

8700

DATA MANAGEMENT

All information held by the Board of Trustees is a resource of the Board as a whole. Access to and management of the information will be in accordance with procedures developed by the Superintendent/designee.

The Board seeks to be open to public scrutiny in its operations and to provide the public with general access to information that this organization holds except as may be restricted under the law.

The purpose of the data processing department is to support the instructional and non-instructional programs of the District in the most efficient and economical method of processing data.

The direct supervision of the program will be responsibility of the Technology ~~Supervisor~~ **Director Supervisor**, who reports to the ~~Chief Operating Officer~~ **Associate Superintendent/Designee**. The data processing program will be reviewed quarterly for changes in priorities. As deemed necessary by the Technology ~~Supervisor~~ **Director Supervisor**, reasonable temporary deviations from the established priorities may be made in order to utilize more fully computer and/or data processing staff resources.

District records may be maintained on other media in addition to or instead of paper.

Adopted: April 9, 1998
Revised: November 12, 2013
Reviewed: October 1, 2013

NEPN/NSBA Classification: EH
Legal Reference: