

SECTION 2 - BOARD OF EDUCATION

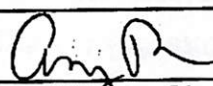
2.125-E2 Exhibit - Board Member Estimated Expense Approval Form

Submit to the Board President (or Vice-President), who will include this request in the monthly list of bills presented to the Board. Use of this form is required by 2.125-E3, Resolution to Regulate Expense Reimbursements (effective July 1, 2017). Please print.

Name: <u>Amy Rose</u>	Title/Office: <u>Secretary</u>
Travel Destination: <u>Washington DC</u>	Purpose: <u>CSSBA Federal Advisory Conf.</u>
Departure Date: <u>9-21-26</u>	Return Date: <u>9-23-26</u>
☒ Estimated Expenses Approval Requested (50 ILCS 150/20)	
☐ Purchase Order Requested	Purchase Order #: _____
☐ Expense Advancement Voucher Requested: (105 ILCS 5/10-22.32)	
Voucher Amount: _____	

Estimated Expense Report								
Auto Travel Allowance: _____ per mile								
Date	Mileage		Travel Expenses	Lodging	Meals	Other		Daily Total
	Miles	Cost			Bkfst Lunch Dinner	Item	Cost	

9-21-9-23		Airfare								
		\$547.00								
9-21-9-23			\$825.00							
								Conf Rg	\$795	
TOTAL									\$1372.00	

Submitting Board Member's Signature		Date
		8-11-26
Board Officer Signature		Date
		8-13-26
Superintendent Signature		Date

School Board Action:

☐ Approved☐ Denied☐ Approved in Part ☐ Exceeds Maximum Allowable Amount

LEGAL REF.:

105 ILCS 5/10-22.32.

50 ILCS 150/10, Local Government Travel Expense Control Act

CROSS REF.: 2.100, 2.120, 2.125, 4.50, 4.55, 5.60

ADMIN. PROC.: 2.125-E1, 2.125-E3, 2.220-E4, 4.80-AP1, 5.60-E1, 5.60-E2

Adopted: December 14, 2016

Reviewed:

Amended:

Community Unit School District No. 5, McLean and Woodford Counties, Illinois - AP Manual