



**STILLWATER PUBLIC SCHOOLS**  
**STILLWATER BOARD OF EDUCATION**

**PREPARED BY:** Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer  
**APPROVED BY:** Uwe Gordon, Superintendent  
Dr. Janet Vinson, Acting Superintendent  
**DATE:** April 8, 2025

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**AGENDA ITEM:**

Annual Activity Account Fund Raising Projects for FY 2024-2025

**BOARD ACTION REQUESTED:**

Motion to Approve Annual Activity Account Fund Raising Projects for FY 2024-2025

**BACKGROUND INFORMATION:**

Fund Raising project bring additional revenue into activity accounts. They are typically approved on the accounts Annual Activity Fund Planning Packages. However, when fund raising projects become available throughout the year that are not listed on the accounts Annual Activity Fund Planning Packages, it must be presented to the Board for approval.

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2024-2025 Sponsor Name: Tisha Gossman

Name of Activity Fund: Peer Partners Account No: 934

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Texas Roadhouse Dine-in Night. 10% of food proceeds will be donated to Peer Partners when they hand in the flyer or mention the team.

PURPOSE OF RAISING FUNDS:

To buy uniforms, equipment and afford transportation and food costs. Furthermore, we need funds to expand the team.

FUNDRAISER DATES: START March 31st END March 31st

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. 500 - EST. EXP. 0 = EST. PROFIT \$0.00 500

Sponsor Signature: Tisha Gossman

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

Principal Authorization: [Signature]

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. - ACT. EXP. = ACT. PROFIT (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2024-2025 Sponsor Name: Tisha Gossman

Name of Activity Fund: Peer Partners Account No: 934

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

We will be selling t-shirts through Stillwater Screenprinting's web store.

PURPOSE OF RAISING FUNDS:

To provide us with funds to expand our team which means new uniforms and more equipment.

FUNDRAISER DATES: START April 1 END April 25

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. 500 - EST. EXP. 100 = EST. PROFIT \$ 0.00 400

Sponsor Signature: Tisha Gossman

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

Principal Authorization: [Signature]

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. - ACT. EXP. = ACT. PROFIT (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

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