

# Administration Reports

## September 2016

### Sam Boardman Elementary

Sam Boardman has had a terrific start to the school year!

We are very excited with the addition of several new staff members: Jill Ledbetter is our new head teacher, Melissa Keefer is a new Kindergarten teacher, Kathryn Jones is a new first grade teacher, Julia Finch is a new second grade teacher, Richard Moore is our new PE teacher that we share with WRE, and Chelsae Linehan is our new music teacher that we also share with WRE. Additionally, we are happy to welcome Rosa Norwood as our new head secretary, Penny Holland as an educational assistant (EA), Isela Osario as an educational assistant, Heather Adams who joined us last year as an EA, Venesa Lopez who joined us last year as an EA, Leticia Zuniga who joined us last year as an assistant custodian, and Bruce Kernal who also joined us last year as an assistant custodian.

First grade will be starting with one-to-one iPads for their students in the next few weeks. They are working closely with second grade on how to effectively utilize this new tool. Additionally, one third grade classroom will be using one-to-one chrome books, and a kinder classroom will be using chrome books as well.

Finally, we have an exciting new motto at SBE this year: "Together We Inspire." Staff is working toward building a vision together with the community to see SBE continually work to better serve our students and families and build a strong and bright future for our students. Staff spent time during in-service week connecting and communicating about what it means to inspire together and we are excited for and look forward to a great year!

### Windy River Elementary

We are back again! This has been a very busy five days with getting the students and staff adjusted. This year Windy River will be using our "4 Square Focus" to help us stay aligned and progressing. This focus is centered around our school improvement plan, which was created to help our students succeed. I have included our 4 Square Focus in my report. As part of this plan we will be ensuring that our staff have this focus in mind throughout the year. Our professional development, curriculum and ways to assist our students is all built in this approach. This will be the first year for our focus and we will learn and progress as we go throughout the year.

I am also happy to report that our playground is in the final phase of completion. A groundbreaking ceremony will be held September 13<sup>th</sup> at 6pm, following our Extravaganza night. I would like to invite you all to our Extravaganza and ribbon cutting ceremony. As a side note the playground will not be fully complete, due to the tile installers being behind schedule. We had already made press releases and prepared for the 13<sup>th</sup>, thus not making it possible to reschedule. The following Friday, September 16<sup>th</sup>, the workers will begin the process.

### **4 Square Focus**

#### **Engagement**

##### Best Practice

- **School Mission/Vision Statement**
- Homework policy
- Attendance incentives
- Title Math focus
  - Connecting with classroom work
- Writing festivals??
- Community Library
  - Tumble Books
  - Class set books---need two-week notice
- **Instructional strategies**
  - Year process
  - I do, We do, You do
- **Staff Leadership Roles w/ clear & specific duties**
  - RTI Team-(Boor, Keefer, Strebin, Hammond)
  - DART Coordinator- (Keefer)

- TAG Coordinator- (Boor)
- Site Council- (Prindle, Salazar, Hammond)
- ASB Advisor- (Keefer)
- Safety Committee- (Worden, Olson, Cook, Shimer, Johnston, Hammond)
- Tyler SIS Lead- (Worden)
- Journey's Lead- (Prindle)
- Academic Momentum- (Ashbeck)
- Mission/Vision Statement Team- (Busey, Bretsch, Prindle)
- PBIS Committee- (Booher, Winters, Ashbeck, Busey, Prindle, Bretsch, Anderson)
- Fundraising- (Cornelius, Strebin)
- Honor Society Advisor- (Beagle)

## Grants

- Wildhorse Grant

Due October 1<sup>st</sup>

## **Student Achievement**

### PBIS

- PBIS Committee
  - Quarter Activities: Combining AR, planners, attendance, homework
  - Creating student leaders that help to influence school climate in a positive manner

### PD

- School Improvement Focus
  - Daily 5??
- ACES
- PD for classified

### Data

- Easy CBM/i-Ready 3 X a year, Spring Benchmark before Smarter Balanced testing
- **PLC focus w/ ESD**
  - RTI Data focus
  - Discuss attendance students
- Pre/Post Assessments (Formative)
  - Need a way to show GROWTH

### Classified Staff

- Establish roles, expectations, clear schedule, field trip rotation
- Playworks

### School Safety

- ID Cards for all staff members

### Summer School

- August start date
- Teachers write specific areas of improvement
  - 2-3 in read, write & math

Communicate early w/ parents

## **Communication**

### Communication

- Teacher Webpages
- Student planners
  - 4<sup>th</sup> grade- Daily Folders
  - 5<sup>th</sup>/6<sup>th</sup> grades Planners
- Facebook focus
- Calendar events to school website
- Staff Leadership updates during staff mtg.
- Remind

Update contact info w/ cell # and email

Collaborative Partnerships

Site Council

- Survey parents/teachers for Jump start summer school
- Survey community for changing school mascot

\*School Improvement Plan

**Riverside Jr/Sr High School**

We are off to a great start this year! Our enrollment is at its highest number in the last six years.

