



**TOWN OF HORIZON CITY
MEMORANDUM**

Date: April 14, 2026

To: Honorable Mayor and Members of City Council

From: Art Rubio, Planning Director

SUBJECT: On a Resolution to authorize the Mayor to sign and execute a Master Interlocal Agreement (MILA) with Region One Education Service Center (ESC1) Cooperative.

PURPOSE: Master Interlocal Agreement (MILA) with Region One Education Service Center (ESC1) Cooperative in Edinburg, Texas. ESC1 is a statewide "No Fee" contract cooperative designed for local government entities to procure services efficiently and economically. When executed by both parties, the MILA will provide membership to allow the Town to purchase from ESC1 competitively bid contracts, satisfying state competitive bidding requirements (Texas Local Government Code Section 271.102). The Planning Department wishes to procure grant writing services through ESC1 RFP 25-0165 Professional Consulting Services. The subject grant is the FY26 Safe Streets and Roads for All (SS4A) Program from the USDOT, which has an application submittal deadline date of 05-27-2026. The service shall be Locally Funded through the Planning Department and Police Services. Staff send out ten curtesy calls of vendors on Region 1 Cooperative and received only two interests.

IMPACTS OF DISAPPROVAL: Disapproval would limit Horizon's ability to compete for the FY26 Safe Streets and Roads for All (SS4A) Program. This program provides funding for equipment, software and infrastructure for safe streets.

MOTION RECOMMENDATION: Staff recommends approval of Resolution to authorize the Mayor to sign and execute a Master Interlocal Agreement (MILA) with Region One Education Service Center (ESC1) Cooperative.

Attachments: Region 1 MILA, RFP.

RESOLUTION
TOWN OF HORIZON CITY

That the Mayor be authorized to Master Interlocal Agreement between the Town of Horizon City and Region One Education Services Center to provide for greater efficiency in purchasing goods and services,

Passed and approved the ___ day of April 2026

TOWN OF HORIZON CITY

By: _____
Andres Rentería, Mayor

ATTEST:

By: _____
Elvia Schuller, TRMCP

APPROVED AS TO FORM:

By: _____
Sylvia Borunda Firth
City Attorney

**REGION ONE EDUCATION SERVICE CENTER
MASTER INTERLOCAL AGREEMENT**

This Master Interlocal Agreement ("Agreement") is made by and between Region One Education Service Center ("Region One") and _____ ("Member"), (collectively referred to as the "Parties") acting herein by and through their respectively authorized officers or employees.

RECITALS

WHEREAS, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services; and
WHEREAS, the Parties wish to enter into this Agreement to provide local governments with greater efficiency and economy in purchasing products and services; and
NOW THEREFORE, in consideration of and conditioned upon the mutual covenants and agreements, herein, the Parties hereto mutually agree as follows:

AGREEMENT

1. **TERM:** This Agreement is effective from the date of the last signature and shall automatically renew for services and/or goods selected for successive one-year terms unless either party gives sixty (60) days prior written notice of non-renewal. Notice of such non-renewal shall be sent according to Paragraph 13. The conditions set forth herein shall apply to the initial term and all subsequent renewals.
2. **TERMINATION:** Either party will be in default of this Agreement if such party fails to comply with any obligation in this Agreement and such failure continues for ten (10) days after receiving written notice from the non-defaulting party. In the event of default, the non-defaulting party, upon written notice to the defaulting Party, may terminate this Agreement for cause as of the date specified in the notice, and may seek other relief as provided by law. Region One or the Member may terminate this Agreement in writing at any time upon providing at least thirty (30) days written notice to the other party. The Member agrees to pay an amount which bears the same ratio to the total compensation as the services actually performed to the total services of this Agreement, less any compensation previously paid. The Member acknowledges that some service contracts accompanying this Agreement may not be subject to early termination and therefore early termination in such situations is void.
3. **SCOPE:** The scope of this Agreement is limited to the purchase of goods and/or services, other than engineering or architectural services or construction services, governed by the contracts between Region One and vendors offering such services/goods. The purchase of goods includes the purchase of any services reasonably required for the installation, operation, or maintenance of the goods. The Member acknowledges and agrees that the terms of the contracts between Region One and the vendors providing such goods and/or services are incorporated as if they were fully set out herein. The Member shall abide by the terms of the contracts for the goods/services the Member elects to purchase.
4. **ELECTION OF GOODS AND/OR SERVICES:** A list of the goods/services available for contracting through this Agreement is contained in the Election of Goods and/or Services Form, attached hereto as Exhibit A. Upon entering into this Agreement, the Member shall indicate on the Election of Goods and/or Services all goods and/or services the Member seeks to purchase for the initial term of this Agreement. If Member elects to purchase different goods and/or services for subsequent renewal terms, Member shall complete an

updated Exhibit A, which will be effective upon the start of the renewal term. If Member does not complete an updated Exhibit A, then the election(s) contained in the present Exhibit A shall control for the term of the renewal(s).

