

Stephanie Steber
Stephanie.Steber@ODPBusiness.com

CET PMX

SOLD TO:
HUNTSVILLE ISD
823 CLINE ST


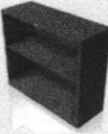



HUNTSVILLE TX 77340
Megan Winkler
936-435-6997

SHIP TO:
HUNTSVILLE ISD
823 CLINE ST


HUNTSVILLE TX 77340
Megan Winkler
936-435-6997

NOTES:

Pricing in this proposal is based on current market conditions and may change due to tariff adjustments or government fees. Any increases before order invoice could adjust the final pricing.

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
0		77	HLPLBC3013B2 Mod 30Wx13Dx29H 2-Shelf Bookcase Select Laminate Finish .LSE1 Sepia Walnut	\$106.00	\$8,162.00
1		102	HS30ABC Brigade Bookcase 2-Shelf 12-5/8D x 34-1/2W x 29H Select Paint Color \$(P1) P1 Paint Opts Select Grade 1 Paint .S Charcoal	\$165.00	\$16,830.00
2		115	HS72ABC Brigade Bookcase 5-Shelf 12-5/8D x 34-1/2W x 71H Select Paint Color \$(P1) P1 Paint Opts Select Grade 1 Paint .S Charcoal	\$330.00	\$37,950.00
3		1	IMPORT TARIFF Tariff Adjustment Pass Through	\$3,048.64	\$3,048.64
5		1	LEAD TIME Estimated Lead Time 4-6 Weeks	\$0.00	\$0.00

Approved 4-30-26

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
6		1	SHIPPING Shipping is Dock to Dock only no Liftgate Included	\$0.00	\$0.00
				Subtotal	\$65,990.64

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
------	-------	-----	---------	-----------	----------

Subtotal \$65,990.64

GRAND TOTAL \$65,990.64

~Ordering Notes~

- * Deposit may be due at time of order
- * The applicable tax will be applied at the time of invoicing
- * Pricing in this proposal is based on current market conditions and may change due to tariff adjustments or government fees. Any increases before order invoicing could adjust the final pricing.
- * Estimated leadtime is subject to the manufactures production / shipping schedules
- * This proposal contains Special Order items that are Not Returnable
- * Once an order is placed, cancellations are Not Allowed

TERMS AND CONDITIONS OF PURCHASE

(FURNITURE - ODP BUSINESS SOLUTIONS WORKSPACE INTERIORS)

