

KENYON-WANAMINGO SCHOOLS

Activity Fundraiser Request Form

- As described in School Board Policy 511, the district intends to meet the basic needs of all programs through its annual budgeting process. Fundraising may be approved by the board to enhance a program. The school board recognizes a desire and a need by some school sponsored student organizations for fundraising. The school board also recognizes the need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.
- All school sponsored fundraising activities must be approved in advance by the superintendent or his/her designee. Participation in non-approved activities shall be considered a violation of school district policy and will be addressed through progressive disciplinary action.
- The board will review fundraiser requests at regular meetings in May, October, and March only.
- All requests must also align with guidelines of district policies 533-Wellness, 610-Field Trips, and 902-Facilities Use.

Name of School Sponsored Activity/Group: FFA Fruit Sale

Advisor in Charge: _____

Start Date of Activity: 10/11/2026 End Date of Activity: 12/20/2026

Type of Activity/Fundraiser: Fruit Sales for FFA Activity Fund

Identify the vendor/company involved: minntex

Is signing a contract/agreement involved? Yes Yes No Is contract/agreement attached? Yes Yes No
(The superintendent is the only district employee with the authority to contract with another entity.)

Price of Admission/Fundraiser Item: Cost of fruit at wholesale price

Proceeds to be used for: FFA Activity Fund

Time-Does it involve school time? Yes NO If "YES" How much? small amount of class time for

Comments: sorting + boxing fruit when it arrives, student do this during free time or afterschool

Advisor Name (Printed) _____ Student Officer Name:(Printed) _____

Advisor Signature: _____ Date: _____

Student Officer Signature: _____ Date: _____

Supervisor initial next to title.

Approved Denied M.R. Principal/Administrator Date 5-13-26

Accounting Procedures in Place DS Business Manager Date 5-13-26

Approved Denied PH Superintendent Date 5/13/26

Approved Denied _____ School Board Date _____