



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
APPROVED BY: Uwe Gordon, Superintendent
Dr. Janet Vinson, Acting Superintendent
DATE: February 11, 2025

AGENDA ITEM:

Annual Activity Account Fund Raising Projects for FY 2024-2025

BOARD ACTION REQUESTED:

Motion to Approve Annual Activity Account Fund Raising Projects for FY 2024-2025

BACKGROUND INFORMATION:

Fund Raising project bring additional revenue into activity accounts. They are typically approved on the accounts Annual Activity Fund Planning Packages. However, when fund raising projects become available throughout the year that are not listed on the accounts Annual Activity Fund Planning Packages, it must be presented to the Board for approval.

FUNDRAISERS

SJHS

- POM PARENT NIGHT OUT**
- CHIPOTLE FUNDRAISER**
- CANDY GRAMS**
- SCHOOL DANCE TICKETS**
- HAT DAY**
- TICKETS TO WATCH POM TRYOUTS**
- PAJAMA DAY**
- VIRTUAL CALENDAR FUNDRAISER**

STILLWATER BOARD OF EDUCATION

CFB-E1

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2024-2025 Sponsor Name: Taylor Transou

Name of Activity Fund: Pom Account No: 981

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW) Sangre gym

Parent night out, drop off kids at Sangre, SJHS Pom + parents watch and play with kids, we will serve pizza and drinks, play games and dance party

PURPOSE OF RAISING FUNDS: 2/20/25 from 5:30 - 8:30 pm @ Sangre

Championship state rings for winning State in December, rings are \$200 a piece

FUNDRAISER DATES: START Feb 2025 END Feb 2025

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. \$2,500 - EST. EXP. \$500 = EST. PROFIT \$2,000

Taylor Transou
SPONSOR SIGNATURE

BOIAN WARD
ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

[Signature]
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Adoption Date: February 21, 2012

Revision Date(s): 9/10/19

STILLWATER BOARD OF EDUCATION

CFB-E1

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2024-2025 Sponsor Name: Taylor Tramsou

Name of Activity Fund: Pom (SJHS) Account No: 981

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Chipotle fundraiser, restaurant night on April 15th @ 415 E Hall of Fame

PURPOSE OF RAISING FUNDS:

Summer camp fees for UDA Camp in June

FUNDRAISER DATES: START April 2025 END April 2025

AMOUNT OF MONEY TO BE RAISED:

EST. INC. \$300 - EST. EXP. 0 = EST. PROFIT \$300

Taylor Tramsou SPONSOR SIGNATURE

BOARD OF EDUCATION AUTHORIZATION (applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

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FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2024-2025 Sponsor Name: Kaylee Bermea

Name of Activity Fund: Student Council Account No: 946

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Selling candy grams for Valentine's Day

PURPOSE OF RAISING FUNDS:

fundraiser for dance

FUNDRAISER DATES: START 2/10/25 END 2/14/25

AMOUNT OF MONEY TO BE RAISED:

EST. INC. 200 - EST. EXP. 50 = EST. PROFIT 150

Kaylee Bermea SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

Principal Signature PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

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FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2024-2025 Sponsor Name: Kaylee Bermea

Name of Activity Fund: Student Council Account No: 946

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

tickets for February School dance

PURPOSE OF RAISING FUNDS:

STUCO fundraiser

FUNDRAISER DATES: START 2/17/25 END 2/21/25

AMOUNT OF MONEY TO BE RAISED:

EST. INC. 800 - EST. EXP. 500 = EST. PROFIT 300

Kaylee Bermea SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

Principal Signature PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net increase to acct. due to fundraiser)

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FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2024-2025 Sponsor Name: Kaylee Bermea

Name of Activity Fund: Student Council Account No: 946

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

hat day fundraiser

PURPOSE OF RAISING FUNDS:

will be donating to special olympics

FUNDRAISER DATES: START 1/31/25 END 1/31/25

AMOUNT OF MONEY TO BE RAISED:

EST. INC. 100 - EST. EXP. 0 = EST. PROFIT 100

Kaylee Bermea
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Principal Signature
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

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FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2024-2025 Sponsor Name: Taylor Tranbom

Name of Activity Fund: Pom-SJHS Account No: 981

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Entry fee of \$5 to watch SJHS Pom tryouts on March 28th, 2025 from 5:30-7:30 pm. @ Sangre Gym

PURPOSE OF RAISING FUNDS:

Summer camp fees and state championship rings

FUNDRAISER DATES: START March 28, 2025 END March 28, 2025

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. \$300 - EST. EXP. 0 = EST. PROFIT \$300

Taylor Tranbom SPONSOR SIGNATURE

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PRINCIPAL AUTHORIZATION

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

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FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2024-2025 Sponsor Name: Taylor Trammell

Name of Activity Fund: Pom - SJHS Account No: 981

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Pajama/Hat Day at elementary schools that want to do it, Students pay \$1 to wear pajamas or a hat

PURPOSE OF RAISING FUNDS:

Summer choreography fees for State Pom dance we learn in August/September (was \$2,500 last year)

FUNDRAISER DATES: START February 2025 END May 2025

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. \$1,000 - EST. EXP. 0 = EST. PROFIT \$1,000

Taylor Trammell SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

Principal AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

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START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

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FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2024-2025 Sponsor Name: Taylor Transon

Name of Activity Fund: Pom-SJHS Account No: 981

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Calendar fundraiser, pay/donate \$1 for 1st, \$2 for 2nd, etc, Virtual fundraiser

PURPOSE OF RAISING FUNDS:

UDA Summer camp fees for June, (costs \$520 per dancer last year)

FUNDRAISER DATES: START March 2025 END April 2025

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. \$5,000 - EST. EXP. 0 = EST. PROFIT \$5,000

Taylor Transon SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

Principal Authorization

BOARD OF EDUCATION APPROVAL DATE

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