5. RELATIONSHIP: The relationship between the Parties is that of independent contractor. Neither party has the authority to bind the other in any manner.

6. MEMBER RESPONSIBILITIES: The Member understands that certain federal requirements involve circumstances unique to the Member's transaction and must be completed by the Member. At the time of procurement, specific information about the Member's transaction is unavailable to Region One, including the funding source to be used, the total value of the transaction, any specific requirements of a particular grant, or the Member's local policy requirements. As a result, the Member is ultimately responsible for compliance with certain applicable requirements and is advised to consult with the Member's legal counsel or granting agency to confirm compliance with any applicable regulations. Depending on the value or nature of a specific transaction, specific grant conditions, or other requirements, the Member may be required to:

- a. Maintain written procedures regarding conflicts of interest of employees engaged in the selection, award, and administration of contracts or purchasing;
- b. Avoid the purchase of unnecessary or duplicative items;
- c. Prepare an Independent Estimate and conduct a Cost and Price Analysis where the total cost of any transaction will exceed the simplified acquisition threshold, and negotiate profit as a separate cost item (if a cost analysis is performed);
- d. Take any necessary steps to ensure minority businesses, women's businesses, and labor surplus area firms are used when possible (i.e. dividing a project into smaller tasks or quantities to maximize participation by small, minority, and women owned businesses); and/or
- e. Ensure compliance with provisions related to recovered materials and domestic preferences.

7. COOP MEMBERSHIP: The Member understands that by executing this Agreement it agrees to be a member of the Region One Coop.

8. CURRENT REVENUES: The Member hereby warrants that all payments required of it pursuant to this Agreement shall be made from current revenues budgeted and available to the Member.

9. PAYMENT TERMS: Invoices are generated upon selection of goods/services. Invoices shall be payable to Region One in accordance with the provisions of the Prompt Pay Act Texas Government Code Chapter 2251, within forty-five (45) days after the Member's receipt of the invoice and delivery of the goods or services, and interest shall be payable by the Member on all past due amounts at the rate specified in Section 2251.025(b), Texas Government Code.

10. SOFTWARE SERVICES: Should the Member elect to purchase any of the software services offered by Region One, the Member understands that it may be required to execute a license agreement for such software. If a license agreement is required for purchase and use of any software, the Member agrees to execute such agreement in a timely manner.

11. ENERGY COOPERATIVES: As detailed in the corresponding contract documents for any energy cooperatives, Member's membership in such groups is coterminous with Region One's membership.

12. OWNERSHIP OF WORK PRODUCT: All work product, including any concepts, products, research, reports, studies, data, or other documents, drawings or materials prepared by Region One in the performance of its obligations under this Agreement shall not be works for hire and shall remain the exclusive property of Region

One. Any programs, data or other materials furnished by Region One for use by Member in connection with the Services performed under this Agreement will remain Region One's property, subject to any superseding licensing agreement or intellectual property rights of third parties.

13. NOTICE: Any notice required or permitted by this Agreement must be in writing and addressed to the party at the address set forth below, or such other address as is subsequently specified in writing. Notices will be effective as the date: (i) delivered by hand, (ii) delivered by national courier service or Registered/Certified Mail, postage prepaid, return receipt requested, (iii) received by facsimile, or (iv) received by email.

To Region One:

Dr. Daniel P. King
Email Address: dking@esc1.net

To Member:

Name: _____
Email Address: _____

14. AMENDMENTS: Region One may, from time to time, amend the terms of this Agreement including a change in program selection and an adjustment in the program fees, as may be necessary for the reasonable supervision and administration of this Agreement and to defray its reasonable administrative costs. No amendment shall become effective until the beginning of the next renewal term; provided, Region One has given not less than 60 days written notice. As detailed herein, on an annual basis, Member has the option to execute an updated Election of Goods and Services, a copy of which is attached hereto as Exhibit A, and may, for such upcoming renewal term, make changes to the goods/services it purchases except where not allowable under a specific program. Member is responsible for providing Region One with evidence that Exhibit A is duly authorized and payable from current appropriated funds of Member's governing body.

15. AUTHORIZATION: By entering into this Agreement, Member certifies that it has received board authorization for all expenditures for services and/or goods provided pursuant to this Agreement.

IN WITNESS WHEREOF, the parties, acting through their duly authorized agents, sign this Agreement as of _____, 20_____.

