



Stillwater Public Schools Administration
Building
314 South Lewis Street
Stillwater, OK 74074

Minutes of General Meeting

Tuesday, June 10, 2025 6:30 PM Central

Attendance Taken at 6:30 PM.

Marshall Baker: Present
Rachel Dillin: Present
Roberta Douglas: Present
Tim Riley: Present
Gay Washington: Present

1. CALL TO ORDER AND ROLL CALL

President Douglas called the meeting to order at 6:30 p.m. Roll call was taken by Tawni Hooten, Board/Minutes clerk. Attendance confirms there is a quorum of the board to proceed.

2. PLEDGE OF ALLEGIANCE

President Douglas asked everyone to stand as she led the Pledge of Allegiance

3. COMMUNICATIONS/PUBLIC INTEREST

A. Recognitions

1. Board President's Report on Board Member Appointments to the Following Committees/Sub-Committees, or Assignments for 2025-2026:

- 1. Bond/Budget: Dr. Marshall Baker and Dr. Gay Washington**
- 2. Educational Services: Tim Riley and Dr. Marshall Baker**
- 3. Human Resources/Technology: Roberta Douglas, Tim Riley**
- 4. Long Range Planning: Rachel Dillon and Dr. Gay Washington**
- 5. Oklahoma State School Boards Association Legislative Liaison: Roberta Douglas**
- 6. Policy Review: Rachel Dillin**
- 7. Safety/Security: Tim Riley**

President Douglas announced the following committees for the upcoming 2025-2026 school year in which the board members would be serving:

1. Bond/Budget: Dr. Marshall Baker and Dr. Gay Washington
2. Educational Services: Tim Riley and Dr. Marshall Baker
3. Human Resources/Technology: Roberta Douglas, Tim Riley
4. Long Range Planning: Rachel Dillon and Dr. Gay Washington
5. Oklahoma State School Boards Association Legislative Liaison: Roberta Douglas
6. Policy Review: Rachel Dillin and Dr. Gay Washington
7. Safety/Security: Tim Riley

B. Acting Superintendent's Report

Dr. Vinson provided her report to the district.

C. Board Communications

Board members thanked Dr. Vinson for her time and service to the district, and also spoke about exciting things happening across the district.

D. Public Comments

Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting

Public Comment was presented by the following individuals who filed form BED-E before the meeting began:

Stacy Laxton spoke on "Advocate for space for STEM

4. CONSENT AGENDA (Action)

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. May 13, 2025, 5:00 p.m. Special Meeting Minutes

B. May 13, 2025, 6:30 p.m. Regular Meeting Minutes

C. Transfer and Summary of Activity Account Funds

D. Nutrition Services Required Meal Price Increase for FY 2025-2026

E. Annual Activity Fund Planning and Approval Packages

F. Finance/Business Contracts for FY 2025-2026:

Finance:

1. Affinity Marketing (Arvest Bank Affinity Agreement)
2. Arbiter Sports (Pay system for Athletic Refs, Umps, etc.)
3. CCOSA (District Services)
4. Coca-Cola (District Beverage Contract)
5. Hilltop Securities (Bond Arbitrage Rebate Compliance)
6. Municipal Finance Services (Bond Services)
7. OSIG Proposal (Property/Liability Insurance)
8. Rosenstein, Fist, and Ringold (Legal Services)
9. SPEF Contract (Use of Facility Agreement)
10. Sylogist (Accounting System)
11. The Public Finance Law Group (Bond Legal Counsel Services)
12. Tyler Technologies (Accounting Software)

Nutrition:

1. Bussell’s Pest Control (Nutrition Pest Control)
2. CNP Renewal Agreement (Annual Nutrition Agreement)
3. Cybersoft Renewal Quote (Nutrition Software)
4. EcoLab (Chemicals and Cleaners)
5. Great Plains Coca-Cola Proposal (Coke products for Secondary)
6. Hiland Dairy Bid (Milk and Dairy)
7. Klement Proposal (Frozen Treats for Secondary)
8. ODAFF (Grant for Local Produce)
9. SFSP Agreement (Summer Food Service)
10. US Foods Bid (Groceries, Small Equipment, and Cleaning Supplies)

G. Encumbrances, Change Orders and Accounts Payable (approval of encumbrance numbers as listed):

2024-2025 General Fund Encumbrances (11) #20251595 totaling \$79.80
 2024-2025 Bond 32 Fund Encumbrances (32) #20251596 totaling \$9,922.75