1. ODP Business Solutions, LLC ("ODP Business Solutions") shall make commercially reasonable efforts to install all products as quickly as possible. However, any delivery and/or installation dates quoted to Customer are approximate, and ODP Business Solutions obligation shall be only to deliver and/or install the products within a reasonable time. Also, due to certain factory shipment schedules, it is possible that ODP Business Solutions will be able to deliver and install portions of the job in phases. Customer will be invoiced for the items as they are delivered and payment will be due as set forth in Section 3 below
2. All prices are firm for thirty (30) days from date of proposal.
3. Payment terms are net twenty (20) days from date of invoice, unless otherwise agreed to and as documented on the order or quote. Customer will be invoiced for items when delivery and installation (if applicable) is complete, and any punch issues are less than 10% of the value of the entire order. In no event shall payment be withheld for delivered products and services. Customer shall pay 90% of the invoice and may withhold 10% until completion of the job. The balance is payable immediately after any outstanding issues are resolved.
4. All orders are subject to credit approval.
5. ODP Business Solutions requires a minimum deposit equaling 50% on all orders over \$20,000. Said deposit will be applied to Customer's account until such product is delivered and invoiced. Each invoice, less its proportionate share of the deposit, will be due and payable as set forth in Section 4 above.
6. All products and materials are subject to applicable taxes, as well as any applicable inbound freight and fabrication charges.
7. An order is not cancelable once in production. "Quick ships" and fabric orders are not cancelable.
8. Any quotation for special order products or materials shall be approved by an authorized Customer representative for correct product number, fabric, specifications and quantities. Any services rendered to Customer to change or modify the specification and layout before or during installation will be charged to Customer at prevailing rates. If such changes or modifications result in additional products, parts, materials or labor, they will be billed to Customer at prevailing rates.
9. Delivery and installation services are conducted during normal business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday. If services are requested outside of normal business hours, if special handling or equipment is required, if moving of products other than delivered is required, or if there are any unusual condition not made known to ODP Business Solutions at the time of sale, extra labor charges at prevailing rates may apply.
10. If during installation, additional products are necessary or required to complete the job, such additional products and labor will be charged to Customer at prevailing rates.
11. Floors shall be smooth, level and free from debris.
12. Condition of Jobsite - Customer agrees to have premises available on the requested date of installation and for a reasonable time thereafter for installation during the regular business day. Customer's job site shall be clean, clear, and free of debris prior to installation. Delivery and installation encumbrances which necessitate additional labor will result in extra charges. If installation is to be placed over carpeting, tiles, or other floor covering, Customer hereby assures ODP Business Solutions that all such coverings will be completed prior to time installation is scheduled. The job site shall be free of interference from all trades in the work areas, and if the job site is not free of such trade interference, the delivery and installation shall not proceed until such interference has been eliminated, or other arrangements are agreed to in writing. ODP Business Solutions shall be held harmless and shall not assume liability for job delay due to failure to meet any of the preceding conditions.
13. Jobsite Services. Electric current, light, heat, trash disposal facilities, hoisting and/or elevator service, and adequate facilities for off-loading, staging, moving, and handling of the Furnishings will be furnished without charge to ODP Business Solutions. Customer acknowledges that if the installed Furnishings require electrical hook-ups, outlets, wiring, or other similar services, at Customer's election, ODP Business Solutions may provide such services through licensed subcontractors at an additional fee or Customer shall be responsible for engaging appropriate licensed professionals.
14. Permits are the responsibility of the Customer unless expressly provided in the Proposal.
15. If Customer is unwilling or unable to accept delivery or installation of the products according to the specified schedule, the products will be stored at Customer's expense. Customer shall pay a warehouse charge payable monthly. Any double handling of a product will be charged at our normal hourly rate.
16. ODP Business Solutions makes no warranties, expressed or implied, as to merchantability or as the suitability of the products for any particular purpose, except those made by the manufacturer of the products. Any claim must be made to ODP Business Solutions in writing within five (5) days after delivery or installation of the products and if no claim is so received by ODP Business Solutions it will be conclusively presumed that Customer has accepted and that the products are as represented.
17. No liability shall accrue against ODP Business Solutions as a result of breach of terms and conditions caused by any strike, act of God, lockout, accident, or delay beyond its control.
18. ODP Business Solutions retains, and Customer hereby grants to ODP Business Solutions, a security interest in the products to secure the purchase price therefore. The products shall remain personal property regardless of being fixed to any real property. If Customer defaults in the payment of the purchase price when due, ODP Business Solutions shall have all rights and remedies granted by the Uniform Commercial Code. A finance charge of 2% per month (annual percentage rate 24%) will be charged on all past due balances. Customer shall pay all collection costs, including attorneys fee, in the event any claim is referred to a collection agency or attorney.
19. Products shipped directly to Customer shall be the responsibility of Customer except if agreed in writing that ODP Business Solutions will provide delivery and installation services. The receiving Customer is responsible to inspect products and file any necessary freight claims with freight provider.
20. Manufacturer warranties apply for parts only. Labor is not included.
21. All items set forth in the quotation are non-returnable.
22. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR CONSEQUENTIAL, SPECIAL, INDIRECT OR INCIDENTAL DAMAGES, WHETHER IN AN ACTION BASED ON CONTRACT, TORT (INCLUDING NEGLIGENCE) OR ANY OTHER LEGAL THEORY, EVEN IF THE PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
23. Each party shall indemnify and hold harmless the other party from and against any and all third-party claims, demands, actions, suits, losses, liabilities, damages and all related costs and expenses, including without limitation reasonable attorneys' fees due to, arising from or relating to the negligent, willful or reckless act or omission of the indemnifying party.
24. These terms and conditions shall be governed by the law of the State of Florida, without regard to conflict of laws principles.

