



WEST CHICAGO ELEMENTARY SCHOOLS

— Reach Higher. Achieve Together. —
— Alcanza Más. Logrando Juntos. —

TO Board of Education
FROM Director of Student Services, Kristine Goebbert
DATE August 20, 2026
SUBJECT Cardiac Emergency Response Plan update

This memo is:

- ☒ Information only.
- ☐ Information with a recommendation, and a request for Board consent.
- ☐ Information with a recommendation, and a request for Board approval by vote.

Date by which a Board decision is needed:

Previous memos on this topic can be found:

- ☒ in previous Board packet(s) dated: 8/21/2025
- ☐ or attached to this memo

Basic Information/Overview	A Cardiac Emergency Response Plan (CERP) is a written document outlining the specific steps to be taken in the event of a cardiac emergency, such as sudden cardiac arrest CERPs Plan
Strategic Plan Goal Alignment	Goal 5 Smart Resources

Background or historical information	HB 5394 amended the School Safety Drill Act to require all school districts to develop a Cardiac Emergency Response Plan (CERP) to respond to incidents involving an individual experiencing sudden cardiac arrest or a similar life-threatening emergency at a school or during a school-sponsored activity or event. In August 2025, the Board of Education adopted our district's Cardiac Emergency Response Plan. In consultation with the West Chicago Fire Department, we have developed a district-wide implementation plan for the 2026–2027 school year. Each building administrator will establish a Cardiac Emergency Response Team and conduct at least one cardiac emergency response drill by the end of the 2026–2027 school year. Following the completion of the drills, the district will evaluate the plan's effectiveness, identify any needed revisions, and implement those changes during the following school year. This review and continuous improvement process will occur annually to ensure our Cardiac Emergency Response Plan remains effective and aligned with best practices.
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Previous decisions, actions or parameters that relate to this topic or issue	The Board of Education approved the District's Cardiac Emergency Response Plan in August 2025. Automated External Defibrillators (AEDs) are available in all district buildings and are routinely monitored to ensure they are fully operational. Annual CPR training is provided to all administrators, school nurses, and physical education teachers to maintain readiness in responding to cardiac emergencies.
Recommendation	N/A
Other Questions	