

City of Columbus, Nebraska Purchase Request Form

This form must be fully completed before any purchase, contract, or expenditure of City funds.

****When sending to Finance: Subject line on email should read- "Purchase Request Form"**

	AMOUNT: 50,000				
PROCESS:	\$999 or less	\$1,000 - \$4,999	\$5,000 - \$24,999	\$25,000 - \$74,999	\$75,000
Purchase Request Form		X	X	X	X
2 Quotes		X			
Dept Head Approval		X	X	X	X
3 Quotes			X	X	
City Administrator Approval			X	X	X
Verification of Funds, Finance Director			X	X	X
Form Bidding Required					X
City Council Approval				X	X

1. Requesters Information

Department / Division: _____

Requesting Employee: _____

Supervisor: _____

Department Head: _____

Date: _____

2. Type of Purchase

Goods / Supplies / Equipment

Contractual Services

Professional Services (QBS)

Construction / Capital Improvement

Emergency Purchase

3. Purchase Description:

Fully describe the goods or services and their purpose.

4. Selected Vendor Information:

Vendor Name: _____ Contact Name: _____

Phone: _____ Email: _____

Cooperative Purchasing (State Contract, Sourcewell, etc.): Yes No

5. Cost & Budget:

Total Cost: _____

Account Number(s): _____

Funds Available: Yes No

6. Number of Quotes obtained: _____

If this is a sole source quote please explain:

7. Approvals

Supervisor / Designee: _____ Date: _____

Department Head: Chuck Sliva Date: _____

City Administrator (if \$5,000+): [Signature] Date: 4/29/26

City Council Approval (if \$25,000+): _____

Verification of Funds:

Finance Director (if \$5,000+): Christopher A. Nguyen Date: 04/29/26

AS NEEDED: Description of Emergency Purchases

An "emergency" shall be defined as any event that interrupts the normal administration of municipal services, thereby jeopardizing the life, health of citizens.

Describe emergency circumstances and justification.



Hydro-Klean, LLC
 333 NW 49th Place
 Des Moines, IA, 50313
 Phone: 515-283-0500

Quote

Quote Nbr.: PQ009355
 Order Date: 04/21/2026
 Valid Until: 07/20/2026
 Sales Person: Alex Underwood
 Customer ID: 105627
 Payment Terms:

Job Site:
City of Columbus, NE Columbus NE United States of America

Bill to:
City of Columbus, NE Columbus NE United States of America

Job Description

Per unit and time and materials cost (if applicable) to conduct the Pipeline Inspection and Proactive Evaluation program as described to the customer. Pricing is conditional to the acceptance and execution of the Pipeline Inspection and Proactive Evaluation Service Agreement.

HK Solutions Group will perform cleaning on 12,683 LF of storm sewer line, along with cleaning of 108 catch basin and 73 manholes.

Any pipe segment that is <25% full will require heavy cleaning (3 passes or more).

Pricing does not include bonding fees, applicable taxes, or any special permits.

Pricing does not include prevailing wage rates, if applicable.

RESC. QTY.	ITEM	QTY.	UOM	PRICE	Amount
	Cleaning (Storm Sewer)	12,683.0000	FOOT	2.7100	34,370.93
	Cleaning (Catch Basins)	108.0000	EACH	45.0000	4,860.00
	Cleaning (Manholes)	73.0000	EACH	45.0000	3,285.00
	Heavy Cleaning (3 or more passes)	0.0000	HOUR	440.0000	0.00

*NOTE: Quote does not include any applicable taxes

Prepared By: Alex Underwood
 Approved By: Michael Ingham

Accepted By: _____
 Date: _____
 PO#: _____

*Quote Total: 42,515.93



P O Box 581
Columbus, NE 68602-0581
402-564-2804
402-562-7950 Fax

4-21-26

City of Columbus Storm Sewer Cleaning

To complete this work per the plan and outline for the sum of \$55,275.00.

Thanks for the opportunity to bid on your project.

John



PO Box 1065
 Kearney, NE 68848
 (308) 237-6651 / (308) 440-8464
 bretm@midlandscontracting.com

Estimate

ESTIMATE# 1086969884
DATE 04/09/2026
PO#

CUSTOMER

CITY OF COLUMBUS
 P O BOX 1677
 COLUMBUS NE 68602
 (402) 562-4236

SERVICE LOCATION

P O BOX 1677
 COLUMBUS NE 68602
 sliva@columbusne.us

DESCRIPTION 2026 Storm Sewer Cleaning Quotes

ESTIMATE

- Mobilization (LS)

Qty: 1.00 x \$1,000.00 = \$1,000.00
- Clean Storm Sewer Laterals and 12" (per LF)

Qty: 4613.00 x \$4.25 = \$19,605.25
- Clean Storm Sewer - 15" - 18" (per LF)

Qty: 3349.00 x \$5.50 = \$18,419.50
- Clean Storm Sewer - 21" (per LF)

Qty: 775.00 x \$6.50 = \$5,037.50
- Clean Storm Sewer - 24" (per LF)

Qty: 1154.00 x \$8.00 = \$9,232.00
- Clean Storm Sewer - 30" (per LF)

Qty: 857.00 x \$12.00 = \$10,284.00
- Clean Storm Sewer - 58" (per LF)

Qty: 928.00 x \$15.00 = \$13,920.00
- Clean Storm Sewer - Box (per LF)

Qty: 400.00 x \$20.00 = \$8,000.00
- Clean Storm Sewer - Unknown (per LF)

Qty: 607.00 x \$10.00 = \$6,070.00

ESTIMATE 1

- Mobilization (LS)

Qty: 1.00 x \$1,000.00 = \$1,000.00
- Clean and Vacuum Storm Sewer - (per HR)

Qty: 0.00 x \$475.00 = \$0.00
- CCTV Storm sewer after cleaning (per LF) if requested

Qty: 0.00 x \$1.00 = \$0.00

- Clean Storm Sewer - Manhole/Inlet (per EA)

Qty: 181.00 x \$100.00 = \$18,100.00

- CCTV Storm Sewer after Cleaning (per LF) if requested

Qty: 0.00 x \$1.00 = \$0.00

\$109,668.25

\$1,000.00

ESTIMATE	CUSTOMER MESSAGE
<p>CLARIFICATIONS: -Quote valid for 120 days. -We require the City to locate, expose, and provide access to all service points (manholes, cleanouts, etc.) -City shall provide water for jetting and a waste disposal site. -JSC will provide basic cones and signs for traffic control, any additional traffic control needed will be the responsibility of the City. -Work will be billed complete by 9/7/26. -All areas provided by City via email on 4/2/26 will be completed under this option.</p>	<p>ESTIMATE 1</p> <p>CLARIFICATIONS: -Quote valid for 120 days. -We require the City to locate, expose, and provide access to all service points (manholes, cleanouts, etc.) -City shall provide water for jetting and a waste disposal site. -JSC will provide basic cones and signs for traffic control, any additional traffic control needed will be the responsibility of the City. -Work will be billed complete by 9/7/26. -City can designate a dollar amount for us to work up to and we will stop once that budget amount is hit based on total working hours and CCTV footage. This option does not guarantee completion of all areas provided on City maps via email 4/2/26.</p>