



CommonLit and Harlem Middle School and Harlem High School - Harlem School District 122

On-Site Professional Development Quote

Attention:

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Prepared by:

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Quote Details

Quote Number VZQBG-EXTEB-XME3V-W7N5Z

Date Issued 2026-06-24

Valid Through **October 31, 2026**

Total Due \$6,000.00

Payment Terms: Net 30 from invoice date

On-Site Professional Development

Product	Session(s)	Price per day	Number of Facilitators	Number of Days	Total
On-Site Professional Development	1/2 day for MS & 1/2 day for HS	\$6,000.00	1	1	\$6,000.00

Section total \$6,000.00

Total \$6,000.00

You'll save \$0.00

Note: If scheduling a 2-day session, both days must be consecutive. Please be sure to review all terms, which are outlined on the following pages.



CommonLit's On-Site Professional Development

At CommonLit, we believe that teachers, along with high-quality curriculum, drive student outcomes. As needs vary from classroom to classroom and student to student, teachers are entrusted to make decisions about the content and instruction that is best suited for their own students. Through meaningful curriculum-based experiences, CommonLit Professional Development enhances teachers' skill, knowledge, and capacity, so that they are equipped to make these instructional choices with confidence.

We will work with your team to develop a plan for On-Site Professional Development that meets your needs. Our **Foundations Jumpstart Days**, designed for teams newer to CommonLit 360, will set your teachers up for success. Over the course of one or two days, we'll introduce your team to best practices for the core components of our curriculum, and we'll facilitate the targeted practice and supported planning time that your team will need to jumpstart strong implementation. Once your team has the Foundations, we can work collaboratively with you to choose from our **Advanced On-Site Days** that will support your team's continued growth and implementation of CommonLit 360. Advanced Sessions include: data-driven instruction, strengthening reading instruction, and strengthening writing instruction. [Refer to this brochure](#) to review our full-day agendas.

On-Site Professional Development Pricing	Cost
One Facilitator 6 hours of sessions - Groups of 1-35	\$6,000 per day
Two or More Facilitators 6 hours of sessions - Groups of 35+ Recommend for: - mixed middle school and high school groups - districts who would like to run Foundations Jumpstart Sessions and Advanced Sessions simultaneously <i>If scheduling a 2-day session, both days must be consecutive.</i>	\$5,000 per facilitator per day

Terms

- If scheduling a Jumpstart Day 1 and a Jumpstart Day 2 session, both sessions **must be held on consecutive calendar days**, unless otherwise agreed upon by both parties.
- At least **four (4)** weeks prior to any scheduled Services, the school or district must:
 - Provide CommonLit with a signed contract **or** Purchase order
 - Confirm the date, times, and number of participants
 - Schedule a pre-meeting with the CommonLit team to go over logistics, content, etc.
- If the school or district fails to complete the steps listed above, CommonLit will allow the professional development sessions to be utilized until June 30, 2026.
- Pricing includes all travel and lodging for CommonLit's team to provide the Services.
 - If CommonLit cancels or reschedules any of the Services, CommonLit will be wholly liable for all costs and travel arrangements; the school or district will not be liable for any incurred travel or lodging cancellation costs. CommonLit reserves the right to reschedule the Services at their discretion.
 - The school or district may reschedule the Services with up to **four (4)** weeks prior notice to the scheduled Services date. If the school or district cancels or reschedules any of the Services with less than **four (4)** weeks notice from the scheduled Services date, CommonLit will deem the Services cancelled and school or district will still be liable for payment of the Services in full pursuant to this agreement.
 - Force Majeure: Provided reasonable notice in writing, in no event shall either party be liable for any non-refundable travel and lodging for the Services or for any failure or delay in the performance of its obligations hereunder arising out of or caused by, directly or indirectly, forces beyond its control, including, without limitation, strikes, work stoppages, accidents, acts of war or terrorism, pandemics, civil or military disturbances, nuclear or natural catastrophes or acts of God. Both parties shall use reasonable efforts which are consistent with accepted practices to resume performance as soon as practicable under the circumstances.*