



Meeting Date: April 14, 2026

Agenda Topic: RFP#2402-02 Consultant Services for Primary Insurance--Renewal

Type of Item: Consent

Guiding Outcome: Responsible Fiscal Stewardship

Summary: This item requests approval of the renewal for RFP# 2402-02 Consultant Services for Primary Insurance.

Background Information/
Previous Board Action: This proposal was awarded on February 27, 2024 to Roach Howard Smith & Barton (RHSB). The initial award was through June 30, 2025 with an option to renew for an additional four (4) one-year extensions. This will be the second renewal option utilized.

Types of coverage that may be included, but are not limited to, property, automobile, general liability, cyber, and workers' compensation insurance.

Potential Operational Impact: These services maximize District resources and monitor the effectiveness of District insurance products without impacting District risk exposure.

Potential Financial Impact Insurance premiums may be paid to the vendor for carrier disbursement.

Recommendation (Consent or New Business Only): The administration recommends extending the award for RFP#2402-02 Consultant Services for Primary Insurance to Roach Howard Smith & Barton (RHSB) for 2026-2027.

Division: Business & Administrative Services

Department: Purchasing

Staff Member(s) Responsible: Cindy Willis--Director of Purchasing
Chris Bomberger--Executive Director of Administrative Services

Attachments: None