



1500 W. 7th Ave, Stillwater Ok 74074  
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Stillwater, OK 74074

## **Minutes of Special Meeting**

Thursday, July 31, 2025 8:30 AM Central

Attendance Taken at 8:30 AM.

Marshall Baker: Present  
Rachel Dillin: Present  
Roberta Douglas: Present  
Tim Riley: Present  
Gay Washington: Present

### **1. Board of Education Call to Order and Roll Call**

President Douglas called the meeting to order at 8:30 a.m. Tawni Hooten, Board/Minutes Clerk took attendance and confirms a quorum of the board is established to proceed.

### **2. Board and Superintendent training with Stephanie Hyder, Oklahoma State School Board Association (OSSBA)**

Dr. Stephanie Hyder provided the board with some specialized training covering board and superintendent expectations, superintendent evaluation tool options, and team-building exercises to set goals individually and collectively.

### **3. Superintendent Updates**

Superintendent Bridges provided some updates to the board which covered his 90-day entry plan into the district, the recent administrators 2-day staff retreat, one-on-one individual and group meetings with key administration throughout the district, meetings he has already had with key civic and local dignitaries, and his excitement for the upcoming school year. He continued to share other highlights and updates relevant to the positive direction our district is headed in.

### **4. Superintendent and Board Discussion on Roles, Responsibilities, and Communications**

The superintendent and board spent time discussing the roles, responsibilities and communications individually and collectively. Within the purview of roles and responsibilities, there were discussions on upcoming OSSBA/CCOSA training opportunities and board required trainings, one-on-one meetings with the superintendent for pre-board meetings. etc. Regarding the communication piece-discussions took place on how the superintendent and board desire to keep open communication and transparency of district issues. The board does a great job at following open meeting act procedures to uphold requirements set for each board member. The overall common remark is consistency across each ward and district. This past year with all of

the transitions in leadership, the roles, responsibilities, and communication piece between the board and superintendent has been carefully and intentionally outlined as we move into this next year of new leadership. Great discussion and excitement for the district this coming year and many years to follow.

**5. Lunch with Careertech Leadership**

Careertech key leaders stopped by to introduce themselves to the board and superintendent. This was a great time to acknowledge the outstanding programs and opportunities our Careertech partners afford our SPS students.

**6. Board and Committee Meeting Structures and Processes**

The board discussed this year’s committees and subcommittees they serve on, which were recently approved for the FY26 school year. Each committee chair or facilitator will provide the agenda and minutes to Tawni to be put into Assemble for board view only. The agendas should be uploaded within 48 hours of the meeting date, and the minutes should be uploaded within 4 days of when the meeting took place. There were other discussions surrounding board meetings such as the need for special meetings, public comment, board communications, and a focus on the meetings being more of a “business meeting” to be respectful of everyone’s time.

**7. Superintendent Evaluation Process**

There was much discussion on the structure, tool to be used, transparency and process for the superintendent’s evaluation. Discussions on metrics, KPI’s, and a data driven evaluation is key in the proper evaluation of the superintendent. The board desires to keep the evaluation of the superintendent frequent rather than annually.

**8. Vote to adjourn (Action)**

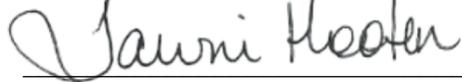
I move to adjourn at 4:34 p.m. This motion, made by Tim Riley and seconded by Rachel Dillin, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

STILLWATER BOARD OF EDUCATION

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Roberta Douglas, President

STILLWATER BOARD OF EDUCATION

  
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Tawni Hooten, Board & Minutes Clerk

(SEAL)

These minutes were officially approved by the Stillwater Board of Education on August 12<sup>th</sup>, 2025.