



Stillwater Public Schools Administration  
Building  
314 South Lewis Street  
Stillwater, OK 74074

## **Minutes of Regular Meeting**

Tuesday, September 9, 2025 5:30 PM Central

Attendance Taken at 5:34 PM.

Dr Marshall Baker: Present  
Rachel Dillin: Present  
Roberta Douglas: Present  
Timothy Riley: Present  
Gay Washington: Present

### **1. CALL TO ORDER AND ROLL CALL**

President Douglas called the meeting to order at 5:34 p.m. The roll call was taken by Tawni Hooten, Board/Minutes clerk. Attendance confirms there is a quorum of the board to proceed.

### **2. PLEDGE OF ALLEGIANCE**

President Douglas asked everyone to stand as Superintendent Bridges introduced some Junior High Students with a civic class project: Camden Nelson, Landon Rogers, Tabre Gage, and Aaron Maxey who led the Pledge of Allegiance.

### **3. COMMUNICATIONS/PUBLIC INTEREST**

#### **A. Recognitions**

- **4 Newly Certified Academic Language Therapist (CALT)**
  - **Karyn Spencer**
  - **Jocelyn Chapman**
  - **Diana Aker**
  - **Shannon Troxel**

Diane Fix, Director of secondary education introduces the newly Certified Academic Language Therapists to the board. Diana Aker is at Highland Park, Jocelyn Chapman is at Will Rogers, Karyn Spencer at Will Rogers, and Shannon Troxel who is now at Richmond. There is extensive education obtained for this accredited specialized degree-it's almost like getting a second Masters as Diane stated. We currently have 11 Certified Academic Language Therapists in the district. A huge congratulations to these four CALT recipients.

## **B. Superintendent's Report, Tyler Bridges**

Mr. Bridges gave his Superintendent report. The 90-Day plan is still progressing along very well. He is continuing to attend district events, connecting with SEA, attend community events, Radio/TV, continuing to visit sites and departmental meetings, civic club engagements, meeting with community members, attending and working through budget meetings as we look at budgetary things now and into the next two to five years as we stay budget conscious and efficient, and also broadening the cabinet structure to allow some changes for including other key leaders pertinent to certain conversations and cross-talk across the district.

He provided an update on enrollment numbers by grade and school site.

District Highlights were mentioned:

- Invitation to Feature Stillwater Public Schools in "The 10 Most Admired School Districts" from *The Education Magazine*
- SPD donation for trauma kits to be placed in each school site
- Kira Frisby and her team with SPS has been awarded a \$225,000 grant from the Oklahoma Attorney General's Opioid Abatement Board
- Recognized 88 employees with over 1000 years of service to the District with their Service Pins
- Donation for each school from the Cowboy Country Chapter of Ambucs
- Overall positive feedback from 'Bell to Bell No Cell'
- Barry Fuxa has kicked off production of the Pioneer Pulse, a new 30-minute show on TV 31
- Football kicked off the season with a 41 - 15 victory over Tulsa Union.
- 24 SHS Cross Country athletes medaled at the Guthrie Invitational.
- 10 SMS & SJHS XC athletes medaled at the Guthrie Invitational with Carson Veal and the 8th grade boys team bringing home 1st Place.
- Sadie Moore set a new school Volleyball record with EIGHT aces in one game.
- In addition to the National 3-Star Chapter, our FFA chapter was recognized as one of only 10 FFA programs in the nation as a finalist for the Premier Chapter in Strengthening Agriculture

## **C. Board Communication**

The board made mention of the new structure of our board meetings moving forward. President Douglas discussed a little bit about the new meeting structure. This is in an effort to streamline and be more efficient in all board meetings and communications. The board attended the Oklahoma State School Board Association and the training was great, but a highlight was that two of our district leaders Mr. Tyler Bridges, and Ms. Kira Frisby led some classes. Mr. Bridges talked on the "Bell to Bell No Cell" and Bond Initiatives, while Ms. Frisby talked about Community Partnerships and Student/Staff Mental Health Well-Being.

Dr. Baker spoke on the special and general meeting's precious structure and described how it had been two separate meetings, and now moving to the one general meeting was a step in a direction of continued transparency for the district. The budget is in the monthly packet and is easy to follow along, and all agendas and documents for the meeting are all in one convenient

location.

**D. Public Comments - Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting**

Stacy Laxton completed the BED-E form and was approved to speak on the topic she indicated on the form. Ms. Laxton spoke about “Dedicated space for STEM activities”

**4. CONSENT AGENDA (Action)**

**All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:**

I move to approve the Consent Agenda as presented excluding item 4D. This motion, made by Rachel Dillin and seconded by Timothy Riley, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

**A. August 12, 2025, Special Meeting Minutes**

**B. August 12, 2025, Regular Meeting Minutes**

**C. Out of State Travel Requests:**

1. **SHS Cross Country Boys and Girls** are traveling from October 3, 2025, to October 4, 2025, to Fayetteville, AR to compete competitively in the Chile Pepper Cross Country Festival.
2. **SHS Wrestling** is traveling from December 11, 2025, to December 14, 2025, to Akron-Fairlaw, OH to compete in the prestigious Walsh Ironman tournament.
3. **SHS Swim Teams** is traveling on November 20, 2025, to Fayetteville, AR for an Invitational Swim Meet.
4. **SMS Kameoka / Sister School Program** is traveling from October 11, 2025, to October 19, 2025, to Kameoka, Japan to increase the international awareness of our students about opportunities that reach far beyond our borders.

**D. Memorandum of Understanding for Academic Credit Options-Meridian Technology Center (Supt) - (This item was excluded from the motion)**

**E. Approval of the following contracts for FY 2025-2026:  
Educational Services**

1. Care Solace (Mental Health Care Coordination)
2. Mulhall-Orlando Public Schools (Alternative Education Cooperative Agreement)

3. Oklahoma Department of Career and Technology Education (Secondary and Technology Education Program Agreement)
4. Oklahoma Department of Rehabilitation Services
5. Oklahoma State Department of Education, Public Consulting Group, and Oklahoma Health Care Authority (School-Based Health Services Program)
6. Turning Point

**F. Transfer and Summary of Activity Account Funds (Finance)**

**G. Change Orders, Encumbrances and Accounts Payable (approval of encumbrance numbers as listed): (Finance)**

2025-2026 General Fund (11) Encumbrances #2026-11-3 – 2026-11-217 -2026-11-308 totaling \$350,131.36

2025-2026 Building Fund (21) Encumbrances #2026-21-2 totaling \$7,420.54

2025-2026 Child Nutrition Fund (22) Encumbrances #2026-22-47 - 2026-22-54 totaling \$574,530.12

2025-2026 Bond 31 Fund Encumbrances #2026-31-11 – 2026-31-19 totaling \$64,798.89

2025-2026 Bond 32 Fund Encumbrances #2026-32-25 totaling \$8,500.00

2025-2026 Bond 33 Fund Encumbrances #2026-33-148 – 2026-33-171 totaling \$63,521.86

**H. Sanctioned Organizations Approval Packages for FY 2025-2026 (Finance)**

**I. Annual Estimate of Needs (Finance)**

**J. Activity Fundraising Requests (Finance)**

**K. Annual Activity Fund Planning and Approval Packages (Finance)**

**L. Consider and vote to approve or not approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project (Operations)**

**M. Consider and vote to approve or not approve Willbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project (Operations)**

**N. Consider and vote to approve or not approve the Design Review Committee for SPS HS Athletics Phase I Project (Operations)**

**O. Consider and vote to approve or not approve Trafera Student Device Lease Agreement (Operations)**

**5. BUSINESS/FINANCE**

**A. Consider and Vote to Approve or Not Approve the Treasurer's Report**

I move to approve the Treasurer's report as presented. This motion, made by Dr Marshall Baker and seconded by Gay Washington, **Carried**.

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

**B. Receive and Approve or Not Approve the First Revised Budget**

I move to approve the First Revised Budget as presented. This motion, made by Rachel Dillin and seconded by Timothy Riley, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

**C. Receive Information on the Larry Allred Memorial Golf Tournament Endowment, and Possible Board Action to Move the Balance of Funds from Stillwater Public Schools to The Stillwater Public Education Foundation (SPEF)**

I move to authorize the Larry Allred Memorial Golf Tournament Endowment balance in the Stillwater Public Schools Activity Fund to transfer to the Stillwater Public Education Foundation (SPEF). This motion, made by Dr Marshall Baker and seconded by Gay Washington, **Carried.**

Dr Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

**6. EDUCATIONAL SERVICES**

**A. Assistant Superintendent, Angela Rhoades to present the Site Capacity Numbers (Quarterly Report for October)**

Superintendent Bridges presented the site capacity numbers which will meet the October quarterly requirement.

I move to approve site capacity numbers as presented. This motion, made by Dr. Gay Washington and seconded by Rachel Dillin, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

**7. OPERATIONS**

**A. Consider and vote to approve or not approve Substantial Completion of the SPS OES Phase 2 Building Renovation-Parking**

I move to approve the Substantial Completion of the SPS OES Phase 2 Building Renovation-Parking. This motion, made by Rachel Dillin and seconded by Dr Marshall Baker, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Dr Marshall Baker: Yes

**B. Consider and vote to approve or not approve Substantial Completion of the SPS Sangre Ridge, Middle School HVAC and Roof Replacement and SPS High School PAC and Fieldhouse Mechanical Improvements and Replacements**

I move to approve the Substantial Completion of the SPS Sangre Ridge, Middle School HVAC and Roof Replacement and SPS High School PAC and Fieldhouse Mechanical Improvements and Replacements. This motion, made by Gay Washington and seconded by Timothy Riley, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

**C. Receive the Bond 2023 Update**

Brian Thomas provided the update.

**8. OTHER REPORTS / RECOMMENDATIONS**

**A. Review and Approve or Not Approve the following updated SPS policies: (Sup)**

<u>FFACA</u>	<u>Administering Medication to Students</u>
<u>FFACA-E2</u>	<u>Parent/Guardian Consent and Waiver for Administration of Epinephrine Injection</u>
<u>DABD</u>	<u>Service of Legal Papers on School Grounds During School Hours</u>
<u>DBCA</u>	<u>Standards of Performance and Conduct of Teachers</u>
<u>DOAC</u>	<u>Support Personnel Suspension, Demotion, Nonrenewal, or Termination</u>
<u>FO</u>	<u>Student Discipline</u>

I move to approve the SPS policies as presented. This motion, made by Gay Washington and seconded by Rachel Dillin, **Carried**.

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

**9. Proposed Executive Session to Discuss the Following:**

A. Proposed executive session to discuss the employment of those employees listed on attached Exhibit A. 25 O.S. Section 307(B)(1)

B. Evaluation of the Superintendent (a routine evaluation session that the Board may conduct monthly) Pursuant to Executive Session Authority – OKLA. STAT. tit. 25 sect 307(B)(1) and (7).

**10. Vote to Convene in Executive Session (Action)**

I move to convene into Executive Session at 7:00 p.m. This motion, made by Timothy Riley and seconded by Rachel Dillin, **Carried**.

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

**11. President's Acknowledgment of the Return of the Board to Open Session**

President Douglas acknowledged the Board back to open session at 8:11 p.m.

**12. Statement of Executive Session Minutes**

The following statement was provided by MARSHALL BAKER. The Executive Session convened at 7:00 p.m. During the Executive Session, the following people were present: Roberta Douglas (7:00 p.m.-8:11 p.m.), Rachel Dillin (7:00 p.m.-8:11 p.m.), Tim Riley (7:00 p.m.-7:19 p.m., 7:21 p.m.-8:11 p.m.), Dr. Gay Washington (7:00 p.m.-8:11 p.m.), Dr. Marshall Baker (7:00 p.m.-8:11 p.m.), Mr. Tyler Bridges (7:00 p.m.-7:18 p.m., 7:20 p.m.-8:11 p.m.), and Dr. Trent Swanson (7:00 p.m.-7:19 p.m.). In the Executive Session, the Board discussed the appointments, resignations, and employment recommendations listed on Exhibit A of the agenda as authorized by OKLA. STAT. tit. 25 Section 307(B)(1), and the evaluation of the Superintendent as authorized by OKLA. STAT. tit. 25 Section 307(B)(1) and (7). Nothing else was discussed in the

Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

**13. Consider and Vote to Approve or Not Approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda.**

I move to approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda. This motion, made by Rachel Dillin and seconded by Gay Washington, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

**14. ADJOURNMENT**

**A. Vote to Adjourn (Action)**

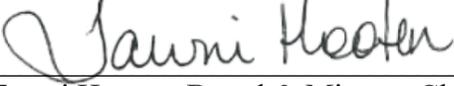
I move to adjourn at 8:24 p.m. This motion, made by Timothy Riley and seconded by Rachel Dillin, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

STILLWATER BOARD OF EDUCATION

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Roberta Douglas, President

STILLWATER BOARD OF EDUCATION

  
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Tawni Hooten, Board & Minutes Clerk

(SEAL)

These minutes were officially approved by the Stillwater Board of Education on October 14, 2025.