FERN RIDGE SCHOOL DISTRICT 28J
School Board Meeting Minutes

WORKSESSION of the FERN RIDGE SCHOOL BOARD

July 27th, 2025

Zoom Webinar & In-Person Meeting
88834 Territorial Rd.
Elmira, Or 97437

CALL TO ORDER (Agenda Item 1): 8:00 am The special work session is a retreat for the Board of Directors and Superintendent.

In attendance were Directors WC Grover, Kathleen Pizzola, Lisa McCann, Brian Kirkpatrick and Superintendent Gary Carpenter. Director Mark Gent arrived at 9:00 am.

ELECTION OF CHAIR AND VICE CHAIR FOR THE 26-27 SCHOOL YEAR: (Agenda Item 2): There was a quick discussion about moving this topic to later when Director Gent arrives.

<u>Director McCann moved to vote for the chair and vice chair when Mark arrives, seconded by Director Pizzola. There was no discussion. The motion carried with Directors Kirkpatrick, Pizzola, Grover, and McCann voting yes. 4-0.</u>

DISCUSSION ITEMS: (Agenda Item 3)

3. A. OSBA Annual Convention: The annual OSBA convention is November 12-14. Registration opens September 10 and closes October 14. Asking board members to check calendars and confirm if they are attending.

3. B. Board Schedule and Premeetings, Work Session and Presentation Discussions: The premeetings were discussed and decided to be omitted unless necessary information needed to be covered before the meeting. The work sessions were discussed again and it was decided to schedule them as needed.

<u>Director Kirkpatrick moved to schedule work sessions as needed, seconded by Director McCann. There was no discussion. The motion carried with Directors Kirkpatrick, Pizzola, Grover, and McCann voting yes. 4-0.</u>

3. C. Regular Agenda Items, pare down: There was a time of discussion on the presentations that are scheduled each month to find a way to cut back the time that they commit to each meeting to 15 minutes. Request for union organization presentations to be reduced to every other month or quarterly. Data for state testing will come from Director Marshall instead of principals. Each building slides will be attached to the agenda when the meeting is publicly posted.

3. D. Administrator Monthly Reports: It was discussed they are still something that the board would like to receive. The month that the school building does their annual presentation they will skip the monthly slide as they are redundant.

3. E. Board Operating Agreement: Last years agreement was reviewed and decided to remain as is for the 2026-2027 school year.

Director Pizzola moved to approve the Board Operating Agreement as is, seconded by Director Kirkpatrick. There was no discussion. The motion carried with Directors Kirkpatrick, Pizzola, Grover, and McCann voting yes. 4-0.

3. F. UPBEAT 9:30 Zoom: It was 8:33am so this item was moved further down the agenda.

3. G. K-2 / 3-5 Reconfiguration Update Discussion: Superintendent Carpenter presented a draft agenda for the presentation for this reconfiguration. Opened a discussion to request topics or related information. It was decided to have a work session in August to cover this.

3. H. Board Goals: The 25-26 Board Goals was presented to adopt or change. There was one change on Action Plan 1. on Goal 1.

Director Grover moved to strike the words, "on a monthly basis." from goal 1 action plan 1, seconded by Director Pizzola. There was no discussion. The motion carried with Directors Kirkpatrick, Pizzola, Grover, and McCann voting yes. 4-0.

Director Grover moved to use the goals from 25-26 for 26-27, seconded by Director Pizzola. There was no discussion. The motion carried with Directors Kirkpatrick, Pizzola, Grover, and McCann voting yes. 4-0.

3. I. 26-27 Superintendent Evaluation and Superintendent Goals: Superintendent Carpenter presented the 26-27 Superintendent Goals for board approval.

Director Gent arrived 8:54am.

Director McCann moved to approve the Superintendent Goals for 26-27, seconded by Director Pizzola. There was no discussion. The motion carried with Directors Kirkpatrick, Pizzola, Grover, Gent and McCann voting yes. 5-0.

***ELECTION OF CHAIR AND VICE CHAIR FOR THE 26-27 SCHOOL YEAR: (Agenda Item 2 Continued):**

Director Pizzola moved to have Director Grover remain as the board chair, seconded by Director Gent.

There was a time of discussion about communication with regards to restrictions and lines of communication and what to fill the board in on.

The motion carried with Directors Kirkpatrick, Pizzola, Grover, Gent and McCann voting yes. 5-0.

Director McCann moved to make Kathleen the Vice Chair of Fern ridge school district school board in 2026-27, seconded by Director Gent. There was no discussion. The motion carried with Directors Kirkpatrick, Pizzola, Grover, Gent and McCann voting yes. 5-0.

3. I. 26-27 Superintendent Evaluation and Superintendent Goals (Continued):
Superintendent Carpenter reviewed the previous years plan. There was a brief discussion about not doing the survey this year and keeping the check-in meetings and evaluation.

(BREAK: 9:15-9:30)

***3. F. UPBEAT 9:30 Zoom (Continued):** The results from the 25-26 exit survey were presented.

There was some time until the next scheduled agenda item at 11:00 am. There was a time of discussion about the two proposals that were submitted to the board to facilitate the hiring of the next Superintendent. There was a time of discussion about the committees and others involved in this process.
Director Pizzola gave a brief description of the grant possibilities. There was a time of discussion regarding costs and interests.

(BREAK: 10:45-11:00)

3. J. Grant Writer / School Safety 11:00am: Nicolas Perilla presented the grant parameters and the process and timelines for each. There was a time of discussion on having a vulnerability assessment and determining the needs and what grant fits those needs.

3.K. (LUNCH: 11:30am)

3. L. Superintendent Search: Human Capitol Enterprises and McPherson and Jacobson presented their proposals to the board.

3. L.1. Human Capitol 12:30-1:00: Kathleen Rodden-Nord presented in person.

3. L.2. McPherson & Jacobson 1:15-1:45: Steven Lowder presented via Zoom.

There was a time of discussion on the two companies.

Director Pizzola moved to make Human Capital Enterprises as the Superintendent search company, seconded by Director Kirkpatrick. There was no discussion. The motion carried with Directors Kirkpatrick, Pizzola, Grover, Gent and McCann voting yes. 5-0.

LATE ITEMS (Agenda Item 4):

- K-2 / 3-5 Discussion and requests for certain topics to get more information for the final presentation in August.

ADJOURNMENT (Agenda Item 5): The retreat was adjourned at 2:06 pm.

Attest: ______________________________ ______________________________
School Board Representative Gary E. Carpenter, Jr., Superintendent