

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS
POLICY COMMITTEE MINUTES**

The Board of Education Policy Committee met at 6:00 p.m. on Monday, October 27, 2014, at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois.

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Committee Chair Stith.
Committee members present: Leslie Juby, Mike McCormick, Mary Stith.

Administrators present: Donna Oberg, Assistant Superintendent Business Services, Patty O'Neil, Assistant Superintendent Learning & Teaching; Dr. Kent Mutchler, Superintendent.

Others present: None.

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

3.1 June 23, 2014

Motion by McCormick, second by Juby, and with unanimous consent, the minutes were approved as presented.

4. DISCUSSION / POSSIBLE FUTURE CONSIDERATION

4.1 Policy 0170, Bylaw 0175.1 School Board Conferences, Conventions & Workshops

This policy was reviewed by committee member Juby and Superintendent Mutchler and similar policies from other districts were obtained. Wording was inserted into this policy for possible recommendation that would make it consistent with similar policies for certified staff in the district. There were also some suggestions of some wording from a similar policy from some Atlanta, Georgia public schools, some of which might be redundant. It was suggested that the policy, to bring it consistent with the certified policy, be added and that the additional language be added to this policy. The policy was recommended as changed to go forward to the whole Board at an upcoming meeting.

Motion by McCormick, second by Juby, and with unanimous consent, the policy was approved to move forward to the Board as presented.

4.2 Policy 6230, Budget Hearing

Mrs. Oberg presented this policy with some updated language. Committee members discussed the changes as positive and as bringing the policy into consistency with what we do. A suggestion was made to add "budget" after the word "proposed". With changes, it was recommended that this be taken to the entire Board at an upcoming meeting.

Motion by Juby, second by McCormick, and with unanimous consent, the policy was approved to move forward to the Board as presented.

4.3 Policy 8390, Animals on District Property

Ms. Giarrante, Director of Student Services, presented this as a new policy regarding service animals. Anne explained that the purpose of the animal needed to be approved, the handler needed a background check, animal records needed to be up to date, there needed to be something written about transporting of the animal and possible removal of the animal. Committee comments included: Will we have a policy for regular animals? (Yes.) When? (We are working on that.) Do we have a policy for liability? (We will address this at the next meeting.) There is concern over animals that come on property or are in parades, such as the Homecoming Parade. Is the animals use stated in the IEP? (Could be, will check on that.)

There was also concern over transportation of animals on buses? (We'll check further on that.) Page 7 should include "prior" on informing principals on bringing animals to school. On Page 2 under vaccinations, all animals housed are vaccinated, there was a question on the word "housed" and what that might also mean for other animals. Committee members agreed that there needed to be answers to these questions and to possibly place this on the agenda for the next policy meeting.

4.4 Policy 5410, Promotion, Placement, and Retention

Ms. O'Neil presented this policy as it has some minor changes to coincide with changes at the state level. There were concerns over why the terms "American Patriotism" are used? (Think it's in the law but will check on this.) Will this be cross referenced with law in footnotes? (Yes.) The committee agreed to put this on the agenda for the next committee meeting.

4.5 Policy 2412, Home Hospital Services General Education Students

Ms. Giarrante presented this as revised and including more detail than the former policy. She noted that we already follow these steps. It was suggested that in the next to the last paragraph that "an" be added. With changes, it was recommended that this be taken to the entire Board at an upcoming meeting.

Motion by McCormick, second by Juby, and with unanimous consent, the policy was approved to move forward to the Board as presented.

4.6 IASB Press

The Superintendent reported on the cost of moving to Press from NEOLA. The committee members asked that these costs be put into a memo and distributed to the entire Board to show the comparison. After that, there could be discussion either at the committee or the board level about the possibility of changing from NEOLA to Press.

5. OUTSTANDING POLICY CLEANUP & REVIEW

5.1 Series 1000 Administration

<http://www.neola.com/genevacusd-il/search/policies/po1000.htm>

Committee members reviewed these policies. There was a comment in Policy 1121 that criminal history checks are done for PRIDE or other volunteers, and that these sometimes will pop up false positives on fingerprints. Should Policy 1730.01 be updated to include Ebola specifically? (There is general language that would cover that, and we will check into this in the future.)

6. ADJOURNMENT

At 6:43 p.m., on a motion by Juby, a second by McCormick, and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ CHAIRPERSON
(Mary Stith)

RECORDING
SECRETARY _____
(Dr. Kent Mutchler)