



FINANCIAL SERVICES
CANUTILLO A Premier District

TO: Board of Trustees
 Dr. Josue Borrego, Superintendent

FROM: Cristina Pulley, Executive Director for Financial Services

DATE: April 14, 2026

SUBJECT: Budget Amendments for March 2026

Budget Amendments submitted are summarized below for your review and consideration.

Administrative Cost Ratio Formula:

21 Instructional Leadership + 41 General Administration
All Expenses

BC #348003 -This amendment will transfer funds from professional contracted services to miscellaneous contract services for orientation and mobility services for students in special education program. This budget amendment will have a no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
199.31.6219.00.918.23	Professional Services	\$ 67,455	\$ (8,055)	\$ 59,400
199.11.6299.00.918.23	Misc. Contracted Services	\$ 32,493	\$ 8,055	\$ 40,548

BC #348158 -This amendment will allocate funds from Assigned Fund Balance reserved for the 1 to 1 student instructional device replacement plan and software related to 1 to 1 student devices. This is in accordance with the technology refresh plan. This budget amendment will have a positive impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
199.00.3590.00.000.00	Assigned Fund Balance	\$ -	\$ (800,443)	\$ -
199.11.6398.97.999.11	Controlled Assets-Technology	\$ 793,383	\$ 725,203	\$ 1,518,586
199.11.6396.97.999.11	Software License/Subscriptions <\$5,000	\$ -	\$ 75,240	\$ 75,240

BC #348092 -This amendment will transfer savings realized due to E-rate reimbursements. Transfer funds from telephone utility e-rate to software subscriptions. This budget amendment will have a no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
199.51.6257.26.999.99	Utility/Telephone E-rate	\$ 227,000	\$ (92,000)	\$ 135,000
199.53.6396.00.728.99	Software License/Subscriptions <\$5,000	\$ 333,881	\$ 92,000	\$ 425,881

Street Address:
 7965 Artcraft Rd.
 El Paso, TX 79932

Mailing Address:
 P.O. Box 100
 Canutillo, TX 79835

P: (915) 877-7516
 F: (915) 877-7524
 canutillo-isd.org

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.

Board of Trustees

Meeting Date: _____

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Presentation of Budget Amendments for March 2026

Justification Statement: Presentation for your review and acceptance of Budget Amendments for the month of March 2026

Purpose of Agenda Item: Information Discussion Action
 Item Type: Curriculum & Instruction HumanResources Business Services

Staff Responsible: Cristina Pulley, Executive Director of Financial Services

Signature of Requester(s)

Signature of Presenter(s)
 Cristina Pulley

Business Services Approval (Initials) 04/15/2026

Date

Agenda Summary:

Presentation of Budget Amendments for March 2026

RECOMMENDATION: Administration recommends approval of Budget Amendments for the month of March 2026

PRIOR BOARD ACTION: AWARDED: AWARDED AMOUNT:

AMOUNT(S): N/A

ACCOUNT NO(S):
N/A

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
N/A


REQUESTING DEPARTMENT:
Financial Services Department

CONSEQUENCES OF NON-APPROVAL:
N/A

IMPLEMENTATION TIMELINE:
N/A

ATTACHMENT(S): ✓ Budget Amendments Memo

SIGNATURE CERTIFICATE



REFERENCE NUMBER
3DC79DE4-DD3E-4689-9C14-D68C1ABAA758

TRANSACTION DETAILS

Reference Number
3DC79DE4-DD3E-4689-9C14-D68C1ABAA758

Transaction Type
Signature Request

Sent At
04/15/2026 05:30:56 PM EDT

Executed At
04/15/2026 06:22:18 PM EDT

Identity Method
email

Distribution Method
email

Signed Checksum
86ed5216bca99e9645d1f98696632b2813a251df3894555015ab8297466be26f

Signer Sequencing
Disabled

Document Passcode
Disabled

eIDAS Authentication
Disabled

DOCUMENT DETAILS

Document Name
Budget Amendments Memo-Mar 2026

Filename
Budget_Amendments_Memo-Mar_2026.pdf


Pages
2 pages

Content Type
application/pdf

File Size
394 KB

Original Checksum
23f626d8fc0a566642450dcc9f7b2b5033c9ad95e99eff81b238ea51fe42511d

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Cristina Pulley</p> <p>Email cpulley@canutillo-isd.org</p> <p>Components 2</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945</p> <p>IP Address 70.125.228.98</p> <p>Device Chrome via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID 76C0D05E</p>	<p>Viewed At 04/15/2026 06:21:29 PM EDT</p> <p>Identity Authenticated At 04/15/2026 06:22:18 PM EDT</p> <p>Signed At 04/15/2026 06:22:18 PM EDT</p>

AUDITS

TIMESTAMP	AUDIT
04/15/2026 05:30:56 PM EDT	CISD Finance Department (finance@canutillo-isd.org) created document 'Budget_Amendments_Memo-Mar_2026.pdf' on Chrome via Windows from 70.125.228.98.
04/15/2026 05:30:57 PM EDT	Cristina Pulley (cpulley@canutillo-isd.org) was emailed a link to sign.
04/15/2026 06:21:29 PM EDT	Cristina Pulley (cpulley@canutillo-isd.org) viewed the document on Chrome via Windows from 70.125.228.98.
04/15/2026 06:22:18 PM EDT	Cristina Pulley (cpulley@canutillo-isd.org) authenticated via email on Chrome via Windows from 70.125.228.98.
04/15/2026 06:22:18 PM EDT	Cristina Pulley (cpulley@canutillo-isd.org) signed the document on Chrome via Windows from 70.125.228.98.