

Policy GFABO: Job Description: Occupational Therapist

Status: DRAFT

Original Adopted Date: 11/10/2008 | **Last Revised Date:** 04/16/2009 | **Last Reviewed Date:** 04/16/2009

QUALIFICATIONS:

Hold a BS degree or higher in occupational therapy

REPORTS TO:

Director of Special Education

DUTIES:

1. Administer therapy to those students requiring occupational therapy as determined by a physician or to those students referred by a teacher and to whom occupational therapy would be beneficial.
2. Shall employ conditioning exercises in the areas of motor development:
 - a. Positioning, adapting to the environment;
 - b. Gross motor skills;
 - c. Posture, ambulation;
 - d. Cardio respiratory functioning;
 - e. Joint mobility, muscle strength;
 - f. Fine motor, perceptual-motor, and sensorimotor skills, sensory integration;
 - g. Environmental and equipment adaptations to increase participation in functional daily activities.
3. Shall provide a therapy plan parents can administer at home to integrate therapeutic practices noted above into the student's education program; and assist the student in integrating into and participating in normalized school, home and community environments.
4. Shall maintain written therapy plans annually for individual IEPs.
5. Shall obtain parental permission before administering therapy.
6. Shall provide direct treatment to student to assist the student in achieving the goals and objectives on the IEP.
7. Shall perform evaluations for JCSD Special Education Department.
8. Shall provide documentation for equipment assessment as it relates to the educational environment.
9. Perform such other duties as may be assigned by the Principal and/or Director of Special Education.
10. Ability to lift/carry 30–40 lbs. as needed.
11. Ability to push/pull 50–70 lbs. for wheelchair and/or equipment as needed.

TERMS OF EMPLOYMENT:

187 days employment, salary to be approved by the Board of Education

EVALUATION:

Performance in this position shall be evaluated regularly by the Director of Special Education and/or the Principal at each individual school.
