

Memo



To: Dr. Karla Guseman
CC: Board of Education
From: Dr. Ilandus Hampton
Date: June 16, 2026
Re: Disposal of Broken and Unused Property

Patrick O'Neill, Curriculum Director of Science, is requesting permission to dispose of nonoperational and outdated microscopes. New equipment has been purchased. Before these items can be disposed of, the Board of Education must approve the disposal.

The administration recommends that the Board of Education approve the disposal of the equipment listed on the attached memorandum.

If you have any questions, please contact me at your convenience.

Thank you.