



Date: August 6, 2026
To: Harlem Board of Education
Dr. Terrell Yarbrough, Superintendent
Josh Aurand, Assistant Superintendent of Business Operations
From: Jacob Hubert, Director of Secondary Education

Re: Secondary Professional Development for 26-27

CommonLit Pro 360

CommonLit Pro 360 is the primary curriculum at Harlem Middle School and is used to support curriculum at Harlem High School. This professional development will provide Harlem Middle School with a three hour session to learn how to use the assessments and scaffolding instruction for all students. The professional development for Harlem High School will be a three hour session that revolves around the second day jumpstart focusing on best practices for teaching writing using the CommonLit Pro resources.

This professional development provides continued implementation to use the curriculum tools available to support students with literacy tools that are highly aligned with state standards. This professional development will be paid for through Title 2 Funds.

Funding Source: Title 2 - \$6,000

Newsela - Advanced Formative Training

Formative is a product through Newsela that secondary staff are using to both assess students and gather data to make teaching and learning decisions. Last year was the first year of implementation, and we have received overwhelmingly positive feedback about using Formative from the majority of secondary educators. Last school year, the staff received initial training in August about how to create classes and create assessments. In January, the staff received professional development about how to use shared assessments and data to support data driven decision making.

This professional development will go into advanced features and data to identify students' needs and AI features within the program to support teachers with both the creation of shared assessments and data analysis features and will be paid for through Title 2 Funds.

Funding Source: Title 2 - \$4,200

ROE #17 Continued NGSS Implementation Support: Application of Understanding by Design



Building off of the work started in AYs 23-26, Jeff will support the Harlem science teachers at Harlem Middle School and High School. The coaching will be built off of quarterly coaching cycles, intentionally planned based on their implementation schedule. He will also offer professional learning, data discussions, and coaching intermittent throughout the school year. These coaching cycles will include model teaching, laboratory classrooms, instructional coaching, and troubleshooting/support of their implementation plan. Coaching days will be structured prior to the scheduled days. Based on implementation needs, the coaching will consist of 3.5 days of coaching support at the high school, two days of coaching support at the middle school, and half day to collaborate between science representatives from both buildings.

Funding Source: Title 2 - No more than \$6,000 (\$800/day plus food and travel expenses)