This year our Building focus is on the following areas:

Student Achievement

- Quality instructional opportunities
- Relationships that foster student success

Equity

- \* opportunities appropriate for all students
- \* a variety of learning paths and school options

Community and family Partnerships

- Optimize community partners to enhance opportunities for students, families, and staff
- communication with families and community

With this we have a committee of staff members working on strategies / incentives to encourage good academics and attendance. We started this the first week of school by recognizing students with perfect attendance for the first week with an early release to lunch and a popsicle. Over all we had 96% attendance the first week.

Our Oregon GEAR UP grant is sponsoring student leadership workshops and student motivation assemblies with Derel Felton Friday September 9<sup>th</sup>. His focus is on empowering and encouraging students to make healthy choices and create success in all areas of their lives.

The staff is also working hard to emphasis hands on and real world applications in their classrooms. For example, our advanced 3D CAD class was able to complete their summer drone project and completed a test flight this week. The physics class is working on a project that takes an exercise bike and repurposes it into a generator.

Athletics are also off to a good start. We brought back the cross country program this year and at their first meet Selene Andrade broke an existing school record with her win in the 5,000 M run.

**AC Houghton Elementary**

Another year has started here at AC Houghton. We are excited to welcome two new 3<sup>rd</sup> grade teachers this year, Minerva DeLoera and Adriane Rodriguez. The staff has been working, tirelessly, learning our new Tyler SIS, Student Information System and getting ready for a new year. The first week of school was getting to know new students and welcoming back returning ones. We really appreciate having a full time SRO, Deputy Siex, this year at school. The students and staff love seeing him here at lunch,

recess and in their classrooms. At ACH this year we are focusing again on the three A's- "Academics, Attitude, Attendance." I am looking forward to a great school year!

### **Irrigon Elementary**

#### **Back to School/Open House**

Irrigon Elementary has started the year off with Scorpion school pride, new technology, higher student numbers, and a very successful Open House! Our hallways have been filled with new shoes, fresh haircuts, and refreshed smiles for the past week and a half. Our students have the privilege this year to each have their own Chromebooks assigned to them in each of our classrooms. This is our first year with one-to-one devices. The Chromebooks will be used to help improve computer skills and knowledge gained in all aspects of the daily academics. Irrigon Elementary has shown a growth of 9 students (over the anticipated number) so far this school year with our current number being 205. This is exciting to see that our community is growing. With this said... we had a very successful Open House where students and parents were greeted with smiles from our staff, MidCo Bus, Morrow County Health Department, and from each other alike. We had 100 students and their families attend this event. Each family was given helpful information to make sure the beginning of the school year was as seamless as possible. ~ Kaira Rysdam

#### **Staff Changes**

With the start of school this year we have several new faces. Our fifth grade has a new teammate; Ms. Wardle who joins us from Boise where she taught for seven years. We have a new PE specialist, Mr. Lemmon, who is joining us from ACH where he previously taught for the past year. We have a new Educational Assistant named Mrs. Contreras. A big CONGRATS to Ms. Spencer, our music teacher, as she was married this summer so her new name will be Mrs. Evanoff. Additionally, we have 2 positions that we're hoping to fill this week; a head custodian and an educational assistant. ~ Erin Stocker

#### **After School Program – Lego Robotics**

Get ready. Get set. Roar! Or you could bark, quack, or squeak, because the 2016 ANIMAL ALLIES season is all about our furry, feathered, and finned friends. We will think about all the different ways people interact with animals, identify a problem and work together to create an innovative solution! This year's robot game will showcase some of the ways technology enables humans and animals to interact. IES is thrilled to offer three FLL teams, as enrichment opportunities in our afterschool program, to over 30 students. Starting September 13th, students will begin feverishly preparing for competition that is set to begin the first week of December. ~ Rachel Luke

