



ALEDO ISD BOARD MEETING TEMPLATE

MEETING DATE: May 18, 2026

AGENDA ITEM: Consider Approval of Request for Qualifications #2604-05 External Financial Auditing Services and Audit Firm Engagement Letter for 2025-2026 Fiscal Year Audit

PRESENTER: Earl Husfeld, Chief Financial Officer

BACKGROUND INFORMATION:

- Pursuant to Education Code 44.008(a),(b), the District's fiscal accounts are required to be audited annually at District expense by a certified or public accountant holding a permit from the Texas State Board of Public Accountancy.
- The annual financial audit must be completed following the close of each fiscal year and must meet at least the minimum requirements and be in the format prescribed by the State Board of Education, subject to review and comment by the State Auditor.
- The auditing firm of Pattillo, Brown & Hill, LLP has completed the District's annual financial audit for the prior five (5) fiscal years.
- Due to the expiration of the prior five-year agreement, the District issued a Request for Qualifications (RFQ) for External Financial Auditing Services on February 20, 2026. Four (4) responses to the RFQ were received by the time/due date of 3:00 PM on March 13, 2026.
- Based on evaluation criteria included in the RFQ, the Evaluation Committee reviewed and scored/ranked each response received. Based on these rankings, the top two (2) ranked firms were selected for the final step in the RFQ process.
- The final step in the RFQ process provided for each of the top two (2) ranked firms to submit a proposed fee for conducting the District's annual financial audit for the 2025-2026 fiscal year and each of the following four (4) fiscal years. The RFQ provides for the option for renewal in one-year extensions for up to four (4) additional years.
- Based on the information learned from the steps outlined above, the Administration recommends engaging the firm of Pattillo, Brown & Hill, LLP to conduct the District's 2025-2026 fiscal year financial audit.

FISCAL INFORMATION:

The not to exceed fee of \$38,944 will be included in the 2026-2027 General Fund budget.

ATTACHMENTS:

Pattillo, Brown & Hill, LLP Engagement Letter

ADMINISTRATIVE RECOMMENDATION:

The Administration recommends the Board of Trustees award RFQ #2604-05 to Pattillo, Brown & Hill, LLP and approve acceptance of the engagement letter with the firm of Pattillo, Brown & Hill, LLP for the performance of the District's financial audit for the fiscal year ended August 31, 2026 as presented.