

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 23, 2026

NUMBER: 26-195

FR: Office of the Superintendent

SUBJECT: Approval of MOA with
Northern Industrial
Training for FY27

ABSTRACT:

The administration requests School Board approval to enter into a contract with Northern Industrial Training (NIT) in the amount of \$692,545 with, not to exceed \$761,799 to provide training in Heavy Equipment Operator (CET) training, Commercial Driver's License (CDL) training, Heavy Equipment Mechanic training, Light Duty Mechanic training, Simulator-to-Equipment Certification, and Microsoft Office 365 training.

ISSUE:

At issue is the approval of a Memorandum of Agreement (MOA) with Northern Industrial Training (NIT). All MOAs that exceed \$50,000 require Board approval.

BACKGROUND AND/OR PERTINENT INFORMATION:

This Memorandum of Agreement (MOA) will utilize Technical Vocational Education Program (TVEP) funds. ATC is partnering with Northern Industrial Training of Palmer to provide CDL, Heavy Equipment Operator, Heavy Equipment Mechanic, Light Duty Mechanic, Simulator-to-Equipment Certification, and Microsoft Office 365 training services in Kotzebue and at the NIT facility in Palmer. This model offers the most economical delivery of this type of certification and training, encompassing both classroom and hands-on instruction, as well as testing and certification.

Heavy Equipment Operator	Sept 21 – Oct 23 2026
CDL Training	Oct 26 – Nov 20 2026
Heavy Equipment Mechanic	Nov 30 – Jan 22 2027
Light Duty Mechanic	Feb 22 – Feb 26 2027
CDL Training	Mar 8 – Apr 2 2027
Microsoft Office 365 (Day and Evening Classes)	Apr 12 – Apr 16 2027
Heavy Equipment Operator	Apr 19 – May 21 2027
Simulator-to-Equipment Certification	3-day TBD

Funding: Grants & Student Tuition

ALTERNATIVES:

1. Approve the MOA with Northern Industrial Training in the amount not to exceed \$761,799 as presented;
2. Disapprove the MOA with Northern Industrial Training as presented;

3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Memorandum of Agreement with Northern Industrial Training in the amount not to exceed \$761799 as presented.



TRAINING ESTIMATE

FROM:

Northern Industrial Training, LLC
 1740 N. Terrilou Court
 Palmer AK 99645
 P: (907) 357-6400
 F: (907) 357-6430
www.nitalaska.com

TO: Joseph Groves

ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

JOB DESCRIPTION			
NIT will conduct Heavy Equipment Training in Palmer starting on dates 2026, TBD.			
Courses:	Dates of Training:	Location:	Student Count:
Front End Loader (Wheeled) OR Excavator	3-days TBD	Palmer	1

RATES	UNIT PRICE	QUANTITY	AMOUNT
Instructor Day Rate	\$ 1,500.00	3	\$ 4,500.00
Materials	\$ 50.00	1	\$ 50.00
Student Loding & Meals	\$ 200.00	4	\$ 800.00
Student Daily Transportation	\$ 30.00	3	\$ 90.00
Airport Shuttle	\$ 500.00	1	\$ 500.00
NOTE: Students will first complete the SIMS Training			
TOTAL ESTIMATED JOB COST			\$ 5,940.00

NOTE: 3% Charge for Credit Card Payment
 NOTE: Payment in full is due upon scheduling and non-refundable.

If client cancels course(s) with less than 21 days' notice, client agrees to pay 50% of the contracted price

 Mary Hass
 PREPARED BY

 May 6, 2026
 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)



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[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

JOB DESCRIPTION

NIT will conduct Microsoft Office 365 Training in Kotzebue starting on April 12th, 2027.