REGION ONE ESC

By: _____

Print Name: Dr. Daniel P. King _____

Title: Executive Director _____

Date: _____

MEMBER

By: _____

Print Name: _____

Title: _____

Date: _____



Daniel P. King, Ph.D.
Executive Director

Region One Education Service Center

1900 W. Schunior, Edinburg, TX 78541 • Ph (956) 984-6000 • Fax (956) 984-7655

TO: Region One Purchasing Cooperative (ROPC) Members

FROM: Lori Atwood Ramos, Purchasing Director

SUBJECT: **Region One Purchasing Professional Consultant Services RFP 25-0165**

DATE: May 15, 2025

This request for proposal (RFP) allows the Region One Education Service Center, and its Purchasing Cooperative (ROPC) members, the opportunity to procure products and/or services that include, but are not limited to keynote/public speaking, grant writing/evaluation, professional and organizational development, compliance, consulting, management, advertising/ audio and video production/broadcasting/marketing/media, auditing/budgeting/finance, computer/IT, disaster/emergency planning, education course development/instruction/training/seminars/ workshops, examination and testing, food service/nutrition, horticultural/landscaping, human resources/personnel/employment, insurance/ benefits, interpreter/translation, safety/security, strategic planning and development, transportation, travel management services, etc. This bid solicitation does not include architectural or engineering services, as per Texas Government Code [791.011\(h\)](#). When using CNP funds, purchases under this contract are only allowable within the district's micro and/or simplified acquisition threshold. Item descriptions, specifications and/or technical requirements, estimated quantities, and pricing have been provided. Cooperative members may be required to conduct a cost or price analysis for the procurement of the specific goods and/or services being requested within the scope of services offered with this RFP. ROPC members are responsible for the selection of goods and services products available to meet their needs.

On April 2, 2025, the Region One Education Service Center Purchasing Department received ninety (90) responses to ROPC Professional Consultant Services RFP 25-0165. Proposals were evaluated to select the best qualified vendors based on the established criteria.

Eighty (80) vendors are recommended for award with complete proposal submissions and an evaluation score of seventy (70) or greater. GSFT-School Safety Certification – Cleburne, TX, Junction of Function, Inc – Naples, FL, Michael Areola dba Cenmic Management LLC – Katy, TX, Tel/Logic Inc dba E-Rate Central – Westbury, WY, The Reserve Network, Inc – Houston, TX, Zeitgeist Expressions Inc dba Zeitgeist Wellness Group – San Antonio, TX are currently awarded under ROPC Professional Consultant Services RFP 24-0162 therefore were not recommended for award under RFP 25-0165. UTJ Holdco, Inc – Washington, DC is currently awarded under ROPC Professional Consultant Services RFP 23-AGENCY-000117 therefore is not recommended for award under RFP 25-0165. BuzzClan, LLC – Flower Mound (County Denton), TX, Eli Patrick & Co – Harford, CT, Fidelity Partners Services LLC – San Antonio, TX scored below the minimum evaluation criteria requirements therefore are not recommended for award. The term of this proposal is effective June 1, 2025 through May 31, 2026 with the option to extend up to four (4) additional one-year terms, or through May 31, 2030, parties are in agreement. The tabulation and evaluation summary are enclosed for review and consideration.

On May 15, 2025, the Region One ESC Board of Directors met to review and approve the recommendation of ROPC Professional Consultant Services RFP 25-0165, effective June 1, 2025 through May 31, 2026, with the option to extend up to four (4) additional one (1) year periods, if all parties are in agreement.

Region One Education Service Center does not discriminate on the basis of age, race, color, national origin, gender or disability.

The following vendors were awarded:

