



Stillwater Public Schools Administration
Building
314 South Lewis Street
Stillwater, OK 74074

Minutes of General Meeting

Tuesday, August 12, 2025 6:30 PM Central

Attendance Taken at 6:33 PM.

Marshall Baker: Present
Rachel Dillin: Present
Roberta Douglas: Present
Tim Riley: Present
Gay Washington: Present

1. CALL TO ORDER AND ROLL CALL

President Douglas called the meeting to order at 6:30 p.m. The roll call was taken by Tawni Hooten, Board/Minutes clerk. Attendance confirms there is a quorum of the board to proceed.

2. PLEDGE OF ALLEGIANCE

President Douglas asked everyone to stand as she led the Pledge of Allegiance.

3. COMMUNICATIONS/PUBLIC INTEREST

A. Recognitions

1. Addison Harmon and Laura Bennett recently participated in the FCCLA National Leadership Convention in Orlando with their advisor, Jody Webber. They were recognized by Mr. Howell, HS Principal, and a new FCCLA Advisor, Kenzlee Camp.

B. Superintendent's Report, Tyler Bridges

Mr. Bridges gave his superintendent report

C. Board Communication

The board spent a few minutes highlighting the exciting events they have been apart of and what activities are coming up in the district.

D. Public Comments - Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting

The following patrons completed form BED-E and were approved to speak:
Stacy Laxton “Advocate for Stem”

4. CONSENT AGENDA (Action)

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. July 8, 2025 Special Meeting Minutes

B. July 8, 2025 Regular Meeting Minutes

C. July 31, 2025, Special Meeting Minutes

D. Board of Education Member Training Credit Report (Sup)

E. Review, Reading and Approval of the following policy: (Sup)

1. DO- Suspension, Dismissal, Nonreemployment of Teachers
2. DABB-Records Investigation
3. FEA-Intra District Transfers
4. FEG-Student Transfers for Children of Active Military Members
5. FNG-Personal Electronic Devices

F. Annual Handbook Review in Accordance with Board Policy BPCAB:

1. Stillwater Board of Education Member Handbook
2. Stillwater Public Schools Employee Handbook (HR)
3. Stillwater Public Schools Certified and Support Payroll Handbook (Finance)
4. Stillwater Public Schools Parent/Student Handbook (Communications)
5. Stillwater Public Schools Student Athletics Handbook (Athletics)
6. Athletic Coaches handbook (Athletics)
7. Booster/Sanctioned Organization Handbooks (Finance)

These handbooks are updated on the district website.

G. SPS Non-Exclusive Trademark License Agreement (Communications/Superintendent)

1. The Club Apparel, Megan Rodgers, Manager

H. Consider and Vote to approve District Apps (Superintendent)
Board Approved - SPS Supported (tech support included)

- Google Suite

- Canvas
- Infinite Campus
- Google Classroom
- School Messenger
- IXL
- GoGuardian
- Edgenuity/Imagine Learning

Not SPS supported (tech support not included)

- HUDL
- Sports You
- Cut Time
- Remind
- Rank One
- Facebook
- Instagram
- X (Twitter)
- GroupMe
- Text Free
- Language Line
- Talking Points

I. Transfer and Summary of Activity Account Funds

J. Change Orders, Encumbrances and Accounts Payable (approval of encumbrance numbers as listed): (Finance)

2025-2026 General Fund (11) Encumbrances #2026-11-3 – 2026-11-97, 2026-11-103, 2026-11-128 - 2026-11-133, 2026-11-154, 2026-11-160 - 2026-11-216

Totaling \$375,679.56

2025-2026 Child Nutrition Fund (22) Encumbrances #2026-22-30, 2026-22-41 – 2026-22-46

Totaling \$1,094,856.82

2025-2026 Bond 31 Fund (31) Encumbrances #2026-31-1 – 2026-31-3 – 2026-31-10

Totaling \$246,319.82

2025-2026 Bond 32 Fund (32) Encumbrances #2026-32-2 – 2026-32-24

Totaling \$5,789,526.79

2025-2026 Bond 33 Fund (33) Encumbrances #2026-33-112 – 2026-33-147

Totaling \$348,366.91

K. Sanctioned Organizations Approval Packages for FY 2025-2026

L. Approval of the FY 2025–2026 Contracts:
Educational Services

1. ACT WorkKeys
2. Oklahoma State University School of Kinesiology, Applied Health and Recreation
3. Parchment
4. Ripley Public Schools Alternative Education Cooperative Agreement
5. Shelby Healthcare

M. Consider and Vote to Approve or Not Approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project - Operations

N. Consider and Vote to Approve or Not Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project - Operations

O. Consider and Vote to Approve or Not Approve an Architectural and Engineering Design Assistance Professional Services Agreement with 505 Architects - Operations

P. Consider and Vote to Approve or Not Approve Service Order No. 29 for SPS Bond 2023 High School Phase I Project – Operations

I move to approve the Consent Agenda as presented.

This motion, made by Tim Riley and seconded by Gay Washington, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

5. BUSINESS/FINANCE

A. Consider and Vote to Approve the Treasurer's Report (Action)

I move to approve the Treasurer's report as presented. This motion, made by Rachel Dillin and seconded by Tim Riley, Carried. Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

6. OPERATIONS

A. Receive Chase Morris Sudden Cardiac Arrest Site Plans

Bo Gamble, Assistant Superintendent presented the Chase Morris Sudden Cardiac Arrest Site Plans to the board.

B. Receive Stillwater Public Schools Critical Incident Management Plan

Bo Gamble, Assistant Superintendent presented the SPS Critical Incident Management Plan to the board.

C. Consider and Vote to Approve or Not Approve Certificate of Substantial Completion for SPS OES Building Renovation Phase 2 project

I move to approve the Certificate of Substantial Completion for SPS OES Building Renovation Phase 2 project as presented.

This motion, made by Gay Washington and seconded by Marshall Baker, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

D. Consider and Vote to Approve or Not Approve Stillwater Public School Long-Range Facility Planning Executive Committee recommendation for the SPS High School Athletics Phase I Project

I move to approve the Stillwater Public School Long-Range Facility Planning Executive Committee recommendation for the SPS High School Athletics Phase I Project Plan presented with a budget of \$22.5 million as presented.

This motion, made by Marshall Baker and seconded by Tim Riley, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

E. Consider and Vote to Approve or Not Approve an Amendment to SO 07 for Professional Services with 505 Architects for SPS High School Athletics Phase I Project

I move to Approve an Amendment to SO 07 for Professional Services with 505 Architects for SPS High School Athletics Phase I Project.

This motion, made by Gay Washington and seconded by Rachel Dillin, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

F. Bond 2023 Update

Bo Gamble, Assistant Superintendent presented the Bond 2023 update to the board.

7. ADJOURNMENT

A. Vote to Adjourn (Action)

I move to adjourn at 8:05 p.m.

This motion, made by Tim Riley and seconded by Rachel Dillin, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

STILLWATER BOARD OF EDUCATION

Ms. Robert Douglas, President

STILLWATER BOARD OF EDUCATION



Tawni Hooten, Board & Minutes Clerk

(SEAL)

These minutes were officially approved by the Stillwater Board of Education on September 9, 2025.