Courses:	Dates of Training:	Location:	Student Count:
Office 365	4/12 - 4/16 8AM - 12PM	Kotzebue	12
Excel Training	4/12 - 4/16 6PM - 9PM	Kotzebue	12

RATES	UNIT PRICE	QUANTITY	AMOUNT
Extended Instructor Day Rate	\$ 1,250.00	5	\$ 6,250.00
Instructor Travel Day	\$ 650.00	2	\$ 1,300.00
MS Office Materials (Per Student)	\$ 100.00	12	\$ 1,200.00
Excel Course Materials - Per Student	\$ 100.00	12	\$ 1,200.00
Airfare (At Cost + 10%)	\$ 500.00	1	\$ 500.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 40.00	7	\$ 280.00
Airport Parking (Cost)	\$ 25.00	7	\$ 175.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
NOTE: If no meals provided full per diem with be charged			
NOTE: Down Day/Weather No Training \$1100			
NOTE: Payment in Excess of 45 days will be charged 1.5%			
TOTAL ESTIMATED JOB COST			\$ 11,005.00

NOTE: 3% Charge for Credit Card Payment
 NOTE: Payment in full is due upon scheduling and non-refundable.

If client cancels course(s) with less than 21 days' notice, client agrees to pay 50% of the contracted price

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JOB DESCRIPTION

NIT will conduct Excelerated Heavy Duty Mechanics Training in Kotzebue and Palmer per schedule below.

Courses Trained:	Dates of Training:	Location	Student Count:
Heavy Duty Mchanics	6 Weeks	Kotz & Palmer	up to 6 Students

Kotzebue 11/30/26 - 12/18/26	UNIT PRICE	QUANTITY	AMOUNT
Heavy Duty Mechanics Program	\$ 68,000.00	1	\$ 68,000.00
Instructor Travel Days	\$ 650.00	1	\$ 650.00
Instructor Down Days	\$ 650.00	3	\$ 1,950.00
Instructor Airfare (At Cost + 10%)	\$ 500.00	1	\$ 500.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -	0	\$ -
Additional Per Diem	\$ 40.00	20	\$ 800.00
Materials estimate (Per Person)	\$ 100.00	6	\$ 600.00
Airport Parking (At Cost)	\$ 25.00	20	\$ 500.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
NOTE: If no meals provided full perdiem with be charged			
Palmer 1/4/27 - 1/22/27	UNIT PRICE	QUANTITY	AMOUNT
Student Meals & Lodging - Palmer (\$200 x 20 days = \$4000)	\$ 4,000.00	6	\$ 24,000.00
Student Daily Transportation (\$30 x 16 days = \$480)	\$ 480.00	6	\$ 2,880.00
Student To/From Airport Transportation (Flat Rate)	\$ 2,400.00	1	\$ 2,400.00
Shop Materials (Flat Rate)	\$ 1,000.00	1	\$ 1,000.00
NOTE: Does Not include Tools			
NOTE: This class is designed for 6 students, additional students can be added with additional tution			
NOTE: Down Day No Training/Travel \$1100			
TOTAL ESTIMATED JOB COST			\$ 103,380.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

 Mary Hass
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[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

JOB DESCRIPTION			
NIT will conduct Light Duty Mechanics in Kotzebue starting on February 22, 2027.			
Courses Trained:	Dates of Training:	Location	Student Count:
Mechanics	2/22 - 2/26	Kotzebue	6

RATES	UNIT PRICE	QUANTITY	AMOUNT
5-day Mechanics - Flat Rate	\$ 7,500.00	1	\$ 7,500.00
Travel Day	\$ 650.00	1	\$ 650.00
NIT Airfare (At Cost +10%)	\$ 500.00	1	\$ 500.00
NIT Lodging (At Cost +10%) - Provided by client	\$ -	0	\$ -
NIT Transportation (At Cost +10%) Provided By Client	\$ -	0	\$ -
Per Diem	\$ 75.00	6	\$ 450.00
Baggage (At Cost)	\$ 100.00	2	\$ 200.00
Airport Parking (At Cost)	\$ 25.00	6	\$ 150.00
Bad Weather Day/No Travel/Down Day/No Training \$1100			
TOTAL ESTIMATED JOB COST			\$ 9,450.00

NOTE: 3% Charge for Credit Card Payment
 NOTE: Payment in Excess of 45 days will be charged 1.5%

If client cancels course(s) with less than 21 days' notice, client agrees to pay 50% of the contracted price. document.

