

Prepared by Dr. Jeffrey Alstadt

Approval of District Personnel - District Operations Specialist

Purpose:

To present the Board of Education with the administrative recommendation to hire Sadie Griffin for the position of District Operations Specialist for formal approval.

Background and Information:

As Streator Elementary School District 44 continues to focus on enhancing operational efficiency, streamlining administrative workflows, and strengthening support across our school buildings, filling the District Operations Specialist role is a crucial step forward.

During a thorough and competitive interview process, Sadie Griffin distinguished herself as an exceptionally qualified, capable, and enthusiastic candidate who will bring immense value, dedicated organization, and strong leadership support to our district team. The administration is excited to recommend her appointment to help drive ongoing operational improvements and serve our schools, staff, and community

Key Provisions

- Sadie Griffin will serve as the District Operations Specialist with a tentative start date of August 24, 2026.
- The position offers an annual salary of \$60,000 based on a 247-day work calendar.
- The benefits package includes participation in the Illinois Municipal Retirement Fund along with contractual leave allocations.
- The work schedule aligns with state-mandated legal school holidays, providing 14 paid holidays annually

Administrative Recommendation:

The administration recommends that the Board of Education approve the employment of Sadie Griffin as District Operations Specialist as presented.