



**Wharton County
Junior College**

**PAID PROFESSIONAL
ASSIGNMENT (PPA)
REQUEST FORM**

TO: Rachel Bahnsen

DATE: 04/07/2026

FROM: Dr. Amanda Allen

DIV or UNIT: Office of the President - Institutional Research Dept

SUBJ: PPA request for: Lea Anna Kostelnik
 Title of PPA activity: Interim Director of Institutional Research
 Dates (or semesters) of activity: May - July 2026

A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Ms. Kostelnik will serve as the interim Director of Institutional Research while the College conducts a search for the vacant position.

B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)	\$1000/mo		\$ 3,000.00
TOTAL		\$ 0.00	\$ 3,000.00

Budget Number : 1110.13036.6093.602

C. **Approvals**

Supervisor: _____ Date: _____

VP: _____ Date: _____

President:  Date: 04/07/2026