



Stillwater Public Schools Administration
Building
314 S. Lewis
Stillwater, OK 74074

Minutes of General Meeting

Tuesday, January 14, 2025 6:30 PM Central

Attendance Taken at 6:30 PM.

Marshall Baker: Present
Rachel Dillin: Present
Roberta Douglas: Present
Tim Riley: Present
Gay Washington: Present

1. CALL TO ORDER AND ROLL CALL

President Baker called the meeting to order at 6:30 p.m. Roll call was taken by Ms. Hooten, Board/Minutes Clerk. Attendance confirms there is a quorum of the board to proceed. President Baker called for a ten-minute break and returned back to open session at 6:40 p.m. All members of the board are present.

2. PLEDGE OF ALLEGIANCE

Dr. Baker asked everyone to stand as he led the Pledge of Allegiance to the American Flag.

3. COMMUNICATIONS/PUBLIC INTEREST

A. Recognitions

1. Pioneer Football and Cross Country were recognized for Fall Sports

B. Acting Superintendent's Report

Dr. Vinson provided her report and also expressed appreciation to the board for their dedication and service. January is Board Appreciation month!

C. Board Communication

Board members shared some updates and activities they participated in this past month.

D. Public Comments - Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting

The following individuals submitted form BED-E and spoke on the following topics:

Barbara Laxton "Advocate for space for STEM programs"
John Chaffin "An actionable Item"

4. CONSENT AGENDA (Action)

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. December 10, 2024 Special Meeting Minutes

B. December 10, 2024 Regular Meeting Minutes

C. December 16, 2024 Special Meeting Minutes

D. Transfer and Summary of Activity Account Funds

E. Change Orders, Encumbrances and Accounts Payable (approval of encumbrance numbers as listed):

2024-2025 Change Orders: 20250185, 20250246 Totaling: \$13,000.00

2024-2025 General Fund Encumbrances: 20251145-20251150, 20251154-20251155, 20251160, 20251168 Totaling: \$26,121.44

2024-2025 Child Nutrition Fund Encumbrances: 20251157-20251158, 20251165 Totaling: \$1,353.43

2024-2025 Bond 32 (2023) Fund Encumbrances: 20251151-20251153, 20251156, 20251161-20251164, 20251166-20251167 Totaling: \$5,317,387.28

2024-2025 Sinking Fund: 20251159 Totaling: \$8,000.00

F. Annual Activity Fund Planning and Approval Packages for FY 2024-2025 (Finance)

G. Consider and Vote to Approve 2024-2025 Sanctioning Accounts (Finance)

H. Consider and Vote to Approve Form 307 (Finance)

I. Student Drop out Report (Ed Services)

J. Consider and Vote to Approve the Out-of-State Travel Requests:

1. Stillwater FFA, traveling to Des Moines, IA for the Iowa Beef Expo for the National Livestock Judging Contest from February 7th, 2025 to February 9th, 2025.

2. SJHS Robotics (Team Eclipse), traveling to Council Bluffs, IA to compete in the CREATE Foundation U.S. Open Robotics Tournament to face elite competitors.
3. SHS Robotics (Team Nexus), traveling to Colorado Springs, CO to compete in a Signature Event to qualify for the World's Tournament.

K. Consider and Approve a Non-Exclusive Trademark License Agreement with Mayhem Designs, LLC. (Communications)

L. Consider and Vote to Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project. (Operations)

M. Consider and Vote to Approve Next Level Roofing, LLC Potential Change Order No. 2 for SPS High School Roof Replacements Project. (Operations)

N. Consider and Vote to Approve American Roofing and Construction, LLC. Potential Change Order No. 1 for SPS Sangre Ridge Elementary, SPS Middle School Roof Replacements and Mechanical Improvements, and SPS High School PAC and Field House Mechanical Improvements Projects. (Operations)

I move to approve all items listed as presented in the Consent Agenda. This motion, made by Rachel Dillin and seconded by Tim Riley, **Carried.**

