



**STILLWATER PUBLIC SCHOOLS**  
**STILLWATER BOARD OF EDUCATION**

**PREPARED BY:** Bo Gamble, Assistant Superintendent of Operations  
**APPROVED BY:** Dr. Janet Vinson, Acting Superintendent  
**DATE:** May 13, 2025

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**AGENDA ITEM: 4R**

Consider and Vote to Approve or Not Approve the Stillwater Public Schools Amended Facility Use Fee Schedule

**BOARD ACTION REQUESTED:**

Motion to Approve or Not Approve Stillwater Public Schools Amended Facility Use Fee Schedule

**BACKGROUND INFORMATION:**

The previously approved fee schedule did not include an allowance for private camps sponsored and supervised by Stillwater Public School employees for the expressed purpose of supporting SPS athletics and/or activities. This amended fee schedule will be used during the Summer of 2025.

## STILLWATER PUBLIC SCHOOLS FACILITY USE FEE SCHEDULE

Custodial (per staff / per hour)	\$30.00
SRO / SECURITY (per officer, per hour)	\$50.00

Security must be provided by the lessee when events will include an audience on the following terms based on anticipated attendance:

0-250 = 1 officer;      251-500 = 2 officers;      501 - 750 = 3 officers;      751 or more = 4 officers

LOCATION	Space	For Profit Total Fee	Non-Profit Total Fee	SPS Employee Total Fee *	Summer Camp by SPS Employee**
<b>HIGH SCHOOL</b>	Presentation Room	\$90.00	\$50.00	\$5.00	10% of For Profit Fee
	Student Center	\$125.00	\$70.00	\$5.00	10% of For Profit Fee
	Library	\$50.00	\$25.00	\$5.00	10% of For Profit Fee
	Journalism Room	\$90.00	\$45.00	\$5.00	10% of For Profit Fee
	Classroom(s)	\$40.00	\$25.00	\$5.00	10% of For Profit Fee
	South Parking Lot	\$60.00	\$30.00	\$5.00	10% of For Profit Fee
	North Parking Lot	\$60.00	\$30.00	\$5.00	10% of For Profit Fee
	North West Parking Lot	\$60.00	\$30.00	\$5.00	10% of For Profit Fee
Kitchen	\$65.00	\$65.00	\$40.00	\$40.00	
<b>ATHLETICS</b>	HS Fieldhouse	\$225.00	\$175.00	\$5.00	10% of For Profit Fee
	HS Weight Room	\$190.00	\$130.00	\$5.00	10% of For Profit Fee
	Pioneer Stadium	\$300.00	\$120.00	\$5.00	10% of For Profit Fee
	Wrestling Room	\$190.00	\$130.00	\$5.00	10% of For Profit Fee
	City Gym	\$150.00	\$90.00	\$5.00	10% of For Profit Fee
	West Gym	\$140.00	\$85.00	\$5.00	10% of For Profit Fee
	Couch Park Baseball	\$240.00	\$120.00	\$5.00	10% of For Profit Fee
	Couch Park Softball	\$240.00	\$120.00	\$5.00	10% of For Profit Fee
<b>FINE ARTS / PAC</b>	Stage and seating	\$250.00	\$190.00	\$10.00	10% of For Profit Fee
	Lights (1 staff minimum)	\$15.00	\$15.00	\$15.00	10% of For Profit Fee
	Sound (1 staff minimum)	\$15.00	\$15.00	\$15.00	10% of For Profit Fee
	Lobby (4 staff minimum)	\$75.00	\$75.00	\$15.00	10% of For Profit Fee
	Band Room	\$65.00	\$35.00	\$5.00	10% of For Profit Fee
	Orchestra Room	\$65.00	\$35.00	\$5.00	10% of For Profit Fee
	Black Box Theater	\$60.00	\$35.00	\$5.00	10% of For Profit Fee
<b>JUNIOR HIGH</b>	Gym 1	\$85.00	\$50.00	\$5.00	10% of For Profit Fee
	Gym 2	\$60.00	\$35.00	\$5.00	10% of For Profit Fee
	Track/FB Field	\$50.00	\$25.00	\$5.00	10% of For Profit Fee
	Sky FB Field	\$50.00	\$25.00	\$5.00	10% of For Profit Fee
	Cafeteria / Stage	\$60.00	\$35.00	\$5.00	10% of For Profit Fee
	Classroom	\$40.00	\$25.00	\$5.00	10% of For Profit Fee
	South Parking Lot	\$60.00	\$30.00	\$5.00	10% of For Profit Fee
	Concession Stand	\$25.00	\$15.00	\$5.00	10% of For Profit Fee
	Library	\$50.00	\$25.00	\$5.00	10% of For Profit Fee
	Kitchen	\$65.00	\$65.00	\$40.00	\$40.00
	Orchestra Room	\$65.00	\$35.00	\$5.00	10% of For Profit Fee
	Band Room	\$65.00	\$35.00	\$5.00	10% of For Profit Fee
	<b>MIDDLE SCHOOL</b>	Gym	\$90.00	\$60.00	\$5.00
Concession Stand		\$25.00	\$15.00	\$5.00	10% of For Profit Fee
Cafeteria / Stage		\$60.00	\$35.00	\$5.00	10% of For Profit Fee
Library		\$50.00	\$25.00	\$5.00	10% of For Profit Fee
Band Room / Presentation Room		\$65.00	\$35.00	\$5.00	10% of For Profit Fee
Playground Area for Outside Events?		\$50.00	\$35.00	\$5.00	10% of For Profit Fee
Classrooms		\$40.00	\$25.00	\$5.00	10% of For Profit Fee
Kitchen		\$65.00	\$65.00	\$40.00	\$40.00
<b>ELEMENTARIES</b>	Gym	\$85.00	\$50.00	\$5.00	10% of For Profit Fee
	Cafeteria	\$55.00	\$30.00	\$5.00	10% of For Profit Fee
	Classroom	\$40.00	\$25.00	\$5.00	10% of For Profit Fee
	Playgrounds	\$50.00	\$35.00	\$5.00	10% of For Profit Fee
	Library	\$50.00	\$25.00	\$5.00	10% of For Profit Fee
	Kitchen	\$65.00	\$65.00	\$40.00	\$40.00
<b>SPVA</b>	Conference Room	\$50.00	\$25.00	\$5.00	
	Play Area	\$95.00	\$45.00	\$5.00	
<b>LINCOLN ACAD.</b>	Classroom	\$40.00	\$25.00	\$5.00	
	Grady Lambert Library	\$45.00	\$25.00	\$5.00	
<b>ADDITIONAL DISTRICT SPACES</b>	Board Room	\$40.00	\$25.00	\$5.00	
	Pallet Storage, per pallet (S. Warehouse)	\$25.00/month	\$20.00/month	\$15.00/month	
	Warehouse Space North	\$1.20/sq ft/month	\$1.15/sq ft/month	\$1.10/sq ft/month	
	Warehouse Space South	\$1.20/sq ft/month	\$1.15/sq ft/month	\$1.10/sq ft/month	
	Offices	\$6.00	\$4.00	\$3.00	
	Board Building Conference Room	\$25.00	\$15.00	\$5.00	
	Meeting space at OES	\$6.00	\$4.00	\$3.00	

\* when working with only SPS students and no fees are being charged for attending the event

\*fees listed are based on a per hour charge unless otherwise noted

\*\* Summer Camp by SPS Employee fees apply to camps provided/supervised by SPS coaches and/or employees for the express purpose of supporting SPS student activities or athletics