

**AMENDMENT NO. ONE TO AGREEMENT  
FOR  
ENGINEERING SERVICES  
FOR  
BLAIR BLACK ELK PUMP STATION MODIFICATIONS PROJECT**

**WHEREAS:**

HDR ENGINEERING, INC. ("HDR") entered into an Agreement on November 12, 2024 to perform engineering services for the City of Blair, Nebraska ("OWNER");

OWNER desires to amend this Agreement in order for HDR to perform services beyond those previously contemplated;

HDR is willing to amend the agreement and perform the additional engineering and construction phase services.

NOW, THEREFORE, HDR and OWNER do hereby agree:

The Agreement and the terms and conditions therein shall remain unchanged other than those sections and exhibits listed below;

Section I Scope of Service - Additional Items of Work:  
See attached Exhibit A Scope of Work.

Section IV Compensation shall be amended to increase the not to exceed amount by \$69,774 to \$199,174.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

HDR ENGINEERING, INC. ("HDR")

City of Blair, Nebraska ("OWNER")

BY: *Ann Williams*  
Ann Williams (03/02/2026 13:51:50 CST)

BY: \_\_\_\_\_

NAME: Ann Williams

NAME: \_\_\_\_\_

TITLE: Senior Vice President

TITLE: \_\_\_\_\_

ADDRESS: 1917 South 67<sup>th</sup> Street  
Omaha, NE 68106

ADDRESS: 218 South 16<sup>th</sup> Street  
Blair, NE 68008

## **EXHIBIT A**

### **SCOPE OF SERVICES**

#### **PART 1.0 PROJECT DESCRIPTION:**

HDR Engineering Inc. (ENGINEER) has completed the final design, permitting, and bid phase services for the City of Blair (OWNER) for the Black Elk Pump Station Modifications Project. The Project includes the addition of a third pump, emergency backup generator, replacement of the electrical equipment and HVAC, and other minor repairs and modifications within the pump station.

OWNER requested ENGINEER to provide additional bid phase services and limited construction phase services related to the Black Elk Pump Station Modifications Project.

#### **Additional Items of Work**

1. Inclusion of State Revolving Fund (SRF) forms into the Project Manual and coordination with the Nebraska Department of Water, Energy, and Environment (NDWEE) related to SRF requirements.
2. Limited construction phase services related to construction including startup.

#### **Key Understandings:**

1. OWNER will provide for daily construction observation when the contractor is working.
2. Estimated construction period is 11 months.

#### **PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER**

##### **TASK SERIES 100 – PROJECT MANAGEMENT**

**Objective:** Provide management activities over the Project duration including planning, organizing and monitoring Project team activities; and overall project management.

**HDR Activities** **110 – Project Management**

- Resource management and allocation based on Project schedules and activities.
- Budget and invoice management.

##### **TASK SERIES 520 – ADDITIONAL BIDDING ASSISTANCE**

**Objective:** Incorporate State Revolving Fund (SRF) requirements into the Bidding Documents.

**HDR Activities** **521 – State Revolving Fund Coordination and Assistance**

- Incorporate SRF forms and requirements into the Project Manual.
- Coordinate with NDWEE on SRF requirements.
- Re-issue the Issued for Bid Drawings and Project Manual.

## **TASK SERIES 600 – CONSTRUCTION PHASE SERVICES**

**Objective:** Provide limited construction phase services for the Black Elk Pump Station Modifications construction.

**Activities**

**610 – Preconstruction Conference**

- Conduct preconstruction conference. Draft agenda and take and distribute meeting notes.

**620 – Submittals Administration**

- Prepare conformed plans and specifications.
- Receive, log, and internally distribute submittals from Contractor.
- Review shop drawing submittals and equipment Operation and Maintenance (O&M) manuals. Reviewed shop drawings and O&M manuals will be provided to OWNER and contractor.
- Review pay applications and provide recommendations for approval.

**630 – Contract Interpretations and Modifications Administration**

- Requests for Information (RFIs)
  - Review RFIs from Contractor.
  - Prepare and issue to Contractor RFI responses.
- Field Orders (FOs)
  - For minor changes involving no cost and no time changes, issue FO to the Contractor.
  - Prepare technical descriptions for the FOs.
- Change Proposal Requests (CPRs)
  - For changes in the Work involving time and/or cost.
  - Collect technical information and evaluate the proposed changes. Prepare a technical description of the CPRs using graphic details and specifications as required and provide to Contractor.
  - Review costs presented by Contractor.
  - Review CPR items and costs with the OWNER for approval.
  - Assist the OWNER with negotiations of cost and/or time.

- Work Change Directives (WCDs)
  - When requested by the OWNER, issue a WCD when necessary to expedite extra Work prior to agreement on changes to cost and/or time.
- Change Orders (COs)
  - When requested by the OWNER, assemble approved CPRs into Change Orders (COs).

**640 – Progress Meetings and Site Visits**

- Attend construction meetings held on site during active construction time periods and additional meetings as requested. Prepare agenda and distribute meeting notes.
- Conduct and attend the Pre-Shutdown Planning Meeting. Develop the agenda and distribute meeting notes.

**650 – Project Closeout**

- Review Contractor’s required Substantial Completion submittal and determine if Project is ready for Substantial Completion inspection.
- Perform Substantial Completion inspection, prepare punch list, and transmit punch list to Contractor.
- Upon Substantial Completion of the work, verify completion with the OWNER and issue Engineer’s Certificate of Substantial Completion.
- Incorporate construction changes recorded by the Contractor or OWNER into the drawings.
- Prepare and deliver Record Drawings.

**Task 600 Assumptions:**

1. Fee estimate assumes:
  - a. 42 shop drawing reviews and resubmittal reviews.
  - b. 10 Requests for Information will be issued.
  - c. 5 Field Orders will be issued.
  - d. 4 Change Proposal Requests will be issued.
  - e. 2 Change Orders will be issued.
  - f. 1 Work Change Directive will be issued.
2. Fee estimate assumes attendance at 8 construction progress meetings. HDR’s Project Manager and Project Engineer will attend the construction progress meetings.
3. HDR will not provide a Resident Project Representative (RPR) for the project.
4. Preconstruction meeting shall be attended by HDR’s Project Manager and Project Engineer.
5. Pre-shutdown Planning Meeting shall be attended by HDR’s Project Manager, Project Engineer, and Electrical Engineer.
6. HDR will use Newforma to manage construction administration documentation.
7. City will handle receipt and review of certified payrolls from the Contractor.

8. An overall O&M manual for the Black Elk Pump Station exists. Individual equipment O&M manuals for new equipment installed as part of the project will be attached to the existing O&M manual. If an existing O&M manual does not exist, additional fee will be required to develop an overall O&M manual for the pump station, if so desired by the OWNER.
9. No final completion inspection will be performed. OWNER will verify Substantial Completion punch list items have been completed.
10. HDR will not be review shop drawing submittals prepared by Automatic Systems Company as the Instrumentation and Controls were designed and selected by Automatic Systems.

**Task 600 Deliverables:**

- Conformed Drawings and Project Manual:
  - Drawings:
    - Electronic PDF.
    - One (1) full size (22" x 34") hard copy.
    - Two (2) half size (11" x 17") hard copies.
  - Project Manual:
    - Electronic PDF.
    - One 8.5" x 11" hard copy.
- Preconstruction Conference Agenda and Meeting Summary, electronic PDFs.
- Pre-Shutdown Planning Meeting Agenda and Meeting Summary, electronic PDFs.
- Reviewed shop drawings and submittals, electronic PDFs.
- Contract interpretations and modifications, electronic PDFs.
- Record Drawings:
  - Electronic PDF.
  - One (1) full size (22"x34") hard copy.
  - One (1) half size (11" x 17") hard copy.

**PART 3.0 AUTHORIZATION**

OWNER will provide written authorization for the work. Work will not proceed without authorization.

**PART 4.0 OWNER'S RESPONSIBILITIES:**

OWNER will be responsible for the following as identified in the above Scope of Work:

1. Construction resident services.
2. Construction materials testing.
3. Construction staking. HDR will provide staking coordinates to the City.

**PART 5.0 PERIODS OF SERVICE:**

Construction Notice to Proceed

April 1, 2026