



Executive Summary Board of Education Meeting

DATE: May 7, 2026

TOPIC: Rutledge Hall Kitchen Renovation

PREPARED BY: Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

As the District continues to offer more fresh and scratch-made menu items, the need to examine school facilities in order to support those efforts is necessary. The attached design of Rutledge Hall Kitchen highlights improvements that will more easily accommodate safe food and milk storage, meal preparations, and efficient service.

District Legal Counsel has reviewed the Tri-Mark proposals and found them both acceptable and noted Tri-Mark belongs to a reputable cooperative therefore, bidding is not necessary.

Fiscal Impact:

\$61,285.26 Job Reference Number: 189524 for Walk-In Cooler/Freezer Units, Freight & Installation

\$15,843.81 Job Reference Number: 00511814 for Merchandiser, Cart, Shelving Units, Freight & Delivery

=====

\$77,129.07 Tri-Mark Total (excludes electrical work & potential cost to properly anchor condensing units to the roof)

Recommendation:

The Facilities Committee concurs with the Administration's recommendation to the Board of Education to approve the Agreements from Tri-Mark for Rutledge Hall Kitchen renovations in an amount not to exceed \$80,000 to be completed during Summer 2026.