

Compliance Certification Template (DRAFT)

TEC §39.008: Certification of Compliance with Certain Laws Required

The template on the following pages is provided to assist Texas school systems in complying with the certification requirements under Texas Education Code [TEC] §39.008, as enacted by Senate Bill 12 (89th Texas Legislative Session). The completed certification must be approved by the governing body in a public meeting and submitted electronically through the AskTED application no later than September 30 of each school year to the Texas Education Agency (TEA).

School systems may complete this template electronically as a fillable PDF. If additional space is needed, you may use this [Word version of the template](#) or attach additional pages, as appropriate. This page is provided for informational purposes only and may be removed prior to submission.

TEC §39.008: Certification of Compliance with Certain Laws Required

Section 1: School System Information

Name of School District: Cedar Hill ISD

County-District Number (CDN): 057904

Superintendent/CEO Name: Dr. Maria Gamell

Certification School Year: 2026-2027

Section 2: Description of Required Policies and Procedures

Provide a description or attach a copy of the policies and procedures required by TEC, §§11.005(c) and 28.0022(h) and describe how employees and contractors were notified of these policies and procedures.

Cedar Hill ISD Board Policy BT (LEGAL), EMB (LEGAL), and EMB (LOCAL) are required by TEC, §§11.005(c) and 28.0022(h). Cedar Hill Independent School District reviewed administrative procedures, employee conduct expectations, and contractor requirements based on the education code. These policies and procedures prohibit employees and contractors from performing duties or engaging in instructional practices prohibited by law and provide for appropriate disciplinary action, including termination, when violations occur.

Employees were notified through the 2026–2027 Employee Handbook, HR Essentials and ethics training, administrative guidance, new-employee orientation, district communications, and applicable policy acknowledgments. Contractors are notified through written compliance requirements, procurement documents, contract language, and acknowledgments, as applicable.

Section 3: Policy or Program Changes

Were any existing policies, programs, procedures, or trainings altered to ensure compliance with TEC, §§39.008, 11.005, and 28.0022? Yes, there was.

If yes, describe or attach a copy of the changes below.

The District reviewed and updated applicable Board policies, administrative procedures, employee handbook provisions, ethics and compliance training materials, supervisor guidance, instructional expectations, and contractor compliance procedures. The District also clarified disciplinary and reporting expectations for employees and contractors and incorporated applicable requirements into employee training and new-employee orientation.

Section 4: Cost Savings

Were there any cost savings resulting from actions taken to comply with TEC, §39.008? No

Total cost savings: \$ _____0_____

If yes, describe or attach a copy of the cost savings.

Section 5: Board Approval

Date of Board/Governing Body Meeting: August 17th

Meeting notice was posted on LEA website at least seven days in advance: Yes

Public testimony opportunity provided during meeting: Yes

Certification approved by majority vote: ☐ Yes ☐ No

Section 6: Certification Statement

By signing below, the undersigned certifies that the information contained in this document is true and correct and that the district or charter school is in compliance with the requirements of Texas Education Code §§39.008,

11.005(c), and 28.0022(h).

Superintendent Signature: _____

Date: _____

SWORN TO AND SUBSCRIBED before me on this _____ day of _____, 20____.

Notary Public, State of Texas