1. Absolute Business Consulting Group, LLC – McAllen, TX
2. ACM Analytics, LLC – Springfield, VA
3. Aguiar Professional Training LLC – Ontario, CA
4. Air Tutors LLC – San Francisco, CA
5. AJM & M All Purpose Center – Mission, TX
6. Amplify Plus Therapy & Coaching PLLC – Missouri City, TX
7. Birch Agency, Inc – Portsmouth, NH
8. BNX Financial Solutions, LLC dba BNX Business Advisors – Jacksonville, FL
9. Bridge Philanthropic Consulting, LLC – New York, NY
10. Business Management Associates, Inc – Alexandria, VA
11. Camp Fire First Texas – Fort Worth, TX
12. Candor Consulting and Diagnostics, LLC – Belton, TX
13. Careers Work, Inc dba Career Management Partners – Dallas, TX
14. Cathlene Hockert dba Cathy Hockert Consulting Group – Little Canada, MN
15. Cognition, Inc – Portola Valley, CA
16. Continuity Operations Group, LLC – McLean, VA
17. Cudzu Creative LLC – Bristol, TN
18. Diagnostic Assessment Services, Inc – Farmers Branch, TX
19. Donovan Group III – Milwaukee, WI
20. EDU Solutions LLC – Spring, TX
21. Education First Consulting LLC – Seattle, WA
22. Empowering Business Solutions LLC – Humble, TX
23. Encima Media – San Antonio, TX
24. Excellence Blueprint LLC – McGregor, TX
25. Flint Avenue LLC – Lubbock, TX
26. FocusWorks Consulting Group – Nashville, TN
27. Forever Young Management Service, LLC – Jacksonville, FL
28. GilFlo Consulting Services, LLC – Austin, TX
29. Ho2 Systems LLC – Frisco, TX
30. Infostride Inc – San Jose, CA
31. Inquiry Schools, Inc – Philadelphia, PA
32. Julia Rock dba Julia Rock LLC – Houston, TX
33. K12 Tutoring Inc – Reston, VA
34. Kagan Professional Development – San Clemente, CA
35. Kaplan Early Learning Company – Lewisville, NC
36. Kauffman Education, LLC – Austin, TX
37. Keenan Reid Corporation LLC – Austin, TX
38. KTX Speech-Language Pathology, PLLC – Kyle, TX
39. Language & Content Services – Hutto, TX
40. Learn and Play LLC – Fort Sam Houston, TX
41. Lemonine Services Holdings LP dba DCMC Partners – Alexandria, VA
42. Linganational Translations, Inc – Chicago, IL
43. Love Centered Life – Henrietta, MO
44. Madison Brothers Consulting Group, Inc – Houston, TX
45. Math-A-Matics Tutoring – Houston, TX
46. McConnell & Jones LLP – Houston, TX
47. McREL International – Denver, CO
48. Mother Daughter ISH – Katy, TX

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49. MRB Educational Consulting, LLC – Houston, TX
50. New Horizons Learning, LLC dba New Horizons – New Braunfels, TX
51. Nothing But Education – West Bloomfield, MI
52. O’Hanlon Demerath & Castillo P.C. – Austin, TX
53. One-By-One Solutions LLC – Moreno Valley, CA
54. Ortegon Insurance Agency, LLC – Weslaco, TX
55. Panzer Security Consulting Inc dba E-Panzer Security Consulting Inc – Denton, TX
56. Planware, LLC – McGregor, TX
57. Preeminence Professional Consulting Agency LLC – Roselle, NJ
58. ProSidian Consulting, LLC – Charlotte, NC
59. Rudra Enterprise LLC – Irving, TX
60. Safai Partners LLC – Houston, TX
61. Scholastic Inc – New York, NY
62. Security Insights LLC – Rancho Viejo, TX
63. Sequel Data Systems, Inc – Austin, TX
64. Stetson & Associates, Inc – Houston, TX
65. SureScore – Austin, TX
66. Symply Data Technologies LLC – Wheaton, IL
67. TechFides LLC – Frisco, TX
68. Texas Association for Bilingual Education – San Antonio, TX
69. Texas Instruments Incorporated – Dallas, TX
70. The Flippen Group LLC da Capturing Kids’ Hearts – College Station, TX
71. The Remix Center, PLLC – Dallas, TX
72. The Vine Communications LLC – Kerville, TX
73. Thriving Students Collective Inc – Lafayette, CA
74. To The Max Consulting LLC – Charlotte, NC
75. ValidateME! – Brownsville, TX
76. VanderHouwen & Associates, Inc VanderHouwen – Portland, OR
77. White’s Consultants – Raleigh, NC
78. World Design Marketing – Hilton Head Island, SC
79. Young Scholars Circle LLC dba The Masterpiece Academy – Ashburn, VA
80. Zencon Group Inc – Princeton, NJ

For your convenience, the order guide has been revised on posted on the Region One Purchasing Cooperative webpage at [Purchasing - Region One Education Service Center \(esc1.net\)](http://Purchasing - Region One Education Service Center (esc1.net)), Awarded Bids & Proposals. For additional information or questions, please contact the Region One Purchasing Cooperative at eBuyOne@esc1.net:

Lori Atwood Ramos, Purchasing Director, Phone: 956.984.6123
 Kristina Carrizales Escobar, Purchasing Cooperative Specialist, Phone: 956.984.6012
 Daisy Cuevas, Purchasing Cooperative Specialist, Phone: 956.984.6217
 Robert Meave, Purchasing Cooperative Specialist, Phone: 956.984.6249
 Idania Gonzalez, Purchasing Technician, Phone: 956.984.6204

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