Customer: _____
 Customer's Signature: _____
 Print Name: _____

Customer PO: _____
 Title: _____
 Date: _____



Megan Winkler <mwinkler@huntsville-isd.org>

F16057 HUNTSVILLE ISD 28696741 Quote 4.30.26

1 message

Stephanie Steber <Stephanie.Steber@odpbusiness.com>
To: "mwinkler@huntsville-isd.org" <mwinkler@huntsville-isd.org>

Thu, Apr 30, 2026 at 10:04 AM

Good Morning Megan,

Here is the quote for all of the bookshelves you're needing. I was able to source everything through HON so you'll have continuity across the space.

- The **wood bookcase** has a **5-year warranty** and is in **Sepia Walnut**.
- The **metal bookcases** have a **lifetime warranty** and are in a **charcoal** finish.
- As we discussed, the metal bookcases arrive **fully assembled (minus the shelves)**, which should save you some time on setup.

Because everything is coming through HON, I was able to apply a deeper discount for you.

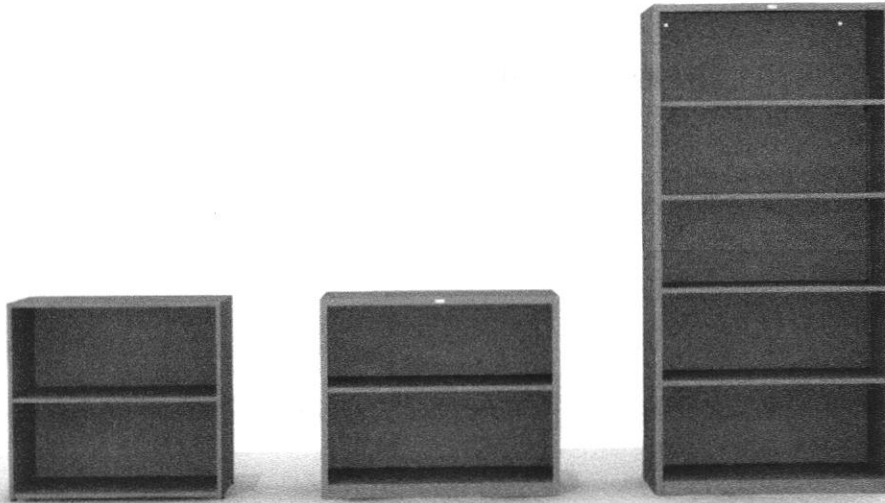
Please review the quote and make sure the quantities and details look correct. The sooner I receive the signed quote back, the sooner I can place the order and start the delivery timeline.

A couple of additional notes:

- These items are **custom ordered**, so they are **nonreturnable and nonrefundable**.
- They will ship **dock to dock only**, with **no liftgate** included.

Please let me know if you have any questions at all.

Thank you so much!



Stephanie Steber | She/Her/Hers

Commercial Furniture Specialist | Workspace Interiors by ODP Business Solutions

9501 Amberglen Blvd. Suite#200, Austin, TX 78729

512.851.0588 | Stephanie.Steber@ODPBusiness.com

www.odpbusiness.com



CONFIDENTIALITY NOTICE: The information contained in this email and attached document(s) may contain confidential information that is intended only for the addressee(s). If you are not the intended recipient, you are hereby advised that any disclosure, copying, distribution or the taking of any action in reliance upon the information is prohibited. If you have received this email in error, please immediately notify the sender and delete it from your system.

 **F16057 HUNTSVILLE ISD 28696741 Quote 4.30.26.pdf**
1118K