Model Policy on Responsible Use of Artificial Intelligence (AI)

The Minnesota School Boards Association (MSBA) is pleased to provide school districts and charter schools with its newly developed **Model Policy** on **Responsible Use of Artificial Intelligence (AI)**. The Model Policy is intended to assist schools as they consider how emerging AI tools may be used responsibly to support teaching, learning, and operations, while safeguarding student and employee data, privacy, and security.

Artificial intelligence technologies are evolving rapidly. Minnesota schools are increasingly encountering both opportunities and challenges associated with AI use. In response, MSBA developed the Model Policy to offer a framework informed by current legal considerations, ethical principles, and best practices. At the same time, MSBA recognizes that no single approach will be appropriate for all schools.

The Model Policy is not intended to be prescriptive. **School districts and charter schools retain considerable latitude** to adopt, revise, or delete provisions as necessary to reflect local curricular priorities, staffing, available resources, and more. Schools may determine that some Model Policy provisions are appropriate as written, that others should be modified, or that some elements are not workable given local circumstances. This flexibility is intentional and consistent with MSBA's long-standing approach to model policies.

MSBA recognizes that **students and staff are likely already using AI tools** in a variety of educational and work-related contexts. Adoption of the Model Policy, together with development and implementation of local AI procedures, is intended to provide guidance for continued use of AI tools in a manner that is responsible, transparent, and consistent with the school's mission and goals, applicable law, and existing school district policies.

The Model Policy is designed to be **adaptable over time**. As AI technologies, legal requirements, and educational practices change, Minnesota schools should expect that local policies and procedures will evolve accordingly. MSBA anticipates updating the Model Policy as needed and encourages school boards to view AI governance as an ongoing process rather than a one-time action.

MSBA appreciates the work of **Quantum Bridge Solutions** (https://quantumbridgesolutions.ai) in developing a sample *AI Procedural Manual* for Minnesota school districts. QBS support of the MSBA Model Policy and procedures has been entirely voluntary. The *AI Procedural Manual* is designed to coordinate closely with the MSBA Model AI Policy and may serve as a companion resource for schools that choose to develop local administrative procedures aligned with their adopted policy. Use of the *AI Procedural Manual*, like the model policy itself, is optional and subject to school board discretion. The *AI Procedural Manual* will be available to Minnesota school districts and charter schools in mid-March on the MSBA website (please see Policy 625 under *District Policies* or *Charter Policies* and scroll to the bottom of the page to find the manual).

School boards and administrators are encouraged to **review the Model Policy carefully**, consult with legal counsel as appropriate, and engage relevant stakeholders in determining how best to address AI use at the local level.

An **informational webinar on Tuesday, March 10 starting at 1:00 p.m.** will be offered to walk through the Model Policy and the AI Procedural Manual. Registration details will soon be available on the MSBA website

MSBA remains committed to supporting Minnesota schools as they navigate these emerging issues and will continue to provide guidance and resources as this area develops. Thank you for your continued leadership and thoughtful attention to this important educational topic.