements

We are glad to accept records in whatever format your office finds easiest to produce, including:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any summary-level purchasing records already maintained by your office

If portions of the requested records are exempt from disclosure, please provide all segregable non-exempt portions.

For full transparency, this request *is* for commercial purposes. We will gladly adhere to any policies or procedures Meridian CUSD 223 has in place for public records requests, and are open to narrowing, clarifying, or modifying the request to make fulfillment easier on your end.

Please send records to my colleague Augustine Haywood (who handles record intake) at the following:

Email: augustine.haywood@thedatabranch.com

Phone: (302) 585-3132

Address: 1111B S Governors Ave STE 21033, Dover, DE 19904

We look forward to your timely response and appreciate your attention to this request. Should it have been directed to the wrong agency or department, please advise or pass it along to the appropriate custodian. Thank you for your cooperation.

Thank you,

Caleb Turner

The Data Branch Research Team