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JOB DESCRIPTION
NIT will conduct Heavy Equipment Training in partnership with ATC. NIT will provide training on site training at ATC Kotzebue for two weeks followed by three week onsite trainings at NIT Palmer. NIT will coordinate with contractor to provide physicals. Students traveling to Palmer will travel in one group. Kotzebue training will start on September 22, 2026 and Palmer training will start on October 5th, 2026. Estimate is built for up to 10 participants.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) 9/21/26 – 10/2/26			
5 Week CET - Flat Rate (5 to 8 Students)	\$ 100,000.00	1	\$ 100,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	2	\$ 1,300.00
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 40.00	14	\$ 560.00
Materials estimate (Per Person)	\$ 40.00	10	\$ 400.00
Airport Parking (At Cost)	\$ 25.00	14	\$ 350.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
NOTE: If no meals provided full per diem with be charged			
Phase II (Palmer) 10/5/26 – 10/23/26			
Medical Contractor Day Rate	\$ 1,250.00	1	\$ 1,250.00
Physical	\$ 125.00	10	\$ 1,250.00
Student Meals & Lodging - Palmer (\$200 x 20 days = \$4000)	\$ 4,000.00	10	\$ 40,000.00
Student Daily Transportation (\$30 x 15 days = \$450)	\$ 450.00	10	\$ 4,500.00
Student To/From Airport Transportation (Flat Rate)	\$ 2,400.00	1	\$ 2,400.00
Student Workboots	\$ 200.00	10	\$ 2,000.00
NOTE: No minimum for onsite training			
NOTE: Class Schedule in Kotz is 8AM-5PM			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 156,160.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

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[Joseph Groves <jgroves@nwarctic.org>](mailto:Joseph.Groves@nwarctic.org)

JOB DESCRIPTION
NIT will conduct Heavy Equipment Training in partnership with ATC. NIT will provide training on site training at ATC Kotzebue for two weeks followed by three week onsite trainings at NIT Palmer. NIT will coordinate with contractor to provide physicals. Students traveling to Palmer will travel in one group. Kotzebue training will start on April 19, 2027, and Palmer training will start on May 3, 2027.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) 4/19/27 - 5/1/26			
5 Week CET - Flat Rate (up to 10 students)	\$ 100,000.00	1	\$ 100,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	2	\$ 1,300.00
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 40.00	14	\$ 560.00
Materials estimate (Per Person)	\$ 40.00	10	\$ 400.00
Airport Parking (At Cost)	\$ 25.00	14	\$ 350.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
NOTE: If no meals provided full per diem with be charged			
Phase II (Palmer) 5/3/27 - 5/21/27			
Medical Contractor Day Rate	\$ 1,250.00	1	\$ 1,250.00
Physical	\$ 125.00	10	\$ 1,250.00
Student Meals & Lodging - Palmer (\$200 x 20 days = \$4000)	\$ 4,000.00	10	\$ 40,000.00
Student Daily Transportation (\$30 x 15 days = \$450)	\$ 450.00	10	\$ 4,500.00
Student To/From Airport Transportation (Flat Rate)	\$ 2,400.00	1	\$ 2,400.00
Student Workboots	\$ 150.00	10	\$ 1,500.00
NOTE: No minimum for onsite training			
NOTE: Class Schedule in Kotz is 8AM-5PM			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 155,660.00

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JOB DESCRIPTION

NIT will Conduct CDL training in partnership with ATC. NIT will provide on site training at ATC Kotzebue for 5 days followed by 15 days of CDL Driving training and Road Exams at NIT Palmer. NIT will coordinate with contractor to provide DOT Medical cards and Drug tests. Training will start in Kotzebue on Oct 26th, 2026 and students will travel in one group to Palmer for training starting on November 2nd, 2026.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) 10/26/26 – 10/30/26			
4 Week CDL - Flat Rate (Up to 6 Students)	\$ 75,000.00	1	\$ 75,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	0	\$ -
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -	0	\$ -
Additional Per Diem	\$ 40.00	6	\$ 240.00
Materials estimate (Per Person)	\$ 40.00	6	\$ 240.00
Admin CDL Fee (Flat Rate)	\$ 250.00	1	\$ 250.00
Permit Fee	\$ 15.00	6	\$ 90.00
CDL License Fee	\$ 120.00	6	\$ 720.00
Airport Parking (At Cost)	\$ 20.00	6	\$ 120.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	3	\$ 195.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	3	\$ 60.00
Student Medical Cards	\$ 150.00	6	\$ 900.00
Drug Test	\$ 100.00	6	\$ 600.00
NOTE: If no meals provided full per diem with be charged			
Phase II (Palmer) 11/2/26 – 11/20/26			
Student Lodging & Meals (\$200 x 20 = 4000.00)	\$ 4,000.00	6	\$ 24,000.00
Student Daily Transportation (\$30 x 15 = \$450)	\$ 450.00	6	\$ 2,700.00
Transportation from To/From Airport	\$ 2,400.00	1	\$ 2,400.00
Student Boots	\$ 200.00	6	\$ 1,200.00
NOTE: 3 Students Per Truck			
NOTE: Class Schedule in Kotz is M - F 8AM-5PM			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 117,165.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

