



Stillwater Public Schools Administration Building
314 S. Lewis
Stillwater, OK 74074

Minutes of General Meeting

Tuesday, November 12, 2024 6:30 PM Central

Attendance Taken at 6:34 PM.

Marshall Baker: Present
Rachel Dillin: Present
Roberta Douglas: Present
Tim Riley: Present
Gay Washington: Present

1. CALL TO ORDER AND ROLL CALL

President Baker called the meeting to order at 6:30 p.m. Roll call was taken by Ms. Hooten, Board/Minutes Clerk. Attendance confirms there is a quorum of the board to proceed.

2. PLEDGE OF ALLEGIANCE

Dr. Baker asked everyone to stand as he led the Pledge of Allegiance to the American Flag.

3. COMMUNICATIONS/PUBLIC INTEREST

3A. Acting Superintendent's Report

Dr. Janet Vinson gave a brief update and extended her thoughts and prayers to Mr. Gordon as he continues to get well.

3B. Board Communication

Board members took a few moments to highlight positive things going on in the district.

3C. Public Comments - *Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting.*

Ashley Kirven-Bobier "Speaking against proposed budget cuts for instructional support, operational support services and students support services as outlined in section 6D of tonight agenda. Share the success my autistic son has seen in school because of these specialized services and how cuts in these areas could be detrimental to children like him."

Aaron Means "I am requesting a report from the SPS Board that will inform me if a particular type of book or books is still housed and are available to minor children in the SPS campuses in any form printed or digitally."

Stacy Laxton "Advocate for space for the STEM programs in the new high school plan."

John Chaffin "An epidemic social contagion"

Saralynn Boren "Agenda item 6D-proposed budget reduction"

4. CONSENT AGENDA (Action)

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

I move to approve all items as presented in the Consent Agenda. This motion, made by Rachel Dillin and seconded by Roberta Douglas, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

4A. October 8, 2024 Special Meeting Minutes

4B. October 8, 2024 Regular Meeting Minutes

4C. October 21, 2024, Special Meeting Minutes

4D. October 29, 2024 Special Meeting Minutes

4E. Transfer and Summary of Activity Account Funds

4F. Change Orders, Encumbrances and Accounts Payable (approval of encumbrance numbers as listed):

2024-2025 Change Orders:

General Fund: 20250138, 20250155, 20250201, 20250329, 20250336, 20250435, 20250602, 20250644, 20250804, 20250826-20250827, 20250869, 20250878

Bond Fund: 20250276

2024-2025 General Fund Encumbrances # 20250926-20250927, 20250929-20250945, 20250949-20250951, 20250953, 20250958-20250974, 20250981-20250984, 20250989-20250990, 20250992-20250996, 20250998, 20251001-20251018, 20251020, 20251022-20251029, 20251031-20251034, 20251039-20251041, 20251043-20251047, 20251049-20251050, 20251052-20251053, 20251055-20251058, 20251062-20251066

totaling \$413,447.87

2024-2025 Building Fund Encumbrances # 20251021

totaling \$36,220.33

2024-2025 Child Nutrition Fund Encumbrances # 20250946, 20251035, 20251048

totaling \$4,230.99

2024-2025 Bond 31 Fund (2017) Encumbrances # 20250987, 20251060

totaling \$2,546.12

2024-2025 Bond 32 Fund (2023) # 20250276, 20250928, 20250947-20250948, 20250952, 20250954-20250957, 20250975-20250980, 20250985-20250986, 20250988, 20250991, 20250997, 20250999-20251000, 20251019, 20251030, 20251036-20251038, 20251042, 20251051, 20251054, 20251059, 20251061
totaling \$2,296,562.62

4G. Sanctioning Accounts for FY24-25

4H. Annual Activity Fund Planning and Approval Packages for FY 2024-2025

4I. Consider and Vote to Approve the Following Contracts for FY 24-25:

1. CarePortal, Online Resource Agreement, Ed Services
2. The Saville Center, Child Advocacy, Ed Services

4J. Out-of-State Travel Requests:

1. Stillwater HS Varsity Baseball traveling to Dallas Texas on March 14, 2025 to March 18, 2025 to play at the Texas Rangers Baseball Academy Field.
2. SHS Robotics Team traveling to Birmingham, Alabama on November 15, 2024 to November 18, 2024 to compete in a Signature Event to qualify for Worlds.

