



SSAISD COMMUNITY ENGAGEMENT COMMITTEE SUMMARY

Meeting: May 22, 2026



Bi-Annual Community Conversations

	Fall Meeting	Spring Meeting
Timeframe	Sept or Oct	Feb or Mar
Topics	<ol style="list-style-type: none"> 1. Role of Trustee 2. Progress (Previous Year) 3. Structured Discussion: State of District, Annual Focus, VATRE, general sentiment, etc. 4. Open-Ended Survey to Close Meeting 	<ol style="list-style-type: none"> 1. Role of Trustee 2. Progress (Current Year) 3. Structured Discussion: Budget 4. Open-Ended Survey to Close Meeting
Locations	One meeting at each middle school	
District Support Needed	IT Person, communications department support, admin representative to connect individually with community members who have specific operational concerns	

Quarterly Board Newsletter

	Q1	Q2	Q3	Q4
Timing (Dates Covered)	October (July – Sept)	January (Oct – Dec)	April (Jan – Mar)	July (Apr – Jun)
What (Sections)	<ol style="list-style-type: none"> 1. Progress towards Goals & Guardrails (per monitoring reports) 2. Successes and Growth Areas for District (per monitoring next steps) 3. Campus & District Highlights 4. Key Board Decisions 5. Board Member vs. Superintendent Role 6. Upcoming Dates & Enrollment Information 			
Who	<ul style="list-style-type: none"> • Communications department can help summarize and draft information for the Board. Board • Committee drafts Board vs. Superintendent Role segment. • Committee approves the draft and moves to full board for a vote in the month before it gets sent out. • Comms team puts the newsletter on the website along with any relevant progress monitoring reports. • July Newsletter could be “State of the District: Year End Scorecard” 			

South San Business Day / State of the District

1. **When?** Annually, defer to administration.
2. **Where?** Luncheon or Breakfast in the Community.
3. **Who?** Board & Admin identify and invite local business leaders; perhaps in partnership with any chamber of commerce
4. **What?** Share district progress and growth, ways to engage, South San programming highlights, asks for ways for community to partner (internships, donations, sponsorships, community service, career day, etc.)
5. **Who Develops and Maintains?** Likely admin event, if Supt deems valuable, with Board support. Sponsorship from local businesses/chambers.

Discussion Questions

1. What feedback does the Board and Administration have on the proposed plan?
2. Are there any suggestions for changes or improvements?
3. Should the Committee move forward with working with Admin to plan any/all of the recommended Community Engagement work proposed?
4. What feedback does Administration in terms of how it would like to be involved or engaged in the process?