H. Policy Second Reading and Approval:

<u>Policy</u>	<u>Name</u>
<u>BFA</u>	<u>Board Policies</u>
<u>CHC</u>	<u>Bids and Quotations</u>
<u>CFBB-E</u>	<u>Application for Sanctioning</u>
<u>CFBB-P</u>	<u>Sanctioning of Parent Organizations, Booster Clubs, and Associations (Procedures)</u>
<u>FEA</u>	<u>In-District Transfers</u>

I. Membership Renewals with Oklahoma State School Boards Association (OSSBA) for FY 2025-2026:

1. School Membership Dues 2025-2026
2. Policy Services Subscription
3. Assemble Meetings

J. Appointments and Bond Authorization for each for FY 2025-2026

1. Tawni Hooten -- Board Clerk and Board Minutes Clerk
2. Annette Turley -- Deputy Board Clerk and Deputy Board Minutes Clerk
3. Kristie Newby -- Board Treasurer
4. Ronald McElliott --Assistant Board Treasurer
5. Shannon Flores -- Encumbrance Clerk

K. Human Resources FY 2025-2026 Contracts:

1. American Fidelity Section 125 Flexible Benefit Plan
2. CuraLinc, LLC. (Employee Assistance Agreement)
3. OK Thrive (New Teacher Mentoring Agreement)
4. OSAG (Worker's Compensation Premium)
5. OSSBA (Unemployment Insurance)

L. Educational Services FY2025-2026 Contracts:

1. Advanced Therapy Solutions (Speech/Occupational Therapy Evaluations Agreement)
2. Alpha Autism Therapy (Behavioral Therapy Services Agreement)
3. Angela Brand, PT (Physical Therapy Services Agreement)
4. ARH Therapy, Inc. (Occupational Therapy Services Agreement)
5. Big Brothers Big Sisters of Oklahoma (Mentoring Services Agreement)
6. Counseling and Behavior Specialists of Oklahoma, LLC (Behavioral Therapy Services Agreement)
7. CREOKS Health Services (Behavioral Consultation Services Agreement)
8. Danielle Torres (Psychology Services Agreement)
9. Evaluation Works, LLC (Psychology Services Agreement)
10. Golden Oaks
11. GRAND Mental Health (Counseling Services Agreement)
12. Horizon: Digitally (Supplemental Online AP Courses Agreement)
13. Instructure, Inc. (Learning Management System Agreement)
14. Junior Achievement Finance Park (Financial Literacy Curriculum)
15. Meridian Technology Center (Academic Credit Options Agreement)
16. Meridian Technology Center (Gateway to Technology Program Agreement)
17. Motor Mouth Therapy, LLC (Occupational Therapy Services Agreement)
18. MPower (Vocational Services Agreement)
19. Northeastern State University (Student Internship Affiliation Agreement)
20. Oklahoma Human Services (School Based Specialist Agreement)
21. Oklahoma State University Communications Sciences (Speech Language Services Agreement)
22. Oklahoma State University Department of English (Student Teaching Affiliation Agreement)

23. Oklahoma State University Office of Educator Support (Student Teaching Affiliation Agreement)
24. Oklahoma State University Onsite Concurrent Program (Concurrent Programming Agreement)
25. Oklahoma State University School of Allied Health and Rec. (Student Internship Affiliation Agreement)
26. Oklahoma State University School of Psychology (Student Internship Affiliation Agreement)
27. Our Daily Bread (Lincoln Marketplace Agreement)
28. Payne County Youth Services, Inc. (Mental Health Counseling Services Agreement)
29. Shannan Frohock (Hearing Impaired Students Agreement)
30. Specialty Care Pediatrics (Supplemental Staffing Agreement)
31. Stillwater First United Methodist Church (Early Childhood Services Agreement)
32. The Iowa Tribe of Oklahoma (Mental Health Services Agreement)
33. The Saville Center for Child Advocacy (Physical and Mental Health Services Agreement)
34. The University of Central Oklahoma (Student Teaching Affiliation Agreement)
35. The University of Tulsa (Student Internship Affiliation Agreement)
36. Therapy Specialists (Speech/Language Evaluation Services Agreement)
37. United Community Action Program, Inc. (Special Services Agreement)
38. Western Governors University (Student Teaching Affiliation Agreement)
39. Wings of Hope (Student Enrollment Services Agreement)

M. Activity Fund Custodians and Bonds for each, Co-Signers, Banks and Bank Account Numbers for FY 2025-2026 (Finance)

N. Resolution Authorizing the School District Treasurer to Issue Non-Payable Checks and Authorizing the Purchase of the Checks as Investments from other District Funds: (Finance)

O. Authorized Representatives and Designated Custodians for FY 2025-2026:(Finance)

1. Designation of Treasurer, Kristie Newby as Purchasing Agent for Stillwater Independent School District and Designated Custodian for General Fund, Building Fund, Child Nutrition Fund, Bond Funds, and Activity Funds
2. Designation of Superintendent Tyler Bridges as Authorized Representative for All Federal Programs
3. Designation of Technology Director Bryan Bloomer as Authorized Representative for Schools and Libraries Universal Services (E-Rate)

P. Certificate and Order to the County Clerk and County Treasurer of Payne County, Oklahoma, Authorizing Kristie Newby as Stillwater Public Schools Treasurer

**Q. Operations FY 2025-2026 Agreements:
Facilities FY 2025-2026 Agreements:**

1. Air & Earth, Inc. (Asbestos Abatement)
2. Bortec (fiber network, for 25-26 only)
3. Kone Elevator (WW Elevator)
4. OMECorp Genesis Business Systems (Mailing System/Postage Meter)
5. Otis Elevator (Maintenance)
6. Thyssen-Krupp Elevator (Maintenance)

Operations FY 2025-2026 Agreements:

1. American Red Cross (Facility Use Agreement)
2. City of Stillwater (School Resource Officer)
3. ClearWater Enterprises, LLC (Natural Gas Supplier)
4. Facilitron Incorporated (Facility Management Software)
5. Green Energy Solutions, LLC (CNG conversion equipment)
6. YMCA Athletics Contract (Facilities Use Agreement)

Technology FY2025- 2026 Agreements:

1. Finalsite (Website Services)
2. OneNet (Virtual Firewall)
3. RK Black (Copiers)
4. US Bank Lease (Copiers)
5. United Systems (Infrastructure)
6. Vero Fiber Networks., LLC (Telecom & Infrastructure)

Transportation FY 2025–2026 Agreements:

1. Tyler Technologies (Software/Hardware)

R. Consider to Vote to Approve or Not Approve to Declare District Equipment Surplus

S. Vote to Approve or Not Approve the Declare Textbooks as Surplus Property

T. Consider and Vote to Approve or Not Approve Change Order No 3 from Firebrand Construction for SPS OES Building Renovation Phase II Project

U. Consider and Vote to Approve or Not Approve Change Order No 3 from Firebrand Construction for SPS OES Building Phase II Parking Project

V. Consider and Vote to Approve or Not Approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 Bond 2023 HS Phase I Construction Project

W. Consider and Vote to Approve or Not Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 Bond 2023 HS Phase I Construction Project

X. Out of State Travel Request:

1. Stillwater FFA is traveling to Indianapolis, IN for the National FFA Convention from October 11,2025 to November 1, 2025.

I move to approve the consent agenda as presented. This motion, made by Marshall Baker and seconded by Gay Washington, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Tim Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

5. BUSINESS/FINANCE

A. Consider and Vote to Approve or Not Approve the Treasurer's Report

I move to approve the Treasurer's report as presented. This motion, made by Tim Riley and seconded by Rachel Dillin, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Tim Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

B. Vote to Approve or Not Approve the 2025-2026 Budget

I move to approve the 25-26 budget as presented. This motion, made by Marshall Baker and seconded by Gay Washington, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Tim Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

6. OPERATIONS

A. Receive Bond 2023 Update

The 2023 Bond update was given by Bo Gamble.

B. Presentation by Technology Director, Bryan Bloomer on the ratio of devices to students and what the bond allocated for these devices.

Bryan Bloomer presented.

7. ADJOURNMENT

A. Vote to Adjourn (Action)

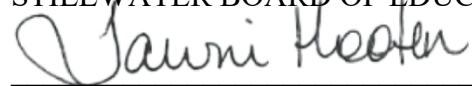
I move to adjourn at 8:03 p.m. This motion, made by Gay Washington and seconded by Rachel Dillin, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Tim Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

STILLWATER BOARD OF EDUCATION

Roberta Douglas, President

STILLWATER BOARD OF EDUCATION



(SEAL)

Tawni Hooten, Board & Minutes Clerk

These minutes were officially approved by the Stillwater Board of Education on July 8, 2025.