



## STILLWATER PUBLIC SCHOOLS OUT-OF-STATE TRAVEL APPLICATION

**Instructions:** The sponsor requesting out-of-state travel should complete this application in full one month in advance of the trip. A complete itinerary along with any other pertinent information should accompany this application. The sponsor should also have full knowledge that this application must have administrative and Board of Education approval before travel may commence.

The following criteria will be used in approving out-of-state travel:

1. Funding availability
2. Time and effort required to raise funds
3. Benefit of the program
4. Success at state contests
5. School time to be missed
6. Other reasons for justification of trip, i.e. lack of state competition, etc.

All travel must comply with Policy CN of the Stillwater Public Schools Policies and Procedures manual regarding out-of-state field trips.

<b>Application Date:</b> 3/4/26	<b>Building:</b> SJHS	<b>Sponsor Name:</b> Brandon Bowman	<b>Organization Requesting Travel:</b> SJHS Choir
<b>Date(s) of Travel:</b> Saturday, 5/16/26 - Sunday, 5/17/26	<b>Number of Students Traveling:</b> 32-36	<b>Destination:</b> Branson, MO	
<b>Purpose of Travel:</b> List the purpose of the trip and how students will benefit from the travel. To expose students to other states cultures, team building and experience music performance in a professional setting.			
<b>Method of Transportation (vehicles, drivers, bus companies, etc.):</b> Activity Bus(es)			
<b>Lodging (hotels, etc):</b> Please provide name and address of hotels, etc. Stone Castle Hotel 3050 Green Mountain Dr. Branson, MO 65616			
<b>Supervision:</b> Give a list of people (school personnel or parents) who have committed to serve as sponsors for this trip.			
1. Brandon Bowman	2. Aprill Raines	3. Angela Gamble	
4. Kacie Fox	5.	6.	
7.	8.	9.	
<b>Organizational History:</b> What recent (five years or fewer) trip(s) has this organization taken out-of-state? May 2024 - Took Freshmen Choir members to Branson with SHS Choir. May 2025 - Took 8th & 9th Grade Choir members to Branson			

## OUT-OF-STATE TRAVEL APPLICATION FUNDING INFORMATION

**Instructions:** The table below should include total costs in all categories including the cost of fuel, driver that will be reimbursed to the district. Please provide an answer to all questions or information sought below the table. If not applicable, please indicate using N/A.

### Sources of Funds

Projected Costs		General Fund	Activity Fund	Booster	Individual	Other
Ground Transportation / Gas	\$					
Ground Transportation / Driver	\$					
Ground Transportation / Other	\$		550-2,06			
Air Transportation	\$					
Lodging	\$					
Food	\$					
Registration	\$					
Other – Explain Trip cost per kid	\$				\$300-35	

Are scholarships provided for students needing financial assistance?      Yes       No

If answer is yes, what is source of funding for scholarship? Fundraising and Donation Drive

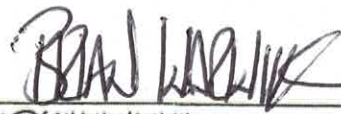
If answer is no, provide reason. \_\_\_\_\_

**Sponsor:** Before travel may occur, emergency release forms for each student must be on file along with a complete travel roster and itinerary in the Stillwater Public Schools Activities Office. Itineraries should also be provided to each parent before departure.

  
\_\_\_\_\_  
Sponsor Signature

4 March 2026  
\_\_\_\_\_  
Date

### APPROVALS

  
\_\_\_\_\_  
Director of Athletics/Activities

3/10/26  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Building Principal

3-9-26  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Director of Transportation

3/10/2026  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

**OUT-OF-STATE TRAVEL APPLICATION  
TRIP ITINERARY**

<b>Date:</b>	<b>Itinerary:</b>
5/16-5/17/26	Please see the attachment.

## SJHS Choir Tentative Branson Itinerary

### Saturday May 16, 2026

- 8:30 am Load the bus at SJHS
- 9:00 am Depart from SJHS
- 11:00 am - Lunch at McDonald's/Subway over Hwy 66 in Vinita, OK
- 11:45 am - Load the bus
- 11:50 am - Depart for Branson, MO
- 2:30 pm - Arrive at Branson, MO. Group will meet your Tour Manager and check into Stone Castle Hotel, 3050 Green Mountain Drive, Branson, MO 65616 and change into performance uniforms
- 3:35 pm - Load the bus at Hotel
- 3:45 pm Depart for an early dinner at the Fall Creek Steak & Catfish House. (4:00 pm)  
Branson's home of the tossed roll has delighted locals and visitors alike with fast, Friendly service, steaks, catfish, burgers, chicken and a large selection of sides as well as their famous fresh melt in the mouth rolls.
- 4:55 pm Load the Bus
- 5:00 pm Depart for The Pepsi Legends Theatre.
- 5:15 pm Show choir clinic begins as soon as the stage is set.
- 6:15 pm Dress rehearsal begins.
- 7:00 pm Theatre begins seating tonight's audience
- 7:25 pm SJHS Choir takes center stage, pre-show performance starts. (20 min. performance)
- 8:00 pm Enjoy Legends In Concert

Performing at The Pepsi Legends Theater! Legends in Concert is one of the most historic and fun music shows in the world. This show has a cast of all-star entertainers that are family-friendly, and features awesome and talented celebrity impersonators whose energy brings the true essence of your favorite superstars to the stage.

- 10:00 pm Depart for your hotel.
- 10:15 pm Curfew/lights out

### Sunday May 17, 2026

- 7:00-8:30 am Continental breakfast is served at the hotel.
- 8:30 am Check out of the hotel. Please collect all room keys at this time
- 8:45 am Load the bus
- 9:00 pm Depart for Silver Dollar City.
- 9:30 am Arrive at Silver Dollar City Theme Park main entrance. A lunch meal voucher is provided for Lunch.
- 2:30 pm Meet your chaperone at the gazebo. Get any snacks or souvenirs and the gift shop
- 3:00 pm Load the bus
- 3:05 pm Depart for home. (We will make a gas station stop on the way home for restrooms, snacks and drinks, but no formal dinner stop).
- 8:30 pm Arrive at SJHS South Lot.