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 Mary Hass
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 May 6, 2026
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JOB DESCRIPTION
NIT will Conduct CDL training in partnership with ATC. NIT will provide on site training at ATC Kotzebue for 5 days followed by 15 days of CDL Driving training and Road Exams at NIT Palmer for up to 6 students. NIT will coordinate with contractor to provide DOT Medical cards and Drug tests. Training will start in Kotzebue on March 8, 2027 and students will travel in one group to Palmer for training starting on March 15, 2027.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) 3/8/27 - 3/12/27			
4 Week CDL - Flat Rate (Up to 6 Students)	\$ 75,000.00	1	\$ 75,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	0	\$ -
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -	0	\$ -
Additional Per Diem	\$ 40.00	6	\$ 240.00
Materials estimate (Per Person)	\$ 40.00	6	\$ 240.00
Admin CDL Fee (Flat Rate)	\$ 250.00	1	\$ 250.00
Permit Fee	\$ 15.00	6	\$ 90.00
CDL License Fee	\$ 120.00	6	\$ 720.00
Airport Parking (At Cost)	\$ 20.00	6	\$ 120.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	3	\$ 195.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	3	\$ 60.00
Student Medical Cards	\$ 150.00	6	\$ 900.00
Drug Test	\$ 100.00	6	\$ 600.00
NOTE: If no meals provided full per diem with be charged			
Phase II (Palmer) 3/15/27 - 4/2/27			
Student Lodging & Meals (\$200 x 19 = 4000)	\$ 4,000.00	6	\$ 24,000.00
Student Daily Transportation (\$30 x 14 = \$450)	\$ 450.00	6	\$ 2,700.00
Transportation from To/From Airport	\$ 2,400.00	1	\$ 2,400.00
NOTE: 3 Students Per Truck			
NOTE: Class Schedule in Kotz is M - F 8AM-5PM			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 115,965.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

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RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) 3/8/27 - 3/12/27			
4 Week CDL - Flat Rate (Up to 6 Students)	\$ 75,000.00	1	\$ 75,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	0	\$ -
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -	0	\$ -
Additional Per Diem	\$ 40.00	6	\$ 240.00
Materials estimate (Per Person)	\$ 40.00	6	\$ 240.00
Admin CDL Fee (Flat Rate)	\$ 250.00	1	\$ 250.00
Permit Fee	\$ 15.00	6	\$ 90.00
CDL License Fee	\$ 120.00	6	\$ 720.00
Airport Parking (At Cost)	\$ 20.00	6	\$ 120.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	3	\$ 195.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	3	\$ 60.00
Student Medical Cards	\$ 150.00	6	\$ 900.00
Drug Test	\$ 100.00	6	\$ 600.00
NOTE: If no meals provided full per diem with be charged			
Phase II (Palmer) 3/15/27 - 4/2/27			
Student Lodging & Meals (\$200 x 19 = 4000)	\$ 4,000.00	6	\$ 24,000.00
Student Daily Transportation (\$30 x 14 = \$450)	\$ 450.00	6	\$ 2,700.00
Transportation from To/From Airport	\$ 2,400.00	1	\$ 2,400.00
NOTE: 3 Students Per Truck			
NOTE: Class Schedule in Kotz is M - F 8AM-5PM			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 115,965.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

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 Mary Hass
 PREPARED BY

 April 28, 2026
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 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)