

USE OF SCHOOL-OWNED MATERIALS AND EQUIPMENT

The building principal/support department supervisor may authorize the borrowing of school equipment by local government entities. Loans of school equipment are subject to the following conditions:

- School property loaned will not have a value of more than one thousand dollars (\$1000).
- No property will be loaned if a disruption is caused in regular educational programs.
- School property will not be loaned for a period to exceed 72 hours.
- All property borrowed from the school district must be properly stored and returned to the site in the same condition in which it was loaned.
- Use of school equipment must be requested in writing. The borrowing organization will assume responsibility for any damage and will replace any equipment damaged beyond repair.
- No property will be loaned without the written approval of the building principal/department supervisor.
- **Motorized vehicles & equipment may be loaned to other governmental agencies with the authorization of the Superintendent or his designee.**

~~Vehicles~~, Electronic equipment, scientific instruments, desks, tables, bleachers or other fixed equipment not intended for portable use will **not** be loaned. Equipment such as chairs, tables, stages, pianos or similar equipment may be loaned upon approval.

School-owned materials and equipment will not be loaned to individuals.

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NEPN/NSBA Classification: EDC
Legal Reference: