



# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Uwe Gordon, Superintendent  
**APPROVED BY:** Uwe Gordon, Superintendent  
**DATE:** June 11, 2024

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**AGENDA ITEM:** 4I

Waive First Reading and approval of Policy:

1. GK: Use of School Property

**BOARD ACTION REQUESTED:**

**Approval of the policy as requested.**

**BACKGROUND INFORMATION:**

The policy review committee met on May 28, 2024, to review policy revisions as recommended by the administration. The committee is asking to waive the first reading and approve revisions as presented. Details regarding this policy revision are listed below.

GK: Use of School Property

Policy GK provides guidance for the use of school property by the district and community members. The updates are being requested to align with the process being implemented with Facilitron for requests and rental of school facilities.

(Source: Bo Gamble)

## USE OF SCHOOL PROPERTY

The Stillwater Board of Education believes that the first priority in the use of its school property is the education of children in the district. However, local citizens are encouraged to use the property for other reasonable general public use including religious, political, literary, community, cultural, scientific, mechanical, agricultural, or parental involvement purposes. The school district shall allow **the** use of school buildings and facilities to youth groups listed in Title 36 of the United States Code as a patriotic society in accordance with the rules and regulations in support of this policy.

The school district ~~will~~ **may** make property available for public use to rent before or after normal schools hours, on weekends, or during school vacations. ~~Specific~~ **Property that will may** be open **include, but are not limited to,** gymnasiums, auditoriums, cafeterias, **and** outdoor stadiums, ~~etc.~~ The school district will not provide supervision during these hours and any use should be carefully monitored by parents or legal guardians. **Any person who uses school property outside of normal school hours, on weekends, or during school vacations assumes any and all risks arising from such use.**

The school district will not serve as an emergency shelter for patrons during weather emergencies. If school is in session, parents/guardians may be allowed in the building to pick up students, but due to safety and security concerns will not be allowed into the areas of refuge. See policy CKAC-P2, Severe Thunderstorm and Tornado Procedures for more information. ~~Patrons~~ **Parents or legal guardians picking up students** will not be allowed to bring animals, other than service animals, into the school buildings during weather emergencies.

If the school renders emergency care, aid, shelter, or other assistance during a national disaster or catastrophic event, the school district shall not be liable for damages resulting from the rendering of the emergency care, aid, shelter, or other assistance ~~unless the damage was caused by gross negligence or willful or wanton misconduct of the individual or entity rendering the emergency care, aid, shelter or assistance.~~

The board shall exercise its authority to fix and collect rentals, rates, and charges for the occupancy or use of school property or facilities in such amounts and in such manner as may be determined.

The superintendent or the superintendent's designee will establish rules and regulations in support of this policy. The rules and regulations will require evidence of appropriate liability insurance coverage. The school district will not permit the use of school property or equipment by any person or organization that does not furnish evidence of sufficient insurance coverage ~~as described later in the document.~~

No school equipment will be lent to individuals, organizations or other schools without ~~permission from the principal~~ **a request and approval included in the use agreement.**

~~A Facility Use Forms~~ **Request and Approval** are required of all individuals or groups seeking permission to use SPS facilities. ~~and will~~ **Requests must** be submitted for approval ~~to appropriate building level administrator~~ **by the requestor using the district facility use platform found at stillwaterschools.com.** Fees that apply will be approved by the Stillwater Board of Education. This includes district employees who tutor students on an individual basis for compensation regardless of athletic or academic component. ~~Opportunities for tutoring will be made available to all students. Preferential treatment shall not be shown to students receiving individual tutoring.~~

A facilities rental handbook, containing usage rules and contracts, ~~is available at each site's office~~ **may be found at stillwaterschools.com.**

**REFERENCE: 20 USC §7905  
70 O.S. §5-129.3 and 5-130**

70 O.S. §11-103.7

**CROSS-REFERENCE:** Policy CLB, Equipment Accountability  
Policy CKAC-P2, Severe Thunderstorm and Tornado Procedures

1st and 2nd Reading 6/11/24