

MERIDIAN COMMUNITY UNIT SCHOOL DISTRICT NO. 223
JOB DESCRIPTION
~~SPEECH LANGUAGE PATHOLOGIST~~

Position Title: ~~_____~~ **Speech Language Pathologist**
Reports to: **Building Administration**

Mission Statement of District:

To instruct and assist students to be self-directed ~~learners~~learner, collaborative workers, complex ~~thinkers~~thinker, quality producers and community contributors.

Qualifications:

- 1) ~~1)~~ Valid and properly registered Professional Educator License, issued by the Illinois State Educator Preparation and Licensure Board, with appropriate endorsement(s) for specific teaching assignment.
- 2) ~~2)~~ Evidence of physical fitness and freedom from communicable disease
- 3) ~~3)~~ Successful completion of criminal background check
- 4) PREFERRED: Certificate of Clinical Competence (ASHA-CCC)

Desired Qualification:

~~Certificate of Clinical Competence (ASHA-CCC)~~

Required Knowledge, Skills, and Abilities:

- Possess effective oral and written communication skills
- Able to comprehend and follow written and verbal instructions
- Physically and emotionally able to perform job responsibilities
- Skilled in the use of office computer equipment, related software applications, and other standard office machines
- Able to gather data, compile information, prepare reports and use to improve performance
- Able to make procedural decisions and judgments
- Able to work effectively with a wide range of constituencies in a diverse community
- Able to attend to detail
- Able to perform multiple concurrent tasks
- Able to set goals and establish methods for achieving these goals
- Knowledge in content area and accompanying pedagogy
- Knowledge of resources available to best support personal and student growth

Nature of work:

Meridian CUSD223 Our Mission is to educate students to be self-directed learners, collaborative workers, complex thinkers, quality producers, and community contributors.

Utilizing leadership, advocacy, and collaboration, the school based speech pathologist provides prevention, assessment, and remediation services for students who exhibit difficulties in the areas of language, speech, voice, and fluency. These services are designed to help children meet their educational goals.

Responsibilities and Duties:

- Implement the District's philosophy of education and instructional goals and objectives as defined in the mission, vision, values, school improvement plan and district strategic plan.
- Conduct speech-language evaluations. -This includes screenings and observations of students referred for an individual evaluation, consultation regarding the referral, and the administration and interpretation of both standardized and criterion based measures.
- Provide direct service intervention and treatment. -This includes development of Individualized Education Programs (IEPs) for eligible students, planning intervention based on each student's IEP and providing therapy using a variety of service delivery models.
- Consults and collaborates with parents and other professionals.- This includes participation in multidisciplinary team meetings, annual review meetings, case study conferences, parent conferences, IEP meetings, and consultation/collaboration with teachers and others providing services for specific students.
- Complete special education forms/reports. -~~These~~ including IEPs, notices of conference, evaluation reports, detailed progress reports, Medicaid claims, other reports, etc. as required by the school, district, or governmental agencies.
- ~~Attend program development and staff training.~~
- ~~Complete required professional learning to keep licensure current.~~

Other Duties:

- ~~This encompasses any other duties as may from time to time be delegated by the administrator and the administrator may make any adjustment in the scope of responsibilities as outlined above which will be in the best interest of the school district.~~
- Report suspected child abuse/neglect cases as required by statute and board policy and notify immediately appropriate personnel of evidence of substance abuse, child abuse, child neglect, severe medical or social conditions, potential suicide or individuals appearing to be under the influence of alcohol, controlled substances, or anabolic steroids.
- Participate actively in a Professional Learning Community with colleagues by:
 - a . Attending staff meetings and in-service meetings as required.
 - b . Creating, sharing, and analyzing data with team or departmental colleagues.
 - c . Actively engaging in district, building, and team-level committees and participating in district/building initiatives.

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d. Participating in curriculum development programs and in the selection of materials and equipment to support instruction.

- Participate actively in a Professional Learning Community
- Assume responsibility for all students within the school, beyond those specifically assigned, supervising in a fair and constructive manner to ensure the safety and well-being of all students both in/out of class and/or building activities.
- Ensure the safety and health of all students, notifying the administration of any unsafe conditions, following established procedures.
- Maintain accurate records and complete records and reports in a timely fashion as required by law and regulation or building/department or requested by the Principal or designee. Maintain accurate attendance records. Account for all funds collected from students.
- Work cooperatively with adults assigned to the classroom (e.g., paraprofessionals, student teachers, parents, and volunteers), establishing clear expectations for roles and responsibilities.
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- Serve as a role model for students and staff in demonstrating positive attitudes, appropriate attire and grooming and effective work ethic.
- Maintain positive, cooperative, and mutually supportive relationships with the administration, instructional staff, students, parents, and representatives of resource agencies within the community.
- Continue to grow professionally through collaboration with colleagues and professional growth experiences. Summarize, interpret, and disseminate current developments in learning, instructional strategies and classroom management through reading of professional journals, participation in professional development, and involvement in professional organizations.
- Complete the required professional learning to keep licensure current.
- Use critical thinking, decision-making, and problem solving skills.
- Demonstrate self- management and coordination skills and effectively organize a variety of materials, equipment, media, and community resources to support the instructional program, using school-approved procedures.
- Protect confidentiality of records and information gained as part of exercising professional duties in accordance with the law and Board policies.
- Be knowledgeable of and adhere to contractual obligations and the law and regulations, including but not limited to, the Illinois School Code, State Board of Education rules and regulations, Board of Education policies and regulations, school regulations and procedures.
- Perform other duties as assigned.

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Physical Demands and Work Environment:

The physical demands and work environment described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of the job, the employee is regularly required to sit; use hands to manipulate, handle, or feel; and talk or hear. The employee regularly is required to reach with hands and arms. The employee is regularly required to stand and walk. The employee must regularly lift and/or move up to 10 pounds and occasionally lift and/or move up to 40 pounds. Specific vision abilities required by this job include: close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. Other physical demands of the positions include: regular bending, squatting, kneeling, twisting/turning/balancing, reaching above shoulder/outward, and typing/keyboarding.

In the work environment, the employee is regularly exposed to video ~~display~~ and regularly works ~~in typical~~ interior/office environmental conditions. The employee works as designated through a collective bargaining agreement. The noise level in the work environment is usually moderate.

Term of Employment: ———As designated through collective bargaining agreement

FLSA Status: Exempt

Evaluation: As ~~designated~~ through collective bargaining agreement and
Teacher Evaluation Plan

The statements in this job description are intended to describe the general nature and level of the work to be performed by (an) individual(s) assigned to this position. They are not an exhaustive list of all duties and responsibilities related to the position. This job description will be reviewed periodically as duties and responsibilities change with business necessity and School Board Policy and procedures. Job functions are subject to modification.

Non-Discrimination Statement:

Meridian Community Unit School District No. 223 is an equal opportunity employer. The District does not discriminate on the basis of race, religion, color, sex, age, national origin, or disability.

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