4K. Consider and Vote to Approve Lippert Bros., Inc. Potential Change Orders for SPS OES North Building Renovations and SPS OES South Building Renovations Project-

4L. Consider and Vote to Approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project

4M. Consider and Vote to Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project

4N. Review and Approve Change Order #1 to Deduct Unused Contingency and Allowances from Amendment No. 1.

4O. Review and approve Change Order #1 to add owner contingency to Amendment No. 2.

4P. Consider and Vote to Approve the Agreement with ONG for the Bond 2023 HS Phase 1 Project

4Q. Consider and Vote to Approve Change Order #1 for SPS HS Roof Replacements Project

4R. Consider and Vote to Approve Service Order No. 24 for SPS Sangre Ridge Elementary and Middle School Roof Replacement and Mechanical Equipment Improvements and High School PAC and Field House

Mechanical Equipment Improvements Structural Analysis

4S. Consider and Vote to Approve the SPS Non-Exclusive Trademark License Agreement: (Communications)

- 1. Humble Hustle Clothing Co.

5. OPERATIONS

5A. Consider and Vote to Award Bids for the Stillwater Public Schools Bond 2023 High School Phase II PA Wing project to the Following Bidders:

Consider and Vote to Award Bids for the Stillwater Public Schools Bond 2023 High School Phase II PA Wing project to the Following Bidders:

Table with 3 columns: Description, Actual Bid, Bidder. Rows include Masonry, Rough Carpentry, Millwork, Waterproofing & Sealants, Roofing, Doors, Frames, & Hardware, Glass & Glazing, Drywall & Ceilings, Painting & Wallcovering, Flooring, and Plumbing / HVAC.

I move to postpone definitely 5A, 5B, and 5C to the next regular scheduled meeting in December. This motion, made by Marshall Baker and seconded by Rachel Dillin, Carried.

Marshall Baker: Yes, Tim Riley: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

5B. Consider and Vote to Accept Amendment 3 for the Guaranteed Maximum Price (GMP) Proposed by Willbrook Inc. for the Construction of the HS Phase 2 PA Wing.

5C. Consider and Vote to Assign Bids to Willowbrook Inc. for the Construction of Early Packages for the SPS Bond 2023 High School Phase I Project

5D. Receive Bond 2023 Update

Mr. Thomas with 505 Architects provided the Bond 2023 Update.

6. BUSINESS/FINANCE

6A. Consider and Vote to Approve the Proposed 2024-2025 SPS Budget

I move to Approve the Proposed 2024-2025 SPS Budget as presented. This motion, made by Roberta Douglas and seconded by Tim Riley, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

6B. Consider and Vote to Approve the Treasurer's Report which includes the Bond Expenditures and Revenue Report.

I move to approve the Treasurer's Report as presented. This motion, made by Rachel Dillin and seconded by Gay Washington, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

6C. Consider and Approve a Resolution to Modify the School Budgeting System to the School Budget Act for the FY 25-26 School Year

I move Approve a Resolution to Modify the School Budgeting System to the School Budget Act for the FY 25-26 School Year. This motion, made by Gay Washington and seconded by Roberta Douglas, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

6D. Consider and Vote to Approve or Not Approve Proposed Percentage Budget Cuts for the FY 25-26 School Year

I move to Approve the Proposed Percentage Budget Cuts for the FY 25-26 School Year as presented. This motion, made by Gay Washington and seconded by Roberta Douglas, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

7. EDUCATIONAL SERVICES

No Action.

8. OTHER REPORTS / RECOMMENDATIONS

8A. SPS Policy Second Reading and Approval:

1. EIED-Graduation Requirements (Ed Services)

President Baker will defer action on this policy as we wait for additional guidance from the State Department after Dr. Vinson mentioned some anticipated last-minute changes from OSDE.

9. ADJOURNMENT

9A. Vote to Adjourn (Action)

I move to adjourn at 8:07 p.m. This motion, made by Tim Riley and seconded by Rachel Dillin, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

STILLWATER BOARD OF EDUCATION

Marshall A Baker

Dr. Marshall Baker, President

STILLWATER BOARD OF EDUCATION

Tawni Hooten

Tawni Hooten, Board & Minutes Clerk

(SEAL)

These minutes were officially approved by the Stillwater Board of Education on **December 10, 2024**.