



Catalina Foothills Unified School District #16
2101 E. River Road, Tucson, AZ 85718
(520) 209-7500 (520) 209-7570 FAX www.cfsd16.org

BOARD AGENDA ITEM

ITEM NO: 4.2

BOARD MEETING DATE: Tuesday, April 21, 2026

UNFINISHED BUSINESS: Approval of Revisions to Policy BBA, *Board Powers and Responsibilities* (second reading)

SUBMITTED BY: Denise Bartlett, Superintendent

PRESENTED BY: Denise Bartlett, Superintendent

Section B of the policy manual, School Board Operations, has been reorganized which aligns similar policy content and maintains comprehensive information for effective board governance.

Policy BBA

The revised Policy BBA, *Board Powers and Responsibilities*, combined policies:

- BBAA, *Board Member Authority and Responsibilities*
- BBBB, *Board Member Oath of Office*
- BBBC, *Board Member Resignation*
- BBBE, *Unexpired Term Fulfillment*
- BEDC, *Quorum*

Additionally, language referring to legislative, executive, and appraisal functions were replaced with a list of Board responsibilities from A.R.S 15-341.

After the first reading of this policy on April 7, 2026, there were recommendations for revisions to this policy.

A paragraph was added to define and explain that the Board delegates day-to-day operations and implementation of policies to the Superintendent, who develops and

brings recommendations to the Board for approval. While authority is delegated, the Board retains ultimate responsibility, especially over the District's budget, overall oversight, and decision making.

Letter B under the responsibilities of the Board, the term "district curriculum" was included to clarify that the board excludes books, publications, papers, or audiovisual materials that are sectarian, partisan, or denomination in nature from the curriculum materials and not school libraries.

Letter B under individual responsibilities of the board was revised to read that each member has the responsibility to have general knowledge of the educational aims and objectives of the **District** instead of the system.

Other revisions discussed at the first reading include:

New sections added to this policy include:

- Oath of Office
- Familiarization with Open Meeting Law
- Quorum and Vacancies
- Vacancies
- Board Member Resignation

A new adoption date was added for April 21, 2026, after the second reading of this policy.

Applicable legal references were added to this policy that were part of the deleted policies.

Attorney General Opinions (A.G.O.) and references to the Arizona Constitution articles have also been added to this policy.

Finally, a cross reference to policy KI, Visitors to Schools was also added.

RECOMMENDED MOTION: I move that the governing board approve revisions to Policy BBA, *Board Powers and Responsibilities*, as presented.