

**Weber School District**  
**Technical Services**

# Memo

**To:** Superintendent Gina Butters, Weber School District Board of Education  
**From:** Dr. Jennifer Boyer-Thurgood, Director of Technology  
**CC:** Brock Mitchell, Dax Teuscher  
**Date:** June 3, 2026  
**Re:** Purchase Request - Microsoft

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It is time to renew our annual software agreement with Microsoft. This software agreement is necessary for the successful operation of the overall network and computers, including DNS, Active Directory Services, Network Services, Desktop Computer Operating Systems, Microsoft Office, and day-to-day server operations. Funds for this purchase are from the regular operating budget. All district procurement procedures have been followed. The price listed below is the NASPO/State Contract price from the lowest bidding vendor. The deadline for this renewal is 7/30/23.

At this time, I am requesting board approval for the following:

Microsoft Annual Software Support Renewal – \$195,899.10

Thank you for your consideration of this purchase. As always, I appreciate your continued support of technology in the district. If I can provide you with further clarification or answers to questions, please contact me at 801-476-7979.

Thank you.



Dr. Jennifer Boyer-Thurgood  
Director of Technology