



**COMMUNITY GRANT
MEMORANDUM OF AGREEMENT
BETWEEN
ST LOUIS COUNTY FAMILY SERVICES COLLABORATIVE
523 Highland Drive Hibbing, MN 55746
AND
Rock Ridge Public Schools ISD 2909**

MEMORANDUM OF UNDERSTANDING (MOU)

Between

The Governing Board of the St. Louis County Family Services Collaborative (hereinafter referred to as the "Collaborative")

and

Rock Ridge Public Schools ISD 2909 (hereinafter referred to as the "District")

RECITALS

WHEREAS, the Governing Board administers the Local Collaborative Time Study (LCTS) and receives funds from the Federal Government. LCTS funds are designated by state statute for early intervention and prevention services in Minnesota communities.

WHEREAS, the Collaborative has established the FY27 Regional Social Emotional Learning (SEL) Programming Initiative to strengthen student well-being through evidence-based SEL programming across participating school districts.

NOW, THEREFORE, the Collaborative and the District agree to the following terms.

EFFECTIVE DATE

Start Date: July 1, 2026

End Date: June 30, 2027

APPROVED SEL PROGRAMMING

The District has been approved to implement the following Regional SEL Programming during the 2026–2027 school year:

Approved Program(s): Leader in Me

Grade Level(s): K-12 (Leader in Me)

FUNDING AND REIMBURSEMENT

Maximum Award Amount: \$21,270

Funding shall be provided on a reimbursement basis.

Reimbursement requests must include:

- Itemized invoices or receipts documenting eligible expenditures.
- Proof of payment for reimbursable expenses.
- Any additional documentation requested by the Collaborative to verify eligible expenses.

Reimbursement requests may be submitted throughout the project period after eligible expenses have been incurred and paid. Reimbursement will be issued upon receipt, review, and approval of all required documentation.

Submit reimbursement documentation to:

director@fscmn.org

DISTRICT RESPONSIBILITIES

The District agrees to:

- Implement the approved SEL program(s) identified in this Agreement with reasonable fidelity to the implementation plan submitted in its FY27 Regional SEL Curriculum Proposal.
 - Utilize awarded funds only for approved eligible expenses.
 - Maintain financial records related to expenditures.
 - Cooperate with reasonable requests for documentation regarding implementation and expenditures.
 - Comply with all applicable federal, state, and local laws, regulations, and district policies.
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REPORTING REQUIREMENTS



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The District agrees to submit the following using the attached Regional SEL Programming Evaluation Report Template:

- **Mid-Year Regional SEL Programming Evaluation Report due January 29, 2027**
- **Final Regional SEL Programming Evaluation Report due June 30, 2027**

Reports should include implementation information, student outcome measures, staff training, implementation fidelity, and other information requested within the evaluation template.

The District agrees to upload one or more examples of its fidelity monitoring tools or documentation to the shared Fidelity Check Samples folder referenced within the evaluation template.

Future Regional SEL Programming funding opportunities may be considered based on timely submission of required reports and satisfactory implementation progress.

OPTIONAL IMPLEMENTATION SITE VISIT

The District may elect to participate in an optional implementation site visit coordinated by the Regional SEL Programming Committee. Additional information will be provided during the 2026–2027 school year.

PUBLIC ACKNOWLEDGEMENT

The District agrees to acknowledge support from the St. Louis County Family Services Collaborative in communications, presentations, publications, or media related to the funded Regional SEL Programming, when appropriate.

CANCELLATION, DEFAULT, AND REMEDY

This Agreement shall remain in effect until its expiration unless terminated earlier.

Either party may terminate this Agreement with thirty (30) days written notice.

Changes in applicable laws, funding requirements, or program guidance may require modification or termination of this Agreement.

MUTUAL INDEMNIFICATION

Each party shall be responsible for its own acts and omissions and agrees to indemnify, defend, and hold harmless the other party, its officers, employees, and agents from claims, damages, or expenses arising from its own negligent acts or omissions under this Agreement.

DATA PRIVACY

The District agrees to comply with the Minnesota Government Data Practices Act (Minnesota Statutes, Chapter 13) and all applicable state and federal data privacy requirements.

COMPLIANCE

The District agrees to comply with all applicable federal, state, and local laws, regulations, policies, and requirements governing the use of these funds.

DISTRICT SEL PROGRAM CONTACT

The District designates the following individual as the primary contact responsible for oversight of the Regional SEL Programming funded under this Agreement, including implementation coordination, reimbursement requests, and completion of required evaluation reports.

Name: _____

Title: _____

Email: _____

Phone: _____

The District may update the designated contact during the project period by notifying the St. Louis County Family Services Collaborative in writing.

SIGNATURES

This Agreement may be executed electronically and in counterparts, each of which shall be deemed an original.



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By: _____
Name: Noel Schmidt
Title: Superintendent
School District: Rock Ridge Public Schools ISD 2909
Date: _____

By: *Cassie Liubakka*
Name: Cassie Liubakka
Title: Director
Organization: St. Louis County Family Services Collaborative
Date: July 9, 2026