

SCHOOL DISTRICT OF WEST ALLIS-WEST MILWAUKEE, ET AL.
Zoom Meeting

**RECREATION & COMMUNITY SERVICES
BOARD COMMITTEE MEETING MINUTES**

**July 20, 2026
5:00 PM**

1. Call to Order

The meeting was called to order at 5:00 p.m.

2. Roll Call

The following were present at the meeting:

- Rebecca Lee, Chair
- Joe Becker, Vice Chair
- Sagar Tolani, Committee Member
- Shelly Strasser, Director of Recreation and Community Services

3. Adoption of Agenda

Motion by J. Becker to adopt the agenda as posted, seconded by S. Tolani.

4. Approve Minutes from the Last Meeting

Motion by S. Tolani to approve the minutes of the April 20, 2026 meeting, seconded by J. Becker.

5. Public Comments

None

6. Old or Unfinished Business

6.1. Proposed Projects (AFC Phase 3 and FLW Outdoor Recreation Complex)

6.2. Upcoming Board Workshop

Items 6.1 and 6.2 were discussed together. S. Strasser shared that her team reviewed four designs presented by CG Schmidt and Groth Design Group to help determine the layout, amenities and design needs for the warm water pool and lap walking pool. The review included representatives from the department's front office team, facilities team and the aquatics manager to get multiple perspectives. At the board workshop, S. Strasser will be sharing updated renderings of Phase 3. S. Strasser shared that she is working with POB on the FLW Outdoor Recreation Complex and is exploring the possibility of adding an outdoor amphitheater to increase and expand the usage of the space to encompass more opportunities for the community. The board committee was supportive and excited about the potential addition to the project.

7. New Business

7.1. High School Athletic Coach Hiring Process

The district has developed an improved and formalized process for hiring high school athletic coaches. The process now includes the submission of reference check forms with each hire (all levels). Once the principal has approved the candidate selection, the AD's will submit a hiring packet to HR. Then, HR will request the background check, send an email to the applicant with clinic authorization, and explain next steps in the process. Upon successful completion of all steps, HR will send a conditional offer letter to the candidate. A process has been created and shared for both HR and AD's to monitor where a candidate is in the process.

7.2. Frontline Employee Onboarding and Management

The Recreation & Community Services Department is utilizing Frontline for all part time employee onboarding, new hire paperwork processing and employee file management (certifications, evaluations, disciplinary action, etc.). They will be going live August 1, 2026.

8. Items to be Considered for Future Discussion

None

9. Adjournment

Motion by J. Becker to adjourn the meeting at 5:24 p.m., seconded by S. Tolani.