### **Irrigon Jr/Sr High School**

The 2016/2017 school year is off to a great start. We welcomed in four new teaching staff this year and 2 new classified staff, as well as welcoming back almost 400 students. Students and staff noticed all the new improvements done to the building over the summer, new stairway treads in the main entrance, the new additions being made to the metal shop and the new paint in the gym. We are continuing to see growth in our CTE courses and are excited to be offering Art at all levels this year as an elective as well as adding Junior High Robotics. Our high school staff received a training on the Get Focused, Stay Focused curriculum that will be used monthly in Advisory. This curriculum is a continuation of the Success 101 curriculum that all 9<sup>th</sup> graders take. This curriculum has a 10<sup>th</sup> – 12<sup>th</sup> grade component for each of the following years. Students can earn additional college credit through the completion of the program through Eastern Oregon University. Our 7-9<sup>th</sup> grade students will be working on a curriculum in Advisory called Success-Connect that teaches students valuable problem solving skills, study skills, communication skills, etc. to prepare them for school life at the junior high and high school level. This year we have also started a transition program for our incoming 7<sup>th</sup> graders called Web Crew. Web Crew is the Junior High version of Link Crew (9<sup>th</sup> grade transition program at 9-12 buildings). The Web Crew consists of current 9<sup>th</sup> graders that act as mentors for the incoming 7<sup>th</sup> graders. At the end of last school year and over the summer the mentors received training to be on Web Crew. These students lead our 7<sup>th</sup> grade orientation day and now serve as a "go to" student resource for our 7<sup>th</sup> graders. They continue to have Web Crew events throughout the year.

Fall sports are already underway. We are excited to have Girls Soccer as a stand-alone program this year. We encourage everyone to come out and root on all of our student-athletes and students that are involved in other clubs and activities throughout the year.

Go Knights!

### **Heppner Elementary**

We are off to a great start here at HES. We have already started some after school activities and held a few social events. There was a good turnout for the welcome back picnic dinner last week. Our staff was well represented and many families came for a meal and socializing. We are grateful for the Parent Teacher Club and volunteers for their help with that.

We are conducting dental screenings today. We are also beginning the initial Easy-CBM tests for Kindergarten. Intervention groups have begun and things are settling into routines. In addition, there are a couple of after school programs already started. The Lego Robotics club is meeting. They received a grant to help with the cost of a table for competition and practice and that is being constructed. There are two teams at HES looking forward to competition before Christmas break. The colt football and volleyball has started for the 4-6<sup>th</sup> grade girls and 5-6<sup>th</sup> grade boys.

The Accelerated Reading and HES theme for the year is Super Hero, Colt Power. The students are excited to be heroes in reading and learning this year. We are looking forward to the Back to School Night and PTC Book Fair which starts on the 21<sup>st</sup> and will run through the 27<sup>th</sup>. We will close September with picture day on the 28<sup>th</sup>.

### **Heppner Jr/Sr High School**

It is our second week back to school and we are off and running at both Heppner Elementary and Heppner Jr/Sr High School. Our first week student enrollment count is currently 172 at HES and 164 at HJSHS.

The Heppner staff worked diligently transitioning, preparing and gearing up for the start of the 2016-2017 school year. We had a very focused and productive in-service week planning for another successful year in Heppner Schools with the MCSD board goals continuing to be our guiding light.

We are also excited to offer several Eastern Promise classes again this year at HJSHS, where students will have the potential to gain both high school and college credit with successful completion of the EP courses. We will keep you posted on the number of students taking advantage of these courses as we are currently working through the last of our student schedule changes at HJSHS.

### **Management's Discussion and Analysis**

#### **Maintenance & Facilities Update for August/September 2016**

McKinstry's retro-commissioning team for Phase II got through most of their commissioning efforts over the summer and are expected to be complete with their work for this project by the end of this month with a final commissioning report ready by the 1<sup>st</sup> of October. This report will be included in the closeout binders which will be provided to the district for the project.

In the meantime, during the commissioning this past summer they discovered a few existing system deficiencies associated with the controls integration that we completed last year, that may impact the overall operation of MCSD - HVAC facilities.

#### **Additional follow-up Items from June:**

- \* Preventative Maintenance contract was signed with McKinstry and fall PM has been completed.
- \* Lead testing was completed at all nine school's/district offices with results ALL BELOW the EPA limit.
- \* We will test for radon in all school's/district offices in the upcoming months.
- \* Sold five older surplus vehicles during our summer vehicle surplus sale.
- \* In the planning process of doing parking lot upgrades at Sam Boardman & Windy River Elementary schools.
- \* In the pre-planning and approval process stage of a potential parking lot upgrade at IJSHS as well.

#### **Financial Report Talking Points:**

Our auditors are on site the week of September 6<sup>th</sup>. Oster has five staff auditing the District's transactions. We haven't had our final exit interview yet, but they have indicated that it's going well and see improvement in our reporting processes.

#### **Work Related Injuries**

- None