



Stillwater Public Schools Administration
Building
314 South Lewis Street
Stillwater, OK 74074

Minutes of Regular Meeting

Tuesday, October 14, 2025 5:30 PM Central

Attendance Taken at 5:32 PM.

Dr Marshall Baker: Present
Rachel Dillin: Present
Roberta Douglas: Present
Timothy Riley: Absent
Gay Washington: Present

1. CALL TO ORDER AND ROLL CALL

President Douglas called the meeting to order at 5:32 p.m. The roll call was taken by Annette Turley Board/Minutes clerk. Attendance confirms there is a quorum of the board to proceed. President Douglas acknowledged board member Riley attending at 5:38pm.

2. PLEDGE OF ALLEGIANCE

President Douglas asked everyone to stand for the Pledge of Allegiance.

3. COMMUNICATIONS/PUBLIC INTEREST

A. Recognitions

• 8 SHS Students named National Merit Semi-Finalists:

- Alexander Kearns-Shook
- Alex Kidan-Gathazhe
- Yejoon (Aiden) Kim
- Jonathan Ku
- William Lin
- Katherine Lin
- Caleb Weiman
- Stephen Zhang

Walter Howell High School Principal introduced and recognized 8 SHS named National Merit Semi-Finalists. These students were recognized for their high scores on the PSAT/NMSQT and

will now have the opportunity to compete for one of the 7,500 National Merit Scholarships. These students are exceptional students and have worked very hard at accomplishing their goals.

B. Superintendent's Report, Tyler Bridges

Mr. Bridges gave his Superintendent report. He began by giving an Enrollment update on our October 1 important timeframe that drives our funding. He provided an update on enrollment numbers by grade, school site and district.

District Highlights were mentioned:

- Volleyball Regionals at Piedmont this week
- SHS Softball plays in the state tournament Thursday at 2pm at Devon Park
- Google donates \$600,000 to Stillwater PS for energy conservation and technology
- SHS annual Pink Out fundraising events are in full swing
- October 16th HS vs Choctaw will be Military and First Responders Night
- Special Olympics Cheer Team places 1st at State qualifying competition in Broken Arrow
- OSU Follies fundraising is going well at businesses all over town. Proceeds benefit SPS Fine Arts
- SHS Band has had 3 finals appearances thus far this marching season
- Harvest II Community Food Drive was a huge success districtwide
- Lincoln Academy Principal George Horton presented at the National Alternative Education Conference alongside OK State Alternative Ed Directors
- SHS Stella Khu recently made the 2025 OSDTDA OK All State Dance Team
- SPEF awarded over \$29,000 in SPS teacher grants, fall grant cycle

He also spoke about our Legacy of Experience & Expertise. Our SPS team is exceptionally qualified to provide the best education for our students.

- 10 Nationally Board-Certified Teachers
- 211 Certified Staff Members w/ Advanced Degrees
- 6,892 yrs of combined experience for Certified Staff
- 3,585 yrs of combined experience for Support Staff
- 141 Certified Staff Members with 20+ yrs of experience
- 66 Support Staff with 20+ yrs of experience

C. Board Communication

President Douglas mentioned and offered thoughts and prayers to our SRO, Officer Hooten and his family. She also spoke about our band at a recent concert and how well they did and how she enjoyed them very much.

President Douglas mentions that she is excited that all of the board members are wearing, “Support Public Schools” t-shirts. The t-shirts are from a fundraiser that SPEF has going on. She mentioned that SPEF has raised over \$40,000 at the Celebration of Education and just voted to give away over \$29,000 in teacher grants.

Rachel Dillon mentioned that on September 23rd that last year’s grant winners were showcased and the event was great.

D. Public Comments - Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting

There were no public comments at this meeting.

4. CONSENT AGENDA (Action)

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

I move to approve the Consent Agenda as presented. This motion, made by Dr. Baker and seconded by Rachel Dillin, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

A. September 9, 2025, Regular Meeting Minutes

B. Stillwater Board of Education Notice of Regular Meeting Schedule for Calendar Year 2026

C. Out of State Travel Requests:

1. **Stillwater FFA** is traveling to Kansas City, MO as the Reserve Champion State team to compete at the American Royal Judging Contest from Oct 18, 2025, through October 19, 2025.
2. **Stillwater Junior High School Cheer** is traveling to Fort Worth, TX to compete at NCA Nationals from January 23, 2026, through January 26, 2026.
3. **Stillwater High School Pioneer Robotics** is traveling to Irving, TX to compete at Robot Rodeo with the intent of qualifying for Worlds from Jan. 17 2026 through Jan 18, 2026.