Marshall Baker: Yes, Tim Riley: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

5. OPERATIONS

A. Consider and Vote to Award or not Award the Contract for SPS OES Building Renovation Phase 2 Parking Project.

I move to Award the Contract for SPS OES Building Renovation Phase 2 Parking Project. This motion, made by Roberta Douglas and seconded by Gay Washington, **Carried.**

Marshall Baker: Yes, Tim Riley: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

B. Consider Approval of Certificate of Substantial Completion for SPS OES North and South Building Renovation.

I move to Approve the Certificate of Substantial Completion for SPS OES North and South Building Renovation. This motion, made by Tim Riley and seconded by Rachel Dillin, **Carried.**

Marshall Baker: Yes, Tim Riley: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

C. Consider Approval of Certificate of Substantial Completion for SPS Richmond HVAC Replacement and SJHS HVAC Replacement Projects

I move to Approve the Certificate of Substantial Completion for SPS Richmond HVAC Replacement and SJHS HVAC Replacement Projects. This motion, made by Gay Washington and seconded by Roberta Douglas, **Carried.**

Marshall Baker: Yes, Tim Riley: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

D. Consider and Vote to Approve the Certificate of Substantial Completion for SPS Richmond Roof Replacement and SJHS Roof Replacement Projects.

I move to Approve the Certificate of Substantial Completion for SPS Richmond Roof Replacement and SJHS Roof Replacement Projects. This motion, made by Roberta Douglas and seconded by Rachel Dillin, **Carried.**

Marshall Baker: Yes, Tim Riley: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

E. Receive Bond 2023 Update

The Bond 2023 Update was given by Brian Thomas with 505 Architects

6. BUSINESS/FINANCE

A. Consider and Vote to Approve the Treasurer's Report given by Kristie Newby, CFO

I move to approve the Treasurer's report as presented. This motion, made by Roberta Douglas and seconded by Gay Washington, **Carried.**

Marshall Baker: Yes, Tim Riley: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

B. Consider and Vote to Approve or Not Approve the TIF #3 Memorandum of Understanding (MOU) with the City of Stillwater.

I move to approve the TIF #3 Memorandum of Understanding (MOU) with the City of Stillwater as presented. This motion, made by Rachel Dillin and seconded by Tim Riley, **Carried.**

Marshall Baker: Yes, Tim Riley: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

C. Consider and vote upon a Tax Incentive Agreement (TIA) to provide Property Tax Exemptions for a Data Center Campus in the City of Stillwater.

I move to Approve the Tax Incentive Agreement (TIA) to provide Property Tax Exemptions for a Data Center Campus in the City of Stillwater as presented. This motion, made by Tim Riley and seconded by Roberta Douglas, **Carried**.

Marshall Baker: Yes, Tim Riley: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

7. EDUCATIONAL SERVICES

A. Consider and Vote to Approve the following FY 24-25 Contracts:

- 1. Shelby Healthcare (Nursing Services Agreement)**
- 2. Specialty Care Pediatrics (Nursing Services Agreement)**

I move to approve the Shelby Healthcare and Specialty Care Pediatrics Service Agreements as presented. This motion, made by Gay Washington and seconded by Rachel Dillin, **Carried**.

Marshall Baker: Yes, Tim Riley: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

8. ADJOURNMENT

A. Vote to Adjourn (Action)

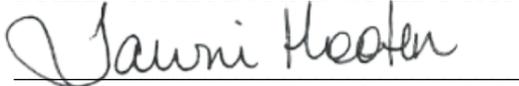
I move to adjourn at 7:49 p.m. This motion, made by Gay Washington and seconded by Rachel Dillin, **Carried**.

Marshall Baker: Yes, Tim Riley: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

STILLWATER BOARD OF EDUCATION


Dr. Marshall Baker, President

STILLWATER BOARD OF EDUCATION


Tawni Hooten, Board & Minutes Clerk

(SEAL)

These minutes were officially approved by the Stillwater Board of Education on February 11, 2025.