



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC: Approval of Sale of Salvage Equipment

SUBMITTED BY: Mr. Hector G. Cavazos **OF:** Fixed Assets Department

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: April 22, 2015

RECOMMENDATION:

It is the recommendation that the Board of Trustees approve the resolution to authorize Administration to sell surplus items by sealed bids, direct sale or to dispose of any property not sold.

RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition.

BUDGETARY INFORMATION:

The current budget will not be impacted.

BOARD POLICY REFERENCE AND COMPLIANCE:

- CI (Legal) – School Properties Disposal
- CI (Local) – School Properties Disposal
- CDB (Legal) – Other Revenues-Sale, Lease, or Exchange of School-Owned Property



UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

MEMORANDUM

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director *HGC*

THRU: Mike Garza, Assistant Superintendent for Administration/Support Services

DATE: April 22, 2015

Attached is a list of salvage equipment that is no longer serviceable by United Independent School District. These items were retrieved from various campuses and departments, and were declared damaged and/or unusable. Administration will house conduct a physical auction through an auctioneering firm to dispose of the items. Any items not sold will be discarded. Please feel free to contact my office should you have any questions.

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on April 22, 2015.

Javier Montemayor, Jr.
President, Board of Trustees

ATTEST:

Ricardo Rodriguez
Secretary, Board of Trustees

Surplus Sale for May 16, 2015

Items	Total
Adding Machine	1
Antennae	1
Audio/Visual- Misc. Equipment	3
Audio/Visual-Switch Boards	2
Automotive-Brake Parts	1
Automotive-Jacks	1
Automotive-Misc. Parts	5
Basketball Rack	1
Battery-Tech	4
Benches	2
Bicycles	40
Bleachers	2
Boombboxes	1
Bread Maker	2
Buckets	9
Bulletin Boards	2
Cabinet	71
Cables	1
Cages (Aluminum)	1
Calculators	159
Calculators-View Screens	4
Calling System	1
Camera-Digital	4
Camera-Video	7
CardMaster	2
Carpet	3
Carrying Cases	11
Cart	23
Cassette Player	2
Cassettes-VCR	333
CD/DVD Writers	1
Chair	839
Chalk Board	5
Charging Station-A/V	6
Clocks	6
Combos-Desks	360
Communicators--Augmentative	3
Compressor	2
Construction Equipment	2
Cots/Beds	2
Cots/Beds/Matresses	2
CPU	675
Crib	1
Desk Tops-Glass	1

Surplus Sale for May 16, 2015

Desk-Office	112
Desk-Student	554
Ditch Witch	1
Divider	1
Document Camera	45
Dolly	5
Dry Erase Boards	7
Dryer	2
DVD Player	3
DVD/Bluray Player	6
Easel	1
Extinguishers	5
Fans	3
Fax Machine	2
Flags	1
Footstools	10
Gym Equipment	27
Headphones	80
Headphones-Boxes	1
Headphones-Multi Plug Stations	3
Hearing Aids	6
Hole Puncher-Electric	2
Hoses	1
Instrument Cases	3
Intercoms	1
IP Phone	1
Keyboards	203
Keyboards (Boxes)	25
Kinder Furniture	66
Kitchen Equipment	1
Label Maker	1
Laminating Rolls	3
Laminator	3
Lamps	5
Language Master	4
Laptops	235
Laserdisc-Misc.	2
Laserdisc-Players	1
Lockers	32
Mail Room Equipment	2
Map Racks	1
Maps	17
Microwave	3
Mirrors	2
Misc. Art Furniture	2

Surplus Sale for May 16, 2015

Misc. Classroom Items	5
Misc. Janitorial Items	5
Misc. Office Supplies/Items	7
Misc. Technology	37
Monitor-Audio/Visual	5
Monitor-Computer	551
Mouse	57
Mower/Groundskeeping Equipment	4
Music Stands	2
Nurse-Misc. Items	6
Office Safes	1
Overhead Projector	6
Palm Pilot	14
Partition	1
Play Furniture	6
Poster Maker	2
Power Adapters	3
Power Source-A/V	1
Power Source-Computer	27
Pressure Washer	3
Printers	383
Projector (Screen)	16
Projectors	99
Quick Pads	6
Racks-Lighting	1
Racks-SmartBoard	2
Racks-Stereo	1
Racks-Wooden	1
Radios-2 Way	22
Receivers	3
Recorder-Audio	5
Recorder-DVD/Bluray	3
Recorder-VHS	2
Reflectors	2
Refrigerator	2
Rugs	24
Scanner	26
Scanner-Barcode	6
Scantron Machine	7
Scraps-Glass	5
Scraps-Metals	39
Scraps-Plastics	5
Scraps-Rubber	1
Scraps-Wood	21
Servers	32

Surplus Sale for May 16, 2015

Shelves	28
Shredder	5
Sink	2
Sofa	1
Speakers	9
Stand Mixer	2
Stands	19
Stereo Equipment	19
Stools	1
Stove	1
Study Corral	1
Table Tops	2
Tables	248
Television/VCR Combo	2
Televisions	79
Televisions/Mounts	2
Televisions/Racks	32
Tent	1
Toner	6
Tractor	2
Trailer Containers	2
Transcribing Machine	1
Trash Can Lids	12
Trash Cans	25
Tripod	1
Typewriter	2
Vacuums	7
VCR/DVD Combo	5
VCRs	26
Vehicle-Truck	4
Vent Hoods	2
Walkers	1
Wall Mounts-Television	53
Washer	3
Wheelbarrows	1
Wheelchairs	3
White Board	2
White Board/Chalk Board Frame	1
Wireless Keyboards	19
Zip Drives	40
Grand Total	6224

Surplus Sale for May 16, 2015

Surplus Food Service Equipment

Items	Total
Canopy-Food Services	7
Cart-Food services	4
Circulating Pumps-Food Services	3
Compressors-Food Services	5
Condenser Units-Food Services	1
Condiment Servers	2
Convection Ovens	2
Evaporator Coils-Food Services	2
Fan Motors-Food Services	1
Floater-Food Services	1
Fly Control Units	4
Heating Element-Food Services	1
Hot/Cold Bags	163
Ice Chests	30
Liquid Receiver Tanks-Food Services	2
Microwave	6
Plastic Trays-Food Services	674
Printers	1
Scraps-Glass	1
Scraps-Metals	2
Sheet Pans	30
Skillets	5
Slicers	1
Steamtables	2
Steamtables-Bins	2
Steamtables-Tops	4
Tables-Cafeteria	9
Time Clocks	3
Towel Dispensers	1
Warmers-Food Services	6
Water Heater	2
Grand Total	977