4. **Stillwater Junior High School Pioneer Robotics** is traveling to Wichita, KS from Nov 6, 2025 through Nov 8, 2025 to compete at the Air Capital Showdown with the intent of qualifying for Worlds.
5. **Stillwater High School Girls Wrestling** is traveling to Columbia, MO to compete at the Wonder Woman Wrestling tournament from Dec 28, 2025 to Dec 31, 2025.
6. **Stillwater Junior High School Band** is traveling to North Richardland Hills, TX to compete at the North Texas festival from April 24, 2026 through April 25, 2026.
7. **Stillwater High School Pioneer Robotics** is traveling to Colorado Springs, CO to compete at the AFCEA Pikes Peak Robotics Signature Event in qualifying for Worlds from February 2, 2026, to February 4, 2026.
8. **Stillwater High School Pioneer Robotics (Second Team)** is traveling to Irving, T to compete at Robot Rodeo with the intent of qualifying for Worlds from January 17, 2026 through January 18, 2026.

D. Approval of the 2026 School Board Election Resolution

E. Approval of the Fee Agreement with Local Attorney, John Bartley, for the FY 25-26 School Year

F. Change Orders, Encumbrances and Accounts Payable (approval of encumbrance numbers as listed): (Finance)

2025-2026 General Fund (11) Encumbrances #2026-11-309– 2026-11-409 -2026-11- Totaling \$123,130.93

2025-2026 Child Nutrition Fund (22) Encumbrances #2026-22-55 - 2026-22-61 totaling \$597,145.32

2025-2026 Bond 31 Fund Encumbrances #2026-31-20 – 2026-31-22 totaling \$17,077.97

2025-2026 Bond 32 Fund Encumbrances #2026-32-26 - 2026-32-34 totaling \$304,626.51

2025-2026 Bond 33 Fund Encumbrances #2026-33-172 – 2026-33-191 totaling \$675,701.54

G. Transfer and Summary of Activity Account Funds (Finance)

H. Activity Fundraising Requests (Finance)

I. Annual Activity Fund Planning and Approval Packages (Finance)

J. Sanctioned Organizations Approval Packages for FY 2025-2026 (Finance)

K. Approval of the following contracts for FY 2025-2026: Educational Services

1. Golden Step (Ed Ser)
2. Oklahoma State University Department of Nutritional Sciences (Ed Ser)

3. CASA (Ed Ser)

L. Appointment of the 2025-2026 Local Advisory Committee for Gifted Education (Ed Ser)

M. Consider and vote to approve or not approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project (Operations)

N. Consider and vote to approve or not approve Willbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project (Operations)

O. Vote to approve an increase to Adult and Visitor Meal Prices

P. Consider and Vote to Approve or Not Approve Service Order 30 for SPS Virtual Academy Locker Room Remodel Project (Operations)

Q. Consider and Vote to Approve or Not Approve Change Order 03 for Stillwater Public Schools Sangre Ridge, Middle School, High School Fieldhouse, and PAC Roof and HVAC Replacements Project

5. BUSINESS/FINANCE

A. Consider and Vote to Approve or Not Approve the Treasurer's Report to include the Bond Expenditures and Revenues Report

I move to approve the Treasurer's report as presented. This motion, made by Rachel Dillin and seconded by Gay Washington, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

Consider and Vote to Approved or Not Approve the presentation of the 2024-2025 Audit Report by Jenkins & Kemper

I move to approve the Presentation of the 24-25 Audit Report as presented. This motion, made by Gay Washington and seconded by Dr. Baker, **Carried**.

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

6. OPERATIONS

A. Consider and Vote to Declare or Not Declare Equipment at Stillwater High School West Gym as Surplus Property

I move to approve declaring equipment at Stillwater HS West Gym as surplus property. This motion, made by Dr. Baker and seconded by Rachel Dillin, **Carried**.

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Dr Marshall Baker: Yes

B. Consider and Vot to Declare or Not Declare Equipment at Stillwater High School City Gym as Surplus

I move to approve declaring equipment at Stillwater HS City Gym as surplus property. This motion, made by Dr. Baker and seconded by Rachel Dillin, **Carried**.

