

Browning Public Schools
Board Agenda Request
Meeting to Be Held: June 28, 2023



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 6/21/23

To: Corrina Hall Guardipee
 Superintendent

From: John Salois
Title: Director of Human Resources

Subject: Hiring: English Language Arts Teacher – BHA 2023-2024

Description: Matthew Johnson recommends the following hire for the 2023-2024 AY

✚ Jake Arrowtop, ELA Teacher-BHA, BA/5.
Pending Completion of Pre-Hire Process

Financial Impact: \$50,927.00

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable

Attachment(s): None

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position English Language Arts		Applicant Recommended Jake Arrowtop	
Department/Location Buffalo Hide Academy		Supervisor Matthew Johnson	
Type of Position Certified	Starting Date 8/15/23	Term 187 day	

Recruiting	Date Posted: 5/8/23. Reposted	Closing Date: Until Filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Jake Arrowtop	5/9/23	Yes	5/22/23

Interview Committee	Title	Name	Title
Matthew Johnson	Director of Alt. Ed.		
Nicholas Rink	BHA Teacher		
Heidi BullCalf	Director of Student Activities		
Charlie Speicher	BHA Teacher		

Recommendation: Jake holds a BA in English Literature with a minor in creative writing. He has teaching experience. He demonstrated qualities that would make him an excellent role model for BHA students

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	5/26/23	Yes	OK
State & Federal Criminal background check	5/26/23	No	
Tribal Background check	5/26/23	No	

Salary: \$50,927.00	Placement: BA/5.	Contract Days: 187
---------------------	------------------	--------------------

Prepared by: John Salois Date 6/8/23 Approved by: _____ Date: _____