



Paula Green <paulagreen@crosslakekids.org>

## Item for Board Agenda: MDE Notice of Significant Expansion of Charter School

1 message

Jenna Leadbetter <jennaleadbetter@crosslakekids.org>

Tue, Aug 27, 2024 at 10:24 AM

To: Paula Green <paulagreen@crosslakekids.org>

Cc: Annette Klang <anneteklang@crosslakekids.org>, Kelly Bittner <kellybittner@crosslakekids.org>, Josef Garcia <josefgarcia@crosslakekids.org>

**October 15, 2024:** Notice of significant expansion of Charter school due.



**Jenna Leadbetter, Ed.D.**  
Director of Online Learning  
Crosslake Community School  
Phone: 218-537-3623  
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(she/her)

Book an appointment with Jenna

**Currently Reading:** 10 Indicators of High-Performing Charter Schools by Tom Miller

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# Elementary and Secondary Education Act (ESEA)/Federal Title Programs

## **New and Significant Expansion of Enrollment for Charter Schools**

The purpose of these guidelines is to define new and significant expansion of enrollment for charter schools to determine the eligibility and potential allocation of federal funds using the Elementary and Secondary Education Act (ESEA) as reauthorized under the Every Student Succeeds Act (ESSA).

The following information outlines the definition of new and significant expansion of enrollment for charter schools, and provides the process to obtain funding from formula programs under ESEA through the Minnesota Department of Education's (MDE) implementation of federal regulations 34 CFR Part 76 (76.787). The purpose of this regulation is to ensure that charter schools receive the federal education funds to which they are entitled. The process for implementing the requirements under 34 CFR Part 76 is outlined below. We encourage charter school administrators to carefully read this information since it could have implications for the charter school's ability to receive funds from Title I, Part A, Title II, Part A, Title III, and Title IV, Part A, as well as implications for the amount of funds received.

## **Charter Schools that Open for the First Time**

Charter schools opening for the first time submit projected enrollment data (including free and reduced priced lunch and English Learner (EL) student data) to the Division of School Finance at least 120 days before the date a charter school is scheduled to open. The projected enrollment data is used in conjunction with the October Child Count information submitted through the October 1 Minnesota Automated Reporting Student System (MARSS) data submission to determine preliminary eligibility and to calculate preliminary allocations for Title I, Part A, Title II, Part A, Title III, and Title IV, Part A, for new charter schools. Notification of the charter school's eligibility and allocations based on the submitted data are then emailed to each new charter school. In the fall, the new charter schools attend a training session that walks them through the ESEA Title application process. Applications for ESEA federal funds for new charter schools are due no later than February 1st. In subsequent years, grants are due September 1st.

## **Significant Expansion of Enrollment for Charter Schools**

The regulations define significant expansion of enrollment to mean the charter school has a substantial increase in the number of students attending the charter school due to a significant event that is unlikely to occur on a regular basis, such as the addition of one or more grades or educational programs in major curriculum areas. The term also includes any other expansion of enrollment that the State Education Agency (SEA) determines to be significant.

In the spring, student MARSS data from the previous year is used to determine the eligibility and the preliminary allocations of existing charter schools. If the addition of a new grade or the addition of a new curriculum area has significantly affected the enrollment of the charter school, the charter school has the opportunity to request that MDE use current data submitted through the October 1 MARSS student data submission process. MDE will only accept current enrollment data from schools that have either added a new grade level, have added a new curriculum area or have experienced a 25 percent net growth in total student enrollment from the prior year. Note that the use of current data may or may not affect the school's final eligibility status or allocations. Notice of the changes in enrollment due to any of the above situations must be in writing.

## Notice in Writing from the Charter School

Charter schools that have experienced an expansion of enrollment due to any of the factors mentioned above are responsible for notifying MDE Elementary and Secondary Education Act (ESEA) Federal Title Programs of these changes. A written notice, which includes the reason the enrollment has significantly increased and the data submitted through October 1 MARSS data submission process, must be sent to [mde.esea@state.mn.us](mailto:mde.esea@state.mn.us) by October 15 of the current school year. For further information, please contact [mde.esea@state.mn.us](mailto:mde.esea@state.mn.us).

Revised August 2020

**Contact MDE:** 651-582-8200 **No English?** 📞 **Call:** 651-785-4064 **Visit:** አማርኛ Lus Hmoob ကဉ် Afaan Oromo Af Soomaali Español українська

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