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

C. Consider and Vote to Declare or Not Declare Inventory at Stillwater Pioneer Virtual Academy as Surplus Property

I move to approve declaring inventory at Stillwater Pioneer Virtual Academy as surplus property. This motion, made by Gay Washington and seconded by Tim Riley, **Carried**.

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

D. Consider and Vote to Award Bids for the Stillwater Public Schools Bond 2023 High School Phase I and II furniture, fixtures, and equipment (FF&E) project to the following bidders:

I move to approve awarding of the bids for the Stillwater Public Schools Bond 2023 HS Phase I and II FF&E project. This motion, made by Dr. Baker and seconded by Rachel Dillin, **Carried**.

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

E. Consider and Vote to Approve or Not Approve Change Order 01 for Stillwater Public Schools Bond 2023 High School Phase I & II FF&E Package

I move to approve change order 01 for the Stillwater Public Schools Bond 2023 HS Phase I & II FF&E Package. This motion, made by Gay Washington and seconded by Tim Riley. **Carried**.

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

F. Consider and Vote to Approve or Not Approve Schematic Design for Construction of New Stillwater High School Athletics Phase 1 Project and Authorization to Proceed with the Design Development Phase

I move to approve the Schematic Design for the New Stillwater High School Athletics Phase 1 Project to proceed with design development. This motion, made by Tim Riley and seconded by Rachel Dillin. **Carried**.

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

6. Receive Bond 2023 Update

Brian Thomas provided the update.

7. Proposed Executive Session to Discuss the Following:

A. Proposed executive session to discuss the employment of those employees listed on attached Exhibit A. 25 O.S. Section 307(B)(1)

B. Proposed executive session to discuss the employment status of James Vestal pursuant to Okla. Stat. tit.25, § 307(B)(1) and 7

C. Evaluation of the Superintendent (a routine evaluation session that the Board may conduct monthly) Pursuant to Executive Session Authority – OKLA. STAT. tit. 25 sect 307(B)(1) and (7).

8. Vote to Convene in Executive Session (Action)

I move to convene into Executive Session at 6:45 p.m. This motion, made by Rachel Dillin and seconded by Gay Washington, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

9. President's Acknowledgment of the Return of the Board to Open Session

President Douglas acknowledged the Board back to open session at 7:07 p.m.

10. Statement of Executive Session Minutes

The following statement was provided by MARSHALL BAKER. The Executive Session convened at 6:45 p.m. During the Executive Session, the following people were present: Roberta Douglas (6:45 p.m.-7:07 p.m.), Rachel Dillin (6:45 p.m.-7:07 p.m.), Tim Riley (6:45 p.m.-7:07 p.m.), Dr. Gay Washington (6:45 p.m.-7:07 p.m.), Dr. Marshall Baker (6:45 p.m.-7:07 p.m.), Mr. Tyler Bridges (6:45 p.m.-7:07 p.m.), and Dr. Trent Swanson (6:45 p.m.-6:55 p.m.). In the Executive Session, the Board discussed the appointments, resignations, and employment recommendations listed on Exhibit A of the agenda as authorized by OKLA. STAT. tit. 25 Section 307(B)(1), and the evaluation of the Superintendent as authorized by OKLA. STAT. tit. 25 Section 307(B)(1) and (7). Nothing else was discussed in the Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

11. Discuss and Vote to Approve or Not Approve the Resignation Agreement with James Vestal.

I move to approve the Resignation Agreement with James Vestal. This motion, made by Tim Riley and seconded by Rachel Dillin, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

12. Consider and Vote to Approve or Not Approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda.

I move to approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda. This motion, made by Rachel Dillin and seconded by Gay Washington, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

13. ADJOURNMENT

A. Vote to Adjourn (Action)

I move to adjourn at 7:14 p.m. This motion, made by Timothy Riley and seconded by Dr. Baker, **Carried.**

Roberta Douglas: Yes, Rachel Dillin: Yes, Timothy Riley: Yes, Gay Washington: Yes, Marshall Baker: Yes

STILLWATER BOARD OF EDUCATION

Roberta Douglas, President

STILLWATER BOARD OF EDUCATION

Annette Turley, Deputy Minutes Clerk

(SEAL)

These minutes were officially approved by the Stillwater Board of Education on November 11, 2025.