

Policy DJEC: Federal Purchasing and Procurement

Status: DRAFT

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FEDERAL PURCHASING AND PROCUREMENT

The Jackson County School District shall comply with all state and federal laws regarding purchasing and procurement. The implementation of this guidance is to reduce administrative burden and risk of waste, fraud, and abuse for federal awards. ~~As required by 2 CFR 200.319 all procurement transactions under the federal award must be conducted in a manner that provides full and open competition and is consistent with the standards of this section and 200.320.~~

When utilizing federal funds, district staff must strictly adhere to the guidance and rules outlined by the Office of Management and Budget (OMB) in the Uniformed Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200); including but not limited to the following:

- Federal purchases of services and perishable food/supplies under \$10,000 are considered "micro purchases." The purchase orders for micro purchases may be awarded without soliciting any competitive quotes if the costs are deemed reasonable. To the extent practicable, these purchases should be distributed equitably among qualified suppliers.
- All federal purchases of services between the amounts of \$10,000 to \$250,000 must have at least two (2) price or rate quotes. Any services over \$250,000 will need to follow the competitive bidding process.
- All federal purchases are subject to 200.214, the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, as well as [2 CFR part 180](#). The regulations in [2 CFR part 180](#) restrict making Federal awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from receiving or participating in Federal awards.
- In the event of a termination of a federal award, the Jackson County School District shall adhere to the notification requirements outlined in 2 CFR Part 200.341, including providing written notice of termination, documenting the reasons for termination, and fulfilling all necessary reporting requirements to federal systems such as SAM.gov and USAspending.gov. The district will also establish a process to respond to any information placed into SAM.gov regarding a termination.
- ~~As required by 2 CFR 200.319, all procurement transactions under the federal award must be conducted in a manner that provides full and open competition and is consistent with the standards of this section and 200.320.~~

The State of Mississippi is more restrictive on the purchase of goods (commodities); therefore, district staff must also adhere strictly to the guidance and rules outlined by the Mississippi State Purchase Law Summary, including the following:

- Purchases which do not involve an expenditure of more than \$5,000 may be made without advertising or otherwise requesting competitive bids if the costs are deemed reasonable.
- For all (irrespective of funding source) purchases of goods (commodities) between the amounts of \$5,000 and \$75,000, districts must have at least two (2) price quotes.
- For all (irrespective of funding source), purchases of goods (commodities) over \$75,000 must adhere to the Mississippi State Purchase Law Summary which requires the application of a competitive bidding process.
- The state of Mississippi allows exceptions to the bidding requirements ~~(under Miss Code Section 31-7-13)~~, for outside equipment repairs and perishable supplies or food purchased for use in connection with the school lunch programs.

The Superintendent or designee shall develop